



Planning and Community Development

Ryan Hembree

Council Initiated:

☐ Yes

☒ No

ECAF: 2025-2461

Motion: 25-410

Type:

☒ Contract

☐ Board Appt.

☐ Code Amendment

☐ Budget Action

☐ Other

Requested Handling:

☒ Normal

☐ Expedite

☐ Urgent

Fund Source:

☐ General Fund

☒ Other

☐ N/A

Executive Rec:

☒ Approve

☐ Do Not Approve

☐ N/A

Approved as to

Form:

☒ Yes

☐ No

☐ N/A

Subject:

Snohomish County Office of Hearings Administration and Hearing Examiner

Scope:

Appointment of Ramina Dehkoda-Steele, Hearing Examiner Pro Tem and approving related professional services contract

Duration:

September 1, 2025 through August 1, 2027

Fiscal Impact:

☐ Current Year

☒ Multi-Year

☐ N/A

Expenditures	2025	2026	Years 1-6 Total
002 5078604101	\$19,000	\$19,000	\$57,000
Total	\$19,000	\$19,000	\$57,000

Authority

Appoints and contracts Ramina Dehkoda-Steele, Esq. as Hearing Examiner Pro Tem with Snohomish County.

Background:

The Office of Hearings Administration does not have a Deputy Hearing Examiner position. Pro tem hearing examiners are needed in the event of a conflict or if the Hearing Examiner is unavailable. Ramina Dehkoda-Steele, Esq. responded to the request for proposals. Ms. Dehkoda-Steele is an experienced hearing examiner with substantial land use expertise. The proposed contract is of a similar duration as previous hearing examiner pro tem contracts (2 years with a possible 1-year extension if mutually agreed).

Request: Consider Motion 25-410 in GLS on October 15th.