

State Purchasing Checklist-Goods PB-25-0477

Use this checklist to determine if an awarded contract meets the requirements to 'piggyback'.

Agency	WA State DES	Item	Passenger Vehicle & Box Truck Rental		
RFP#	State of OR: S-10700-00011242	Amount	\$150,000		
Title	Passenger Vehicle & Box Truck Rental	Dept	Purchasing-County wide use		
Supplier	(1) The Hertz Corporation : Passenger Veh (2) EAN Services, LLC (Enterprise) : Box Trucks	Requestor	Sheriff		

DOES THE BID MEET THE RCW REQUIREMENTS?				YES	NO	Copies/Comments
1	Do we have the authority to bid/contract for the item?		x			Mot 24-232
2	Did the State process the bid consistent with the RCW?		x			
3	Was the bid advertised in compliance with the state's requirements? Where: State of Oregon 8/12/2024 & WEBS 8/13/2025		x			OR and WEBS website
4	Firms located in Snohomish County submitted bids. If there are no qualified firms located in Snohomish County, enter N/A.		x			Rental agencies in County
5	Is the bid/contract current and does its current life equal or exceed the time being requested? Term: Ends 8/1/2026; not to extend beyond 7/31/2030		x			NASPO Master Agreements & Amds
6	Does the bid and/or contract contain the language to piggyback? Where: p. 1 Purpose & Exhibit 1 NASPO terms & conditions		x			RFP doc
7	Requested items are listed in the bid/contract		x			
8	Was the award consistent to the Bid/RCW? Review the bid tabs or evaluation summary and award recommendations. Cost points are 500/1750 total.		x			Bid Tab – Intent to Award
9	Awarded made to the lowest, responsible bidder? If multiple awards, the requested supplier/item is the highest scorer for each type of rental.		x			Bid Tab – Intent to Award
10	There are no terms and conditions in the bid or contract that conflict with County code.		x			
11	Risk Management approves the insurance. Or the supplier has agreed to insurance requested by RM.		x			Pending insurance & contract
12	The requestor understands and agrees to the bid/contract terms and conditions of the state.		x			
13	Check the State and Federal debarment list. The supplier is not listed		x			Both suppliers
14	If services are included-An internet search of the awarded supplier was conducted and there were no human rights violations found. Indicate N/A if no services		N/A			
15	If services are included, confirm existing paperwork is sufficient.		x			

I have reviewed the items on the above checklist for this solicitation and it:

meets the requirements partially meets does not meet the requirements

Buyer Name Lynne Yara Date 1/13/2026

Pur Mgr may approve if all meets. If does not meet all items, Dir of Fin or Executive approval required.

Per SCC 3.04.140(2) and Executive Order 23-02(2.D.2), the following approval authorizes purchases and services not to exceed \$50,000 under the above referenced RFP for the life of the contract, any purchases exceeding \$50,000 shall also require county council approval.

Piggