



## Snohomish County Council

**Committee:** Public Works and Infrastructure

**Analyst:** Deb Evison Bell

**ECAF:** 2022-0856

**Proposal:** Motion 22-370

**Date:** September 6, 2022

### **Consideration:**

The proposed Motion would approve a Ground Lease Agreement with The United States Post Office and authorize the Director of Facilities and Fleet and/or the Property Officer to sign any and all documents related to the Lease, that may be required by the USPS, under Snohomish County Charter 2.20(7).

### **Background:**

The Snohomish County's South Court facility (Lynnwood) currently permits the United States Post Office, by way of lease agreement, ingress and egress for postal trucks, use of the County's parking facility south entrance. The USPS would like to add to this access lease the north entrance and western lane of the parking area at the rear of the South Court facility.

### **Current Proposal:**

*Scope:* Approval of a new Ground Lease Agreement between Snohomish County and the United States Postal Service for access over the South District Court parking lot and authorize the Director of Facilities and Fleet and/or the Property Officer to sign all documents related to the Lease.

*Duration:* The current lease will expire February 28, 2023. The proposed lease would commence March 1, 2023, and end February 28, 2028, and has two five-year options.

*Fiscal Implications:* The annual lease rent is \$14,524.00 for the duration of the lease and can increase if the options to extend are exercised.

**2022 Budget:** Yes.

**Future Budget Impact:** Yes

**Handling:** NORMAL

**Approved-as-to-form:** YES

**Risk Management:** APPROVE

**Executive Recommendation:** APPROVE

**Analysis:** South Court Administration agrees to allow the USPS to continue using the parking lot for access as it does not impact the daily operations of the court facility.

**Requests:** The requested action is to move to GLS on September 14, 2022, for consideration.