



Snohomish County Council
Public Works and Infrastructure Committee
Meeting Minutes

Sam Low, Committee Chair
Jared Mead, Committee Vice-Chair
Committee Members: Nate Nehring, Megan Dunn, Strom Peterson

Deb Bell, Legislative Analyst
Darcy Cheesman, Legislative Aide
Cheri Danner, Asst. Clerk of the Council

Tuesday, December 6, 2022

10:00 AM

**Jackson Board Room
& Remote Meeting**

PRESENT:

Committee Chair Low
Committee Member Nehring
Committee Member Dunn
Committee Member Mead
Committee Member Peterson (*not present*)
Ryan Countryman, Council Staff
Jason Biermann, Executive's Office
Viggo Forde, Director of Information Technology
Elena Lao, Assistant Clerk of the Council
Cheri Danner, Assistant Clerk of the Council

CALL TO ORDER

Committee Chair Low called the meeting to order at 10:00 a.m. and provided instructions for those wishing to provide public comment for both in-person and remote via Zoom.

ROLL CALL

The clerk called the roll and stated that four members were present.

PUBLIC COMMENT

There were no persons present wishing to provide public comment.

ACTION ITEMS

1. Motion 22-511, approve and authorize the County Executive to execute a Software as a Service Agreement between Snohomish County and GovQA, LLC for the Public Records Management System [2022-1170](#)

Ryan Countryman, Sr. Legislative Analyst, provided a staff report. He said Amendment #1 of the software service agreement would migrate the Health District's database records into the County's GovQA, LLC database account. He also said the total cost of services will be \$45,800 plus sale tax.

ACTION: Move to Consent Agenda, General Legislative Session December 7th for consideration.

2. Motion 22-495, authorizing the surplus and transfer of real property a portion of Cicero Pond Conservation - parcel no. 32061200301200 [2022-1180](#)

Ryan Countryman, Sr. Legislative Analyst, provided a staff report and explained the current proposal. He said a 5.4 acre portion has been the subject of a lawsuit and the sale of the parcel to the Stillaguamish Tribe is recommended by DCNR.

ACTION: Move to Consent Agenda, General Legislative Session December 14th for consideration.

Agenda items #3 through #8 were considered together:

3. Motion 22-498, authorizing the County Executive to sign the 2023-2025 On-Call Consultant Services Master Agreements for the Environmental Services Discipline [2022-1207](#)

Ryan Countryman, Sr. Legislative Analyst, provided an overview of the proposal and stated the County uses consultants to perform work where the required expertise or County staff is not available.

Mr. Countryman said this motion would approve and authorize Engineering Services with an umbrella amount not to exceed \$22,555,000.00.

ACTION: Move to Consent Agenda, General Legislative Session December 14th for consideration.

4. Motion 22-499, authorizing the County Executive to sign the 2023-2025 On-Call Consultant Services Master Agreements for the Solid Waste Discipline [2022-1208](#)

[See notes under Item #3, Motion 22-498.]

Mr. Countryman said this motion would approve and authorize Solid Waste Services with an umbrella amount not to exceed \$1,150,000.00.

ACTION: Move to Consent Agenda, General Legislative Session December 14th for consideration.

5. Motion 22-500, authorizing the County Executive to Sign the 2023-2025 On-Call Consultant Services Master Agreements for the Real Property Services Discipline [2022-1209](#)

[See notes under Item #3, Motion 22-498.]

Mr. Countryman said this motion would approve and authorize Real Property Services with an umbrella amount not to exceed \$750,000.00.

ACTION: Move to Consent Agenda, General Legislative Session December 14th for consideration.

6. Motion 22-512, authorizing the County Executive to sign the 2023-2025 On-Call Consultant Services Master Agreements for the Conservation and Natural Resources Discipline [2022-1210](#)

[See notes under Item #3, Motion 22-498.]

Mr. Countryman said this motion would approve and authorize Conservation and Nature Resources with an umbrella amount not to exceed \$14,300,000.00.

ACTION: Move to Consent Agenda, General Legislative Session December 14th for consideration.

