

SNOHOMISH COUNTY COUNCIL
Snohomish County, Washington

MOTION NO. 26-109

AUTHORIZING THE SNOHOMISH COUNTY EXECUTIVE TO SIGN
AMENDMENT NO. 7 WITH THE AMERICAN ASSOCIATION OF AIRPORT
EXECUTIVES (AAAE) FOR DESIGNATED AVIATION CHANNELING (DAC)
AND COMPUTER BASED TRAINING (CBT) SERVICES
AT SNOHOMISH COUNTY AIRPORT

WHEREAS, the Snohomish County Airport ("Airport") requires a contract amendment to add services and compensation for annual maintenance support for DAC and CBT solutions in accordance with federal regulations and will extend the contract duration per original contract terms; and

WHEREAS, AAAE is a company that is focused exclusively on airports, providing airport related training and ensuring data transmitted to TSA is secured in accordance with Federal Information Security Management Act and related federal security policies; and

WHEREAS, the County selected AAAE pursuant to RFP 15-18SR as the best company for online training and DAC services to support TSA compliance at the Airport; and

WHEREAS, the online training services will help the Airport meet FAA Part 139 compliance; and

WHEREAS, the system will automate daily tasks and maintain record compliance at a reasonable cost; and

WHEREAS, the contract extension increases compensation by \$18,200, with a total contract value not to exceed \$256,650;

NOW, THEREFORE, ON MOTION, the County Council authorizes the County Executive to sign Amendment No. 7 with American Association of Airport Executives in the form attached hereto.

PASSED this ____ day of _____, 2026.

SNOHOMISH COUNTY COUNCIL
Snohomish County, Washington

Council Chair

ATTEST:

Deputy Clerk of the Council

CONSULTANT: American Association of Airports Executives
CONTACT PERSON: Kyle Herbig
ADDRESS: 601 Madison Street
Alexandria, VA 22314
FEDERAL TAX ID NUMBER/U.B.I. NUMBER: 51-0094939
TELEPHONE/FAX NUMBER: 703-797-2542
COUNTY DEPT: Airport
DEPT. CONTACT PERSON: Brad Widrig
TELEPHONE/FAX NUMBER: 425-388-5110
PROJECT: Designated Aviation Channeling Services and
Computer Based training
ORIGINAL AMOUNT: \$85,700
AMENDMENT No. 7 AMOUNT: Not to Exceed \$18,200
CONTRACT TOTAL: Not to Exceed \$256,650
FUND SOURCE: 410-5216804101
CONTRACT DURATION: Through April 1, 2028

AMENDMENT NO. 7 TO AGREEMENT FOR PROFESSIONAL SERVICES

THIS AMENDMENT (the "Amendment") is made by and between SNOHOMISH COUNTY, a political subdivision of the State of Washington (the "County"), for services at the Snohomish County Airport at Paine Field, and the American Association of Airport Executives (AAAE), a wholly owned and operated not-for-profit entity (the "Contractor"). In consideration of the mutual benefits and covenants contained herein, the parties agree as follows:

1. Purpose of Agreement; Additional Scope of Services. The purpose of this Amendment is to extend the existing contract for two additional years, as per original contract terms, with annual maintenance support. Compensation for the additional work shall be for additional annual maintenance in an amount not to exceed \$18,200, as shown in Schedule C-2.
2. Compensation. This Amendment amends original contract Section 3, Compensation, with the attached Schedule C-2.
3. Addendum D. Addendum D is deleted and replaced with an updated Title VI List, as attached hereto and incorporated herein by reference as Updated Addendum D.
4. All other terms and conditions of the Agreement, not inconsistent with this Amendment, shall remain in full force and effect.

CONTRACTOR AAAE:

County Executive
Date

Approved as to form only:

Corsi, Michelle

Digitally signed by Corsi,
Michelle
Date: 2026.02.12 14:33:06
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Deputy Prosecuting Attorney Date

Kyle Henry

01/20/2026

Date _____

Legal Counsel to the Contractor Date

Schedule C-2
Additional Scope of Work / Compensation



Annual Support Package

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Maintenance Plan Level 3 Service	\$9,100 per year

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Date

Corsi, Michelle

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Kyle Henry

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(July 2013 edition) Page 2 of 2

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1. Purpose of Agreement; Additional Scope of Services. The purpose of this Amendment is to extend the existing contract for two additional years, as per original contract terms, with annual maintenance support. Compensation for the additional work shall be for additional annual maintenance in an amount not to exceed \$18,200, as shown in Schedule C-2.
2. Compensation. This Amendment amends original contract Section 3, Compensation, with the attached Schedule C-2.
3. Addendum D. Addendum D is deleted and replaced with an updated Title VI List, as attached hereto and incorporated herein by reference as Updated Addendum D.
4. All other terms and conditions of the Agreement, not inconsistent with this Amendment, shall remain in full force and effect.

Schedule C-2
Additional Scope of Work / Compensation



Annual Support Package

We offer the following annual support package for our PAE CBT solution.

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Maintenance Plan Level 3 Service	\$9,100 per year

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Corsi, Michelle

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Kyle Henry

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Date

Approved as to form only:

Corsi, Michelle

Digitally signed by Corsi,
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Date: 2026.02.12 14:33:06
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Kyle Henry

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Kyle Henry

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