



Snohomish County Council
Public Works and Infrastructure Committee
Meeting Minutes

Sam Low, Committee Chair
Stephanie Wright, Committee Vice-Chair
Committee Members: Nate Nehring, Megan Dunn, Jared Mead

Deb Bell, Legislative Analyst
Darcy Cheesman, Legislative Aide
Debbie Eco, Clerk of the Council

Tuesday, May 17, 2022

9:00 AM

**Jackson Board Room
& Remote Meeting**

PRESENT:

Committee Chair Low
Committee Vice-Chair Wright (*remote*)
Committee Member Nehring
Committee Member Dunn (*not present*)
Committee Member Mead (*remote*)
Deb Bell, Council Staff
Kelly Snyder, Public Works Director
Doug McCormick, Public Works Deputy Director
Adrienne Hulbert, Public Works
Clint Engebretsen, Public Works (*remote*)
Crilly Ritz, Public Works
Don Evans, Public Works
Lynn Seely, Public Works (*remote*)
Debbie Eco, Clerk of the Council

CALL TO ORDER

Committee Chair Low called the meeting to order at 9:00 a.m. and provided instructions for those wishing to provide public comment for both in-person and remote via Zoom.

ROLL CALL

The clerk called the roll and stated that four members were present.

PUBLIC COMMENT

There were no persons present wishing to provide public comment.

ACTION ITEMS

1. Motion 22-203, approve and authorize Notice to Proceed with payment for Year 2022-2023 Microsoft Support Services [2022-0435](#)

Deb Bell, Sr. Legislative Analyst, provided a staff report. She said the motion would approve and authorize the notice to proceed with payment for the year 2022-2023 for Microsoft support services. The total amount payable for this year's services is \$169,535.00. There were no questions from committee members.

ACTION: Move to Consent Agenda, General Legislative Session May 18th for consideration.

2. Motion 22-209, approval of an Interlocal Agreement between Snohomish County and the Alderwood Water and Wastewater District concerning utility construction associated with the 43rd Ave SE Road Project [2022-0502](#)

Deb Bell, Sr. Legislative Analyst, began by noting her staff report is in error, it refers to the Alderwood Water and Sewer District and it should refer to the Alderwood Water and Wastewater District. Ms. Bell continued with her staff report and provided details regarding the interlocal agreement concerning utility construction. She said the projected reimbursable construction and labor costs associated with this scope of this work is \$1,906,807.41 and the agreement term is from execution to the completion of the project.

ACTION: Move to Consent Agenda, General Legislative Session May 25th for consideration.

3. Motion 22-213, authorizing the County Executive to sign Amendment No. 1 to Professional Services Agreement CC03-21 with Parametrix, Inc., for Supervisory Control and Data Acquisition (SCADA) System Technical Support Services [2022-0517](#)

Deb Bell, Sr. Legislative Analyst, provided a staff report and explained that this amendment would allow for continued services with Parametrix, Inc. for an additional year at a cost of \$75,000.

ACTION: Move to Consent Agenda, General Legislative Session May 25th for consideration.

DISCUSSION ITEM

1. Public Works Annual Employee Excellence Awards [2022-0255](#)

Kelly Snyder, Public Works Director, and Doug McCormick, Public Works Deputy Director, presented the Public Works Employee Excellence Awards to Adrienne Hulbert, Clint Engebretsen, Crilly Ritz, Don Evans, and Lynn Seely.

Committee Chair Low congratulated the award winners and all of the Public Works staff.

Mr. Evans, Mr. Ritz, Ms. Hulber, and Ms. Seely provided comments and shared their appreciation.

Committee Members Wright and Nehring also congratulated and thanked the award winners.

Ms. Snyder provided closing remarks.

The meeting was adjourned at 9:19 a.m.