



Snohomish County Council

Administrative Session

Meeting Minutes

Megan Dunn, Council Chair
Jared Mead, Council Vice-Chair
Councilmembers: Stephanie Wright, Sam Low, Nate Nehring

Monday, January 31, 2022

10:30 AM

Remote Meeting via Zoom

PRESENT:

Council Chair Dunn
Council Vice-Chair Mead
Councilmember Wright
Councilmember Low (not present)
Councilmember Nehring
Geoffrey Thomas, Chief of Staff
Jim Martin, Council Staff
Russell Wiita, Council Staff
Lacey Harper, Executive's Office
Josh Weiss, Gordon Thomas Honeywell
Annika Vaughn, Gordon Thomas Honeywell
George Skiles, Sjober Evashenk Consulting
Debbie Eco, Clerk of the Council

A. Call to Order

Council Chair Dunn called the meeting to order at 10:30 a.m. and provided instructions for those wishing to provide comment remotely via Zoom.

B. Roll Call

The clerk called the roll and stated that four members were present.

C. Special Reports

1. Service Award - Russell Wiita (5 years)

Councilmember Nehring presented Russell Wiita with his five-year service pin and expressed his appreciation. Chair Dunn shared her appreciation and thanked Mr. Wiita for his commitment to the community. Mr. Wiita thanked the Council. He said it has been a pleasure to work for Councilmember Nehring the last five years and he looks forward to the next five.

2. State Legislative Update - Gordon Thomas Honeywell

[2022-0116](#)

Lacey Harper, Executive's Office, spoke briefly of two letters she is seeking Council's support; one for the Darrington Wood Innovation request and one for continued push for funding for Transportation. She turned the discussion over to Josh Weiss and Annika Vaughn of Gordon Thomas Honeywell.

Mr. Weiss provided a brief update on the following items:

- SB 5796 Marijuana Revenue Sharing
- Regional Apprenticeship Pathways Program
- HB 1536
- SB 5575 adding Superior Court Judges
- Transportation
- HB 1996/SB 5742 Stormwater Jurisdiction
- HB 1838 Riparian Habitat Bill
- HB 1117 Salmon Recovery
- HB 1722 Microtrenching
- SB 5862 CPACER Program
- Supreme Court rules on ballot box unfunded mandated lawsuit
- Long-Term Care Act
- Police Reform
- HB 1918 electric non-gasoline power equipment

Mr. Weiss responded to questions from Chair Dunn related to HB 1918. Ms. Harper and Councilmember Nehring spoke to the delegation call last Friday.

It was the Council's consensus to support the two letters Ms. Harper spoke about related to the Darrington Wood Innovation request and Transportation. She said she would connect with Councilmember Low and the councilmembers' aides for signatures.

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3. Resolution 22-005, recognizing February 2022 as Black History Month in Snohomish County [2022-0102](#)

ACTION: Vice-Chair Mead made a motion to approve Resolution No. 22-005. Councilmember Nehring seconded the motion and it carried unanimously by the four members present.

D. Public Comment

There were no persons present wishing to provide public comment.

E. Introduction and assignment of legislation to committees

All items assigned as listed below.

1. Finance and Economic Development

- a. Motion 22-032, authorizing the County Executive to execute a contract with Smith Fire Systems, Inc. pursuant to RFP-027-21BC for fire protection system services at Snohomish County Airport [2022-0048](#)
- b. Motion 22-038, appointing Allen Oakley to the Snohomish County Tourism Promotion Area (TPA) Advisory Board [2022-0075](#)
- c. Motion 22-039, reappointing Mr. Frederick Cruger to the Snohomish County Historic Preservation Commission [2022-0078](#)
- d. Motion 22-040, reappointing Mr. Loren Kraetz to the Snohomish County Historic Preservation Commission [2022-0080](#)
- e. Motion 22-041, reappointing Ms. Katelyn Murray to the Snohomish County Historic Preservation Commission [2022-0081](#)
- f. Motion 22-042, reappointing Mr. Chris Jenkins to the Snohomish County Historic Preservation Commission [2022-0082](#)
- g. Motion 22-043, reappointing Mr. Franklin Ng to the Snohomish County Historic Preservation Commission [2022-0083](#)
- h. Motion 22-044, reappointing Ms. Jennifer Hushour to the Snohomish County Historic Preservation Commission [2022-0084](#)

