



Snohomish County Council

Administrative Session

Meeting Minutes

Council Chair Jared Mead
Council Vice-Chair Nate Nehring
Councilmembers: Sam Low, Megan Dunn, Strom Peterson

Tuesday, October 15, 2024

9:00 AM

**Jackson Board Room - 8th Floor
Robert J. Drewel Building
& Remote Meeting**

PRESENT:

Council Chair Mead
Council Vice-Chair Nehring
Councilmember Low
Councilmember Dunn
Councilmember Peterson
Heidi Beazizo, Chief of Staff
Deb Bell, Council Staff
Ryan Countryman, Council Staff
Debbie Eco, Clerk of the Council

A. Call to Order

Chair Mead called the meeting to order at 9:00 a.m.

B. Roll Call

The clerk called the roll and stated that all five members were present.

C. Special Reports

D. Public Comment

There were no persons present wishing to provide public comment.

E. Introduction and Assignment of Legislation to Committees

All items assigned as listed below:

1. Community Safety and Justice

2. Finance, Budget and Administration

- a. Motion 24-428, removing certain uncollectible accounts from the County's accounting records [2024-2631](#)

3. Health and Community Services

- a. Ordinance 24-092, approving data sharing agreement with Washington State Department of Health [2024-2623](#)
- b. Motion 24-426, approving a budget transfer or reallocation within the Department of Human Services [2024-2580](#)
- c. Motion 24-427, approving and authorizing the execution of contract with TDF Investments, LLC, dba American Cremation and Casket Alliance [2024-1962](#)

4. Planning and Community Development

- a. Motion 24-429, approving and authorizing the County Executive to execute the State Home Energy Assistance Program-Weatherization (HEAP-Wx) Contract S24-32610-422 with the Washington State Department of Commerce [2024-2630](#)

5. Public Infrastructure and Conservation

- a. Motion 24-430, authorizing the County Executive to sign Amendment 9 to the Professional Services Agreement with Precision Door Service for Mechanical Door & Gate Maintenance Services [2024-2072](#)

6. Committee of the Whole

- a. Motion 24-424, allocating Affordable Housing Behavioral Health-Behavioral Health Facilities Funding for two Behavioral Health Projects [2024-2562](#)

Assigned to Committee of the Whole and moved to General Legislative Session October 23rd for consideration.

- b. Motion 24-425, allocating Affordable Housing Behavioral Health-Capital Funding for Four Affordable Housing Projects [2024-2563](#)

Assigned to Committee of the Whole and moved to General Legislative Session October 23rd for consideration.

- c. Ordinance 24-093, establishing the 2025 monthly vehicle allowance of Elected Officials pursuant to SCC 3.36.035(2) [2024-2626](#)

Deb Bell, Sr. Legislative Analyst, provided a staff report.

ACTION: Vice-Chair Nehring made a motion to set time and date for Wednesday, November 13, 2024, at the hour of 10:30 a.m. for Ordinance 24-093. Councilmember Low seconded the motion and it carried unanimously.

- d. Motion 24-423, authorizing the County Executive to sign Professional Services Agreement CCF03-24 with Otak, Inc. to provide design services for Pilchuck Creek Bridge #626 replacement [2024-2504](#)

Deb Bell, Sr. Legislative Analyst, provided a staff report.

ACTION: Vice-Chair Nehring made a motion to approve Motion 24-423. Councilmember Dunn seconded the motion and it carried unanimously.

- e. Motion 24-408, approving cancellation of uncollectible Surface Water Management Service Charges [2024-2444](#)

Deb Bell, Sr. Legislative Analyst, provided a staff report.

ACTION: Vice-Chair Nehring made a motion to approve Motion 24-408. Councilmember Peterson seconded the motion and it carried unanimously.

- f. Motion 24-411, authorizing the Snohomish County Executive to sign a contract with Graphic House Inc, in the amount of \$240,911.00 for Paine Field North Monument Repair Project at the Snohomish County Airport [2024-2446](#)

Deb Bell, Sr. Legislative Analyst, provided a staff report.

Ms. Bell explained an amendment to the motion in the enacting clause is necessary to include applicable sales tax.

ACTION: Vice-Chair Nehring made a motion to approve Motion 24-411. Councilmember Low seconded the motion. Vice-Chair Nehring made a motion to amend the enacting clause to include applicable sales tax. Councilmember Dunn seconded the motion and it carried unanimously. The question was called for and the motion to approve Motion 24-411 carried unanimously, as amended.

Motions 24-415 and 24-416 were discussed together and Ryan Countryman, Sr. Legislative Analyst, provided a staff report.

- g.** Motion 24-415, authorizing the County Executive to sign a [2024-2497](#)
Consultant Services Agreement for Land Use and Plan
Review for Planning & Development Services

ACTION: Vice-Chair Nehring made a motion to approve Motion 24-415. Councilmember Dunn seconded the motion and it carried unanimously.

- h.** Motion 24-416, authorizing the County Executive to sign [2024-2498](#)
Task Assignment #1A for Civil Plan Review Services for
Planning & Development Services

ACTION: Vice-Chair Nehring made a motion to approve Motion 24-416. Councilmember Peterson seconded the motion and it carried unanimously.

F. Clerk's Report on Pending Legislation - No Report

G. Reports of Council Committees:

Committee meetings are suspended during budget deliberations and are tentatively scheduled to resume November 19, 2024.

- 1. Community Safety and Justice**
- 2. Finance, Budget and Administration**
- 3. Health and Community Services**
- 4. Planning and Community Development**
- 5. Public Infrastructure and Conservation**

H. Reports of Outside Committees

Vice-Chair Nehring provided a report.

I. Chairperson's Report

J. Chief of Staff's Report

K. Full Council Action on Items from Committee of the Whole

See above Introduction and assignment of legislation to committees under Committee of the Whole for additional actions taken.

1. Motion 24-406, authorizing the County Executive to sign [2024-1583](#)
Amendment 11 to the Professional Services Agreement with Kone
Inc. for Elevator Maintenance Services

Deb Bell, Sr. Legislative Analyst, provided a staff report.

ACTION: Vice-Chair Nehring made a motion to approve Motion 24-406.
Councilmember Low seconded the motion and it carried unanimously.

L. Other Business**M. Executive Session(s):****N. Adjourn**

At 9:16 a.m., Chair Mead recessed the Council until the 9:30 a.m. Committee of the Whole Budget Deliberation Department Presentations.