



# Public Infrastructure and Conservation

Deb Bell

Council Initiated:

Yes

No

**ECAF:** 2023-1270

**Motion:** 23-480

**Type:**

- Contract
- Board Appt.
- Code Amendment
- Budget Action
- Other

**Requested Handling:**

- Normal
- Expedite
- Urgent

**Fund Source:**

- General Fund
- Other
- N/A

**Executive Rec:**

- Approve
- Do Not Approve
- N/A

**Approved as to**

**Form:**

- Yes
- No
- N/A

**Subject:** Amendment 2 to the Technology Solution Contract for Electronic Content Management Solution with Open Text.

**Scope:** The proposed amendment would extend the support and maintenance agreement and add the functionality of Intelligent Capture Enterprise for the Electronic Content Management Solution with Open Text.

**Duration:** February 1, 2024, through November 30, 2026.

**Fiscal Impact:**  Current Year  Multi-Year  N/A

Costs for implementation for the new services and additional licenses and annual maintenance was included in the 2024 IT Budget request.

| Expenditures                               | 2024         | 2025        | Total        |
|--|--------------|-------------|--------------|
| Existing Services Maintenance Extension    | \$12,810.11  | \$13,450.61 | \$26,260.72  |
| Extended ECM & Intelligent Cap Prof. Serv. | \$142,400.00 | \$0         | \$142,400.00 |
| Extended ECM & Intelligent Cap Licenses    | \$112,491.30 | \$0         | \$112,491.30 |
| Additional Service Maintenance             | \$47,433.84  | \$25,873.00 | \$73,306.84  |
| Total                                      | \$315,135.25 | \$39,323.61 | \$354,458.86 |

**Authority Granted:** Approve and authorize the County Executive to execute Amendment 2 to the Technology Solution Contract between Snohomish County and Open Text, under SCC 3.04.140(8).

**Background:** In 2018, Snohomish County entered into a software license agreement and technology solution contract for professional services with Open Text Inc., per the Washington State Department of Enterprise Services Master Contract No.07814-002 and the Snohomish County Statement of Work, as a “Technology Solution Contract for an Enterprise Content Management Solution”.

The provided technology solution software provides an electronic content management system (ECM) for Snohomish County Planning and Development Services (PDS). The current Open Text ECM platform allows for the implementation of critical software solutions to the PDS strategic technology plan.

|   | Start      | End        | Amount                |
|---|------------|------------|-----------------------|
| Original ( <a href="#">Motion 18-051</a> )    | 10/26/2015 | 11/30/2021 | \$314,149             |
| Amendment 1 ( <a href="#">Motion 21-400</a> ) | 12/1/2021  | 11/30/2024 | \$34,885.09 plus tax  |
| Amendment 2 (Motion 23-480)                   | 2/1/2024   | 11/30/2026 | \$354,458.86 plus tax |

**Action Requested:** For Council to move the motion to GLS on December 13, 2023, for consideration.