



Committee of the Whole

Jim Martin

Council Initiated:

Yes

No

ECAF: 2026-0582

Motion: 26-112

Type:

- Contract
- Board Appt.
- Code Amendment
- Budget Action
- Other

Requested Handling:

- Normal
- Expedite
- Urgent

Fund Source:

- General Fund
- Other
- N/A

Executive Rec:

- Approve
- Do Not Approve
- N/A

Approved as to

Form:

- Yes
- No
- N/A

Subject: Approving and authorizing execution of the agreement for professional services between the County and Questpro, LP.

Scope: After obtaining three quotes, Questpro, LP was selected to perform temporary insurance review services for County self-insurance and County contracts and permits. Scope of work includes: coordinate the insurance renewal process for the County’s insurance program; determine contract insurance requirements, indemnification, and hold harmless terms, negotiate with contractors for changes to the contract terms, coordinate with department staff; review and approve insurance documentation to ensure it meets the requirements of County contracts; review and sign contracts on behalf of Risk Management once insurance is approved; guide owners, contractors, and insurance brokers/agents through the County permit insurance submission and approval process. Term of the agreement is through September 30, 2026, with a not to exceed amount of \$50,000.

Duration: Execution through September 30, 2026.

Fiscal Impact: Current Year Multi-Year N/A

Expenditures	Current Year	2027	2028	2029	2030	Total
506.51247144101	\$50,000.00					\$50,000.00
						0
Total's	\$50,000.00	0	0	0	0	\$50,000.00

Revenue	Current Year	2027	2028	2029	2030	Total
						0
						0
Total's	0	0	0	0	0	0

Authority Granted: Authorizes the County Executive to sign the agreement.

Background: Due to temporary staffing shortages, the Risk Management Division has the need for contracted services to perform temporary insurance review services for the County self-insurance and County contracts and permits.

Requested Action: Move to Council for consideration.