

SNOHOMISH COUNTY COUNCIL
Snohomish County, Washington

MOTION NO. 25-181

AUTHORIZING THE COUNTY EXECUTIVE TO EXECUTE AMENDMENT NO. 1 TO
THE AGREEMENT FOR PROFESSIONAL SERVICES WITH
TOOLE DESIGN GROUP, LLC, FOR THE SNOHOMISH RIVER REGIONAL TRAIL
DESIGN AND DEVELOPMENT PROJECT


WHEREAS, Snohomish County and Toole Design Group, LLC entered into an Agreement for Professional Services (the "Agreement") on April 10, 2024; and

WHEREAS, the parties desire to extend the termination date of the Agreement and to add \$43,329 of funds for additional work;

NOW, THEREFORE, ON MOTION, the Snohomish County Council approves and authorizes the Snohomish County Executive to sign and execute Amendment No. 1 to the Agreement in a form substantially similar to the attached Attachment A.


PASSED this 2nd day of April, 2025.

SNOHOMISH COUNTY COUNCIL
Snohomish County, Washington



Council Chair

ATTEST:



Deputy Clerk of the Council

EXHIBIT A
to
MOTION NO. 25-181

AMENDMENT TO AGREEMENT FOR PLANNING AND DESIGN OF SNOHOMISH
RIVER REGIONAL TRAIL FOR THE SNOHOMISH RIVER REGIONAL TRAIL DESIGN
AND DEVELOPMENT PROJECT

[See Attached]

AMENDMENT NO. 1 TO THE AGREEMENT FOR PROFESSIONAL SERVICES

THIS AMENDMENT NO. 1 TO THE AGREEMENT FOR PROFESSIONAL SERVICES dated April 10, 2024, (the "Agreement") is entered into as of this 2nd day of April 2025, by and between Snohomish County, a political subdivision of the State of Washington (the "County"), and Toole Design Group, LLC, a Maryland limited liability company (the "Contractor").

NOW, THEREFORE, for and in consideration of the benefits conferred on both parties and the mutual promises set forth below, the parties agree that the Agreement shall be amended as follows:

1. Section 2, "Term of Agreement; Time of Performance," is amended to extend the termination date to December 31, 2025.
2. Section 3(a), "Services," is amended as follows: There is hereby added to the Contractor services those services set forth in Schedule B-1 attached hereto and by this reference made a part of this Agreement.
3. Section 3(f), "Contract Maximum," is amended as follows: Total charges for the services provided under Schedule B-1 shall not exceed \$43,329.
4. Except as expressly amended in this Amendment No. 1, the terms and conditions of the Agreement remain unchanged and in full force and effect.

IN WITNESS WHEREOF, the parties hereto have caused this Amendment No. 1 to be duly executed as of the date set forth above.

"County"
SNOHOMISH COUNTY:

By: Harper, Lacey Digitally signed by Harper, Lacey
Date: 2025.04.02 10:49:55 -07'00'
County Executive Director Date

"Contractor"
TOOLE DESIGN GROUP LLC:

By: Jessica Fields Digitally signed by Jessica Fields
Date: 2025.03.20 08:40:14 -06'00'
Title: Regional Operations Dir, W Date

APPROVED AS TO FORM ONLY:
Marsh,

By: George Digitally signed by Marsh, George
Date: 2025.03.17 13:48:43 -07'00'
Deputy Prosecuting Attorney Date

