



Public Infrastructure and Conservation

Deb Bell

Council Initiated:

☐ Yes

☒ No

ECAF: 2025-3163

Motion: 25-488

Type:

☒ Contract

☐ Board Appt.

☐ Code Amendment

☐ Budget Action

☐ Other

Requested Handling:

☒ Normal

☐ Expedite

☐ Urgent

Fund Source:

☐ General Fund

☒ Other 315

☐ N/A

Executive Rec:

☒ Approve

☐ Did Not Approve

☐ N/A

Approved as to

Form:

☐ Yes

☒ No

☐ N/A

Subject: Amendment 12 to the Master Services Agreement with Applied Data Systems, Inc.

Scope: The proposed amendment would add the ability to create a Space Catalog for the main campus buildings of Admin West, RJD, the Courthouse and Mission Buildings. This will assist with the tracking and location of assets, assigning assets to certain rooms, space reporting and on-demand work orders in the Archibus software.

Duration: October 1, 2025, through July 10, 2028.

Fiscal Impact: ☐ Current Year ☒ Multi-Year ☐ N/A

Funding was included in the Facilities and Fleet 2025-2026 biennial budget.

Expenditures	2025	2026	2027	2028	Total (sales tax not included)
315.51144924101	\$32,420				\$32,420
Total	\$32,420	\$0	\$0	\$0	\$32,420

Authority Granted: Approve and authorize the County Executive to sign Amendment 12 to the Master Services Agreement with Applied Data Systems, Inc. for providing professional services for creating the County main campus space catalog in the Archibus software, under SCC 3.04.140(11).

Background: In 2014 the County selected Applied Data Systems, Inc., through RFP-07-13 to provide improved scheduling, reporting, asset management, building system management, and real property and lease administration activities.

	Motion	Start	End	Amount
RFP-07-13	14-128	05/01/2014	03/31/2017	\$193,340
AMENDMENT 1		02/10/2017	03/31/2018	\$49,835
AMENDMENT 2		11/07/2017	09/30/2018	\$22,100
AMENDMENT 3		08/17/2018	06/30/2019	\$30,030
AMENDMENT 4		06/06/2019	06/30/2020	\$44,415
AMENDMENT 5		06/05/2020	06/30/2021	\$44,415
AMENDMENT 6		04/13/2021	12/31/2021	\$13,700
AMENDMENT 7		11/03/2021	12/31/2022	\$40,040
AMENDMENT 8		09/20/2022	12/31/2023	\$40,040
AMENDMENT 9		05/01/2023	12/31/2023	\$61,332
AMENDMENT 10	23-560	01/01/2024	12/31/2024	\$54,636
AMENDMENT 11	25-368	01/01/2025	7/10/2028	\$324,772
AMENDMENT 12	25-488	10/31/2025	07/10/2028	\$32,420
Not To Exceed				\$951,075.38

Action Requested: For Council to move the motion to GLS on November 12th, 2025, for consideration.