7. Motion 22-503, authorizing the County Executive to sign the [2022-1213](#)
2023-2025 On-Call Consultant Services Master Agreements for the
Planning and Development Services Discipline

[See notes under Item #3, Motion 22-498.]

Mr. Countryman said this motion would approve and authorize Planning and Development Services with an umbrella amount not to exceed \$2,200,000.00 and further authorizes the County Executive to execute task assignments and supplemental amendments that do not exceed \$25,000.00.

ACTION: Move to Consent Agenda, General Legislative Session December 14th for consideration.

8. Motion 22-505, authorizing the County Executive to sign the [2022-1217](#)
2023-2025 On-Call Consultant Services Master Agreements for the
Transportation and Environmental Services Discipline

[See notes under Item #3, Motion 22-498.]

Mr. Countryman said this motion would approve and authorize Transportation and Environmental Services with an umbrella amount not to exceed \$10,250,000.00.

ACTION: Move to Consent Agenda, General Legislative Session December 14th for consideration.

9. Ordinance 22-063, granting a non-exclusive franchise authorizing [2022-1061](#)
limited use of the public road rights-of-way in portions of
Snohomish County, Washington to Intermountain Infrastructure
Group, LLC

Ryan Countryman, Sr. Legislative Analyst, provided a staff report. He said Intermountain Infrastructure Group, LLC agrees to comply with all requirements and discussed illustrations of the franchise area provided in his staff report. Mr. Countryman also stated that there is a scrivener's error in the Engineer's Report.

ACTION: Move to Administrative Matters, General Legislative Session December 14th to set time and date for a public hearing.

10. Ordinance 22-064, granting a non-exclusive franchise authorizing limited use of the public road rights-of-way in unincorporated Snohomish County, Washington to T-Mobile West, LLC [2022-1062](#)

Ryan Countryman, Sr. Legislative Analyst, provided a staff report and explained the current proposal. He said T-Mobile agrees to comply with all requirements and discussed illustrations of the franchise area in his staff report.

ACTION: Move to Administrative Matters, General Legislative Session December 14th to set time and date for a public hearing.

11. Motion 22-447, approval of an interlocal agreement between Snohomish County and the Alderwood Water & Wastewater District concerning utility construction associated with The Locust Way - Logan Road Intersection Improvement Project [2022-1093](#)

Ryan Countryman, Sr. Legislative Analyst, provided a staff report and explained the current proposal. He said the projected reimbursable costs is over one and half million dollars and the agreed term is from execution to completion of the project.

ACTION: Move to Consent Agenda, General Legislative Session December 14th for consideration.

12. Motion 22-468, approving an Interlocal Agreement between Snohomish County and Public Utility District No. 1 of Snohomish County concerning utility construction associated with the Granite Falls Bridge 102 Replacement project [2022-1106](#)

Ryan Countryman, Sr. Legislative Analyst, provided a staff report and said PUD is required to relocate utilities to accommodate public road improvements. Mr. Countryman also said reimbursable costs will be \$611,276.00 and the term is from execution to completion of the project.

ACTION: Move to Consent Agenda, General Legislative Session December 14th for consideration.

13. Motion 22-486, approving and authorizing the County Executive to execute the Right-of-Way Plan for the Swamp Creek Bridge #503 Replacement project; RC1420; UPI# 17-0009 [2022-1187](#)

Ryan Countryman, Sr. Legislative Analyst, provided a staff report and explained the current proposal and said the project is funded with Federal funds with a 20% local match.

ACTION: Move to Consent Agenda, General Legislative Session December 14th for consideration.

14. Motion 22-501, Intergovernmental Services Contract between Snohomish County and North County Regional Fire Authority to provide maintenance services [2022-1211](#)

Ryan Countryman, Sr. Legislative Analyst, provided a staff report. He said the duration of this agreement is from execution to December 31, 2027, and the work will be billed for the actual time and materials used.

ACTION: Move to Consent Agenda, General Legislative Session December 14th for consideration.

15. Motion 22-502, authorizing the County Executive to sign Professional Services Agreement CCF03-22 with TranTech Engineering, LLC to provide design services for the Snohomish River Bridge #1 Scour Mitigation Project [2022-1212](#)

Ryan Countryman, Sr. Legislative Analyst, provided a staff report and explained the current proposal. He stated Public Works received \$770,324.00 in federal bridge program funding for the project. The total cost of the agreement is not to exceed \$874,052.30. He further stated the term is from execution through December 31, 2026.

ACTION: Move to Consent Agenda, General Legislative Session December 14th for consideration

16. Motion 22-427, approving a 2022 Budget Transfer in the Facilities and Fleet Management Department between programs within the Equipment Rental and Revolving Fund 502 [2022-1010](#)

Ryan Countryman, Sr. Legislative Analyst, provided a staff report and said the need for a budget transfer is due to an unanticipated increase in volume of materials along with rising prices of supplies and fuel. Mr. Countryman also stated there is sufficient appropriation within the 2022 Fleet overall budget to cover the \$3,300,000.00 shortfall through a budget transfer.

ACTION: Move to Consent Agenda, General Legislative Session December 14th for consideration.

17. Motion 22-432, approving the sale of tax title real property to the city of Mukilteo - parcel no. 28040900100100 [2022-1021](#)

Ryan Countryman, Sr. Legislative Analyst, provided a staff report and explained the current proposal. He further stated the city of Mukilteo agreed to purchase the property for \$1,821.66.

Councilmember Dunn suggested a move to December 7 for GLS consideration.

ACTION: Move to Consent Agenda, General Legislative Session December 7th for consideration.

18. Motion 22-464, approval of real estate purchase and sale agreement between Sharla Ann Spoelstra as seller and Snohomish County as buyer for real property identified by tax parcel number 28050300200100 [2022-1113](#)

Ryan Countryman, Sr. Legislative Analyst, provided background information on the County's proposal to purchase the parcel that would provide opportunity for restoration work to mitigate flood risk in Ebey Slough area. He also said the negotiated price is \$615,670.00.

ACTION: Move to Consent Agenda, General Legislative Session December 14th for consideration.

19. Motion 22-465, authorizing the County Executive to sign Amendment 15 to the Technical Services Agreement with Siemens relating to security system upgrades [2022-1103](#)

Ryan Countryman, Sr. Legislative Analyst, provided a staff report and explained the current proposal. He said Amendment 15 will expand the sidepass access control system for the total cost of \$226,800.00. He added that funding is included in the Superior Court 2023 operational budget.

ACTION: Move to Consent Agenda, General Legislative Session December 14th for consideration.

20. Motion 22-466, authorizing the surplus and transfer of a portion of North Mountain Road - Whitehorse Park adjacent [2022-1107](#)

Ryan Countryman, Sr. Legislative Analyst, provided a staff report and stated WDNR has agreed to undertake maintenance of North Mountain Road beyond the entrance to Whitehorse Park. He added that the Department of Conservation and Natural Resources and the property officer recommend that the county surplus and transfer that portion to the Department of Natural Resources.

ACTION: Move to Consent Agenda, General Legislative Session December 14th for consideration.

21. Motion 22-480, approval of real estate purchase and sale agreement between Patricia Lauritzen as seller and Snohomish County as buyer; tax parcel numbers 27080500400300 and 27080500400500 [2022-1174](#)

Ryan Countryman, Sr. Legislative Analyst, provided a staff report explaining the purchase of two parcels located in the floodplain of the Skykomish River. He noted that the owner has agreed to sell them for \$912,190.00.

ACTION: Move to Consent Agenda, General Legislative Session December 14th for consideration.

22. Motion 22-482, approving the sale of tax title property to the city of Gold Bar Tax Parcel Numbers 27090600100900, 27090600100800, 27090600100600 [2022-1181](#)

Ryan Countryman, Sr. Legislative Analyst, provided a staff report and explained the current proposal. He said the city of Gold Bar has agreed to the purchase price of \$10,887.42.

ACTION: Move to Consent Agenda, General Legislative Session December 14th for consideration.