SUPPLEMENT TO SCHEDULE B - Compensation

	TOTALS	PERCENT OF TOTAL FEE
NOTE: Overhead and fee built into labor rate		
Task 1: Project Administration		
1.1 Kickoff Meeting	0	
1.2 Bi-weekly meetings and ongoing PM	21	
1.3. Progress Reporting	14	
Subtotal Hours	63	
Subtotal Cost	\$12,822.64	30%
Task 2. Public Outreach and Juris. Collab.		
2.1 Public Engagement Plan	0	
2.2 Broad Public Engagement	0	
2.3 Intra and Inter-Agency Collaboration	22	
Subtotal Hours	22	
Subtotal Cost	\$4,451.21	10%
Task 3. Site Feasibility		
3.1 Plan and Policy Review	0	
3.2 Basemap Development and Site Analysis	0	
3.3 Critical Areas Review	0	
3.4 Mitigation Planning	0	
3.5 Climate Resilience	0	
3.6 Geotechnical Analysis	0	
3.7 Site Feasibility Memo	0	
Subtotal Hours	70	
Subtotal Cost	\$13,628.92	31%
Task 4. Alternatives Analysis		
4.1 Alignment Concept Devel and Eval Criteria	0	
4.2 Wetland and Stream Delineation	0	
4.3 Critical Areas Tech Memo	0	
4.4 Alternatives Evaluation	0	
4.5 Alignment Recommendation	0	
Subtotal Hours	22	
Subtotal Cost	\$6,373.90	15%
Task 5. Preferred Alternative Concept Design		
5.1 Draft Schematic Design	0	
5.2 Draft Opinion of Costs	0	
5.3 Schematic Design Report with Permitting Matrix	0	
5.4 Final Schematic Design	0	
5.5 Final Opinions of Cost	0	
Subtotal Hours	0	
Subtotal Cost	\$5,921.50	14%
Task 6. Grant Support		
5.1 Grant Matrix	0	
5.2 Grant Support	0	
Subtotal Hours	0	
Subtotal Cost	\$131.10	0%
Direct Expenses		
Travel	\$ -	DIRECT EXPENSES
Printing	\$ -	PRINTING
Subtotal Direct Expenses	\$ -	TOTAL DIRECTS
Total Hours	177	TOTAL HOURS
Labor (includes overhead and fee)	\$43,329	TOTAL LABOR
	\$43,329	TOTAL FEE

Rates assume work to be completed in 2025.

	\$23,531.27														
	54%														
	Herrera														
	Colleen Mitchell	Shannon Gray	Julianne Chechanover	Liliana Hansen			Rick Stewart		Regina Lionheart	Ben Bagniewski					
	Engineer VI	Engineer V	Engineer III	Scientist VI	Scientist IV	Scientist IV	Project Accountant IV	Admin Coord IV	Scientist II	Scientist I	GIS Analyst II	GIS Analyst VI	CAD Tech IV	Scientist V	FIRM TOTAL BY TASK
NOTE: Overhead and fee built into labor rate	\$300.05	\$251.70	\$178.35		\$214.15		\$162.42		\$139.17		\$114.75				
Task 1: Project Administration															
1.1 Kickoff Meeting															
1.2 Bi-weekly meetings and ongoing PM															
1.3 Progress Reporting															
Subtotal Hours	0	21	0	0	0	0	7	0	0	0	0	0	0	0	28
Subtotal Cost	\$0.00	\$5,285.70	\$0.00	\$0.00	\$0.00	\$0.00	\$1,136.94	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$6,422.64
Task 2: Public Outreach and Juris. Collab.															
2.1 Public Engagement Plan															
2.2 Broad Public Engagement															
2.3 Intra and Inter-Agency Collaboration															
Subtotal Hours	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Subtotal Cost	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$333.21
Task 3: Site Feasibility															
3.1 Plan and Policy Review															
3.2 Basemap Development and Site Analysis															
3.3 Critical Areas Review															
3.4 Mitigation Planning															
3.5 Climate Resilience															
3.6 Geotechnical Analysis															
3.7 Site Feasibility Memo															
Subtotal Hours	4	8	10	0	14	0	0	0	6	0	6	0	0	0	48
Subtotal Cost	\$1,200.20	\$2,013.60	\$1,783.50	\$0.00	\$2,998.10	\$0.00	\$0.00	\$0.00	\$835.02	\$0.00	\$688.50	\$0.00	\$0.00	\$0.00	\$9,518.92
Task 4: Alternatives Analysis															
4.1 Alignment Concept Devel and Eval Criteria															
4.2 Wetland and Stream Delineation															
4.3 Critical Areas Tech Memo															
4.4 Alternatives Evaluation															
4.5 Alignment Recommendation															
Subtotal Hours	0	12	10	0	0	0	0	0	0	0	0	0	0	0	22
Subtotal Cost	\$0.00	\$3,020.40	\$1,783.50	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$4,803.90
Task 5: Preferred Alternative Concept Design															
5.1 Draft Schematic Design															
5.2 Draft Opinion of Costs															
5.3 Schematic Design Report with Permitting Matrix															
5.4 Final Schematic Design															
5.5 Final Opinions of Cost															
Subtotal Hours	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Subtotal Cost	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,321.50
Task 6: Grant Support															
5.1 Grant Matrix															
5.2 Grant Support															
Subtotal Hours	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Subtotal Cost	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$131.10
Direct Expenses															
Travel															
Printing															
Subtotal Direct Expenses															\$ -
Total Hours	4	41	20	0	14	0	7	0	6	0	6	0	0	0	98
Labor (includes overhead and fee)	\$1,200	\$10,320	\$3,567	\$0	\$2,998	\$0	\$1,137	\$0	\$835	\$0	\$689	\$0	\$0	\$0	\$23,531.27