



# Snohomish County Council

## Administrative Session

### Meeting Minutes

Megan Dunn, Council Chair  
Jared Mead, Council Vice-Chair  
Councilmembers: Stephanie Wright, Sam Low, Nate Nehring

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**Monday, May 9, 2022**

**10:30 AM**

**Jackson Board Room  
& Remote Meeting**

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#### **PRESENT:**

Council Chair Dunn  
Council Vice-Chair Mead (*remote*)  
Councilmember Wright (*not present*)  
Councilmember Low  
Councilmember Nehring  
Geoffrey Thomas, Chief of Staff  
Nicole Gorle, Council Staff  
Jason Cummings, Prosecutor's Office  
Debbie Eco, Clerk of the Council

#### **A. Call to Order**

Council Chair Dunn called the meeting to order at 10:30 a.m. and provided instructions for those wishing to provide public comment for both in-person and remote via Zoom.

#### **B. Roll Call**

The clerk called the roll and stated that four members were present.

#### **C. Special Reports**

There were no Special Reports.

#### **D. Public Comment**

There were no persons present wishing to provide public comment.

**E. Introduction and assignment of legislation to committees**

*All items assigned as listed below:*

**1. Finance and Economic Development**

- a. Motion 22-193, Snohomish County Tourism Promotion Area 2022 Street League Skateboarding Championship Tour hosted by ETN Media, Inc. [2022-0486](#)
- b. Motion 22-207, authorizing the County Executive to sign a Toxics Cleanup Integrated Planning Grant Agreement with the Department of Ecology to receive grant funds for the former Tect lease site at Snohomish County Airport [2022-0310](#)
- c. Motion 22-208, authorizing the County Executive to sign a Toxics Cleanup Integrated Planning Grant Agreement with the Department of Ecology to receive grant funds for the former Precision and ATS lease sites at Snohomish County Airport [2022-0311](#)

**2. Law and Justice/Human Services**

- a. Motion 22-205, approving Amendment #1 to the Puget Sound Taxpayer Accountability Act (PSTAA) Interlocal Agreement with Washington State University Everett [2022-0499](#)

**3. Conservation, Sustainability and Recreation****4. Planning and Community Development****5. Public Works and Infrastructure****6. Committee of the Whole**

- a. Ordinance 22-022, amending the regular meeting times for Snohomish County Council's standing committees in SCC 2.48.170 [2022-0487](#)

Nicole Gorle, Sr. Legislative Analyst, provided a staff report. She explained this ordinance would change the Administrative Session time to 10:00 a.m. and all Council committee times to Mondays. She read the proposed schedule. She explained that no code change is required to change the time for Administrative Session, that is an administrative decision, the proposed ordinance changes the committee times only.

Councilmember Low asked if there was anything precluding the Council to changing the Administrative Session time to 9:00 a.m. Ms. Gorle said she worked with the Clerk of the Council in determining the time and explained the 10:00 a.m. time is helpful and allows more time for staff to process last minute added items, but said this time can be adjusted. Councilmember Nehring also noted 9:00 a.m. conflicts with the Executive's Cabinet meeting.

**ACTION:** Vice-Chair Mead made a motion to set a hearing date for Ordinance No. 22-022 for Wednesday, June 15, 2022, at the hour of 10:30 a.m. Councilmember Nehring seconded the motion and it carried by the four members present.

**F. Clerk's Report on Pending Legislation - No Report**

**G. Reports of Council committees:**

*Committee Chairs announced upcoming meetings as listed on the agenda.*

**1. Finance and Economic Development**

*(Next meeting is scheduled for Tuesday, May 10, 2022, at 10:30 a.m.)*

**2. Law and Justice/Human Services**

*(Next meeting is scheduled for Monday, May 9, 2022, at 1:30 p.m.)*

**3. Conservation, Sustainability and Recreation**

*(Next meeting is scheduled for Tuesday, May 10, 2022, at 9:00 a.m.)*

**4. Planning and Community Development**

*(Next meeting is scheduled for Tuesday, May 17, 2022, at 10:30 a.m.)*

**5. Public Works and Infrastructure**

*(Next meeting is scheduled for Tuesday, May 17, 2022, at 9:00 a.m.)*

**H. Reports of outside committees**

**I. Chairperson's Report**

1. Planning Commission Pending Issues (April 13, 2022)

[2022-0509](#)

**J. Chief of Staff's Report**

**K. Full Council Action on Items from COMMITTEE OF THE WHOLE**

*See above Introduction and assignment of legislation to committees under Committee of the Whole for action taken.*

**L. Other Business**

1. Letter supporting SWISS Regional Partnership with the Washington State Association of Counties

[2022-0513](#)

Geoffrey Thomas, Chief of Staff, provided a brief introduction. Councilmember Nehring explained he has been working with the SWISS group for about a year now for a structure for staffing. They have landed on partnering with

Washington State Association of Counties to provide contract services. He said it is coming in under the budget and the action was voted on unanimously at the last SWISS meeting. He said he thought it would be helpful to have something in writing.

Councilmember Dunn asked councilmembers to either indicate support now or follow-up with Jill Ford, Council Staff. Present councilmembers all expressed support in signing the letter.

*[Clerk Note: Councilmember Wright who was not present at this meeting, contacted Ms. Ford as indicated above to provide consent to sign the letter]*

2. Review of Motion 22-206, approving Administrative Matters [2022-0501](#)  
presented at Council General Legislative Session on May 11, 2022
  - a. Setting a public hearing date on June 1, 2022, at the hour of 10:30 a.m. to consider Ordinance 22-020, relating to Growth Management; concerning subdivisions and short subdivisions; amending Chapters 30.23, 30.41A, 30.41B, and 30.91M SCC [2022-0390](#)
  - b. Receiving the Surface Water Management 2021 Year-End Report by Council District [2022-0300](#)
  - c. Approving Bid Award Recommendation 22-020TB to Sound Publishing, Inc., dba The Daily Herald, for Legal Notice Publications in the amount of \$7.98 per single column inch, for a one-year term beginning July 1, 2022, through June 30, 2023 [2022-0504](#)

#### WALK ON:

3. Council considers authorizing approval of a consent and waiver request dated May 5, 2022, from Harrigan Leyh Farmer & Thomsen, LLP [2022-0514](#)

Geoffrey Thomas, Chief of Staff, provided a brief overview. Jason Cummings, Chief Civil Deputy Prosecutor, provided a report and an explanation for the waiver of conflict of interest letter. Mr. Cummings stated he was comfortable with the request.

**ACTION:** Vice-Chair Mead made a motion to provide direction to the Council's Chief of Staff to sign the waiver of concurrent conflict of interest, dated May 5, 2022, and presented to the Chief of Staff for consideration from the Law Offices of Harrigan Leyh Farmer & Thomsen LLP. Councilmember Low seconded the motion and it carried unanimously by the four members present.

**M. Executive Session(s):**

1. Pending Litigation  
Pursuant to RCW 42.30.110(1)(i)  
DPA: Jason Cummings

At 10:39 a.m. Geoffrey Thomas, Chief of Staff, stated that pursuant to RCW 42.30.110(1)(i), the Council will convene into Executive Session to discuss a matter of Pending Litigation for an initial 10 minutes, with potential action to follow.

**PRESENT:**

Council Chair Dunn  
Council Vice-Chair Mead (*remote*)  
Councilmember Wright (*not present*)  
Councilmember Low  
Councilmember Nehring  
Geoffrey Thomas, Chief of Staff  
Jim Martin, Council Staff  
Ryan Countryman, Council Staff  
Nicole Gorle, Council Staff  
Ken Klein, Executive Director  
Alessandra Durham, Executive's Office (*remote*)  
Lacey Harper, Executive Director (*remote*)  
Jason Cummings, Prosecutor's Office

Executive Session began at 10:40 a.m.

At 10:50 a.m., an extension was announced for five minutes to 10:55 a.m.

At 10:55 a.m., an extension was announced for five minutes to 11:00 a.m.

At 11:00 a.m., an extension was announced for three minutes to 11:03 a.m.

Executive Session ended at 11:03 a.m.

*(There was no Council action as a result of the Executive Session)*

**N. Adjourn**

At 11:04 a.m. Chair Dunn reconvened the Council and recessed the Council until the 1:30 p.m. Law & Justice/Human Services Committee meeting.