23. Motion 22-467, approving and authorizing the County Executive to execute Amendment 2 to the Master Software License and Services Agreement with Progressive Solutions, Inc. [2022-1135](#)

Ryan Countryman, Sr. Legislative Analyst, provided a staff report discussing the background of the agreement, which expires in January 2023. He also said this amendment will allow the County to continue receiving maintenance support though January 10, 2024, for the agreed amount of \$21,326.27.

ACTION: Move to Consent Agenda, General Legislative Session December 14th for consideration.

24. Motion 22-496, approving and authorizing the execution of Amendment 10 to the Integrated Financial Management System Contract between Snohomish County and Cayenta Canada Corporation [2022-1133](#)

Ryan Countryman, Sr. Legislative Analyst, provided a staff report and explained the current proposal. He explained that during the software upgrade it was determined that the miscellaneous receivables portion was not required, resulting in a license credit of \$5,000 and a related reduction on ongoing support fees.

ACTION: Move to Consent Agenda, General Legislative Session December 14th for consideration.

25. Motion 22-506, approving and authorizing the execution of Amendment 2 to the Software as a Service (SaaS) Agreement with Easy Vista, Inc., for an Information Technology Service Management System [2022-1205](#)

Ryan Countryman, Sr. Legislative Analyst, provided a staff report relating to existing contracts with Easy Vista. He explained that Easy Vista has also been selected for consulting services for a total amount of \$33,000.00 plus sales tax. He also said the proposed amendment does not change the original completion date of the contract, which is set at September 30, 2024.

ACTION: Move to Consent Agenda, General Legislative Session December 14th for consideration.

26. Motion 22-439, approving and authorizing the County Executive to execute a Critical Area Site Plan (Woods Creek Bridge) [2022-1078](#)

Ryan Countryman, Sr. Legislative Analyst, provided a staff report and explained the current proposal and said Parcel # 28073500100500 has been chosen as the compensatory mitigation site to meet the project's impacts to critical areas. He said there are no fiscal impacts identified.

ACTION: Move to Consent Agenda, General Legislative Session December 14th for consideration.

27. Motion 22-440, approving and authorizing the County Executive to execute a Critical Area Site Plan (Swanson Road Bridge) [2022-1079](#)

Ryan Countryman, Sr. Legislative Analyst, provided a staff report and explained the current proposal and said Parcel # 31060900302500 has been chosen as the compensatory mitigation site to meet the project's impacts to critical areas. He said there are no fiscal impacts identified.

ACTION: Move to Consent Agenda, General Legislative Session December 14th for consideration.

28. Motion 22-441, approving and authorizing the County Executive to execute a Critical Area Site Plan (Swede Haven Road Riverbank Stabilization) [2022-1080](#)

Ryan Countryman, Sr. Legislative Analyst, provided a staff report and explained the current proposal and said Parcel # 32090700203100 would provide permanent critical protection associated with the Riverbank Stabilization plans. He said there are no fiscal impacts.

ACTION: Move to Consent Agenda, General Legislative Session December 14th for consideration.

DISCUSSION ITEM

1. Broadband [2022-1241](#)

Ms. Beazizo, Interim Chief of Staff & Sr. Legislative Analyst, gave a PowerPoint presentation on Broadband and highlighted information on funding options, goals, grants, study, and the Broadband Verification Map. She further explained that the Department of Commerce just released notice of funding opportunities due by January 17, 2023. She noted that Ziplly has expressed a willingness to partner with the County on the submission of the grant application.

Jason Beirmann, Executive Senior Policy Advisor, provided additional information relating to outreach program and long-term strategy.

Discussion ensued as Mr. Biermann responded to questions relating to the grant application process and timeline, as well as federal programs and resources.

Viggo Forde, Department of Information Technology Director, aslo added information relating to access and industry partnerships.

Committee Chair Low thanked Ms. Beazizo and Deb Bell, Sr. Legislative Analyst, for their work.

The meeting recessed at 10:57 a.m. until the 11:00 a.m. Planning and Community Development Committee Meeting.