2. Law and Justice/Human Services

- a. Motion 22-036, approving 2nd amendment to 2020 Contract for Legal Services [2022-0065](#)

3. Conservation, Sustainability and Recreation

- a. Motion 22-033, authorizing approval of a successor interlocal agreement between the city of Everett, Port of Everett and Snohomish County for Jetty Landing restroom capital improvements [2022-0061](#)

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- b. Motion 22-034, authorizing approval of an interlocal agreement between the Port of Everett and Snohomish County for boat launch dredging activities [2022-0062](#)
 - c. Motion 22-037, approving 2022 Contract Amendment 7 with Puget Sound Energy for the Low-Income Weatherization Program [2022-0066](#)
- 4. Planning and Community Development**
- a. Ordinance 22-006, relating to growth management; revising accessory dwelling unit regulations; amending section 30.28.010 of the Snohomish County Code [2022-0073](#)
- 5. Public Works and Infrastructure**
- a. Motion 22-035, approve and authorize the County Executive to execute an interlocal agreement between the city of Mukilteo and Snohomish County to provide information technology services [2021-1130](#)
 - b. Motion 22-031, approving and authorizing the execution of Amendment 1 to the Software as a Service (SaaS) agreement with EasyVista, Inc., for an Information Technology Service Management System [2022-0032](#)
- 6. Committee of the Whole**
- a. Motion 22-046, related to the Office of the County Performance Auditor; adopting the 2022 Performance Audit Plan [2022-0089](#)

Jim Martin, Sr. Legislative Analyst, provided an introduction and turned the discussion over to George Skiles of Sjober Evashenk Consulting.

Mr. Skiles provided a PowerPoint presentation and spoke about the countywide risk assessment and audit plan.

Mr. Skiles responded to questions from Chair Dunn related to timing of audit topics for 2022.

ACTION: Vice-Chair Mead made a motion to approve Motion No. 22-046. Councilmember Wright seconded the motion and it carried unanimously by the four members present.

F. Clerk's Report on Pending Legislation - No Report

G. Reports of Council committees:

Committee Chairs announced upcoming meetings as listed on the agenda.

1. Finance and Economic Development

(Next meeting is scheduled for Tuesday, February 8, 2022, at 10:30 a.m.)

2. Law and Justice/Human Services

(Next meeting is scheduled for Monday, February 14, 2022, at 1:30 p.m.)

3. Conservation, Sustainability and Recreation

(Next meeting is scheduled for Tuesday, February 8, 2022, at 9:00 a.m.)

4. Planning and Community Development

(Next meeting is scheduled for Tuesday, February 1, 2022, at 10:30 a.m.)

5. Public Works and Infrastructure

(Next meeting is scheduled for Tuesday, February 1, 2022, at 9:00 a.m.)

H. Reports of outside committees

There were no reports of outside committees.

I. Chairperson's Report

1. Planning Commission Pending Issues - No new report

J. Chief of Staff's Report

1. 2021 Lapse and No Action Reports

[2022-0095](#)

Geoffrey Thomas, Chief of Staff, brought the 2021 Lapse Report to the councilmembers' attention and said if they had any questions to reach out to him or the Clerk of the Council.

K. Full Council Action on Items from COMMITTEE OF THE WHOLE

See above Introduction and assignment of legislation to committees under Committee of the Whole for action taken.

L. Other Business

1. Motion 22-045, approving Administrative Matters presented at Council General Legislative Session on February 2, 2022 [2022-0093](#)
 - a. Receiving the Risk Management 2021 4th Quarter Report [2022-0074](#)
 - b. Receiving the Risk Management 2021 Annual Report [2022-0085](#)
 - c. Approving Bid Award Recommendation Bid 067-21BC for Armored Car Services to Axiom Armored for an estimated amount of \$115,000 per year; initial term is four years with an option to extend for two additional two-year terms [2022-0086](#)
 - d. Ordinance 22-005, relating to County Council Districts; adopting a Districting Plan after the 2020 Federal Decennial Census, amending Chapter 1.08 SCC, and providing an effective date [2022-0026](#)

(Setting a time and date for a public hearing on Wednesday, March 9, 2022, at the hour of 10:30 a.m.)

M. Executive Session(s):**N. Adjourn**

There being no further business, Chair Dunn adjourned the Council for the day at 11:07 a.m.