



# Committee of the Whole

Nicole Gorle

## Council Initiated:

☐ Yes

☒ No

**ECAF:** 2025-3349

**Motion:** 25-491

### Type:

☐ Contract

☐ Board Appt.

☐ Code Amendment

☐ Budget Action

☒ Other

### Requested Handling:

☐ Normal

☐ Expedite

☒ Urgent

### Fund Source:

☐ General Fund

☐ Other

☒ N/A

### Executive Rec:

☒ Approve

☐ Do Not Approve

☐ N/A

### Approved as to

#### Form:

☐ Yes

☐ No

☒ N/A

**Subject:** Dept. Director Confirmation – Health Department – Kim VanPelt

**Scope:** Confirm the appointment of Kim VanPelt as the Department Director for the Snohomish County Health Department.

**Start Date:** October 20, 2025

**Salary:** Pay Range 115, Step 13 (\$208,391.64/annually)

**Supporting Documents:** In the [ECAF](#) there is a copy of Kim's [Resume](#), [Cover Letter](#), and [Offer Letter](#)

Council has until December 18<sup>th</sup> to act upon this motion, or the appointment of Kim VanPelt will be confirmed without action.

**Duration:** n/a

**Fiscal Impact:** ☐ Current Year ☐ Multi-Year ☒ N/A

**Authority Granted:** n/a

**Background:** Pursuant to [Snohomish County Charter 3.40](#), the Executive is responsible for the nomination/appointment of department directors within the County, and each of these appointments are subject to confirmation or rejection by the Snohomish County Council through motion. Action on nominations must take place within 60 days of the nomination or the appointment is automatically confirmed due to lack of action.

**Requested Action:** For Council to consider taking action.