



Planning and Community Development

Ryan Hembree

Council Initiated:

☐ Yes

☒ No

ECAF: 2025-1071

Motion: 25-181

Type:

☒ Contract

☐ Board Appt.

☐ Code Amendment

☐ Budget Action

☐ Other

Requested Handling:

☐ Normal

☒ Expedite

☐ Urgent

Fund Source:

☐ General Fund

☒ Other

☐ N/A

Executive Rec:

☒ Approve

☐ Do Not Approve

☐ N/A

Approved as to

Form:

☒ Yes

☐ No

☐ N/A

Subject: Toole Design Group Amendment No. 1

Scope: Amendment 1 extends the original contract and adds new additional tasks.

Duration: 12-31-2025

Fiscal Impact: ☒ Current Year ☐ Multi-Year ☐ N/A

Expenditures	2025	2026	2027	Total
30951094831426599	\$43,329	\$0	\$0	\$43,329
Total	\$43,320	\$0	\$0	\$43,329

Revenue	2025	2026	2027	Total
Total	\$0	\$0	\$0	\$0

Parks has funding available for the amendment in its current capital budget.

Authority Granted:

Approve and Authorize Snohomish County Executive to sign an amendment adding budget and time to a consultant agreement for planning and design of the Snohomish River regional trail.

Background:

In April of 2024, Snohomish County executed a Professional Services Agreement with Toole Design Group, LLC, to plan and design the Snohomish River Regional Trail. Since then, Toole has conducted site feasibility studies, public outreach, and jurisdictional collaboration and stakeholder consultation. As this work progressed, additional alignment/sub-alignment options were identified above and beyond the three anticipated for evaluation in the original agreement. The County requested Toole analyze these added alignment/sub-alignment options. The additional analysis required more level of effort to complete than what was initially assumed and caused the schedule to extend another seven months. For these reasons, the County and Toole have negotiated a fee supplement and time extension. The amendment would add \$43,329 to the agreement and extend it through December 31, 2025. Parks has funding available for the amendment in its current capital budget.

Request: To consider Motion 25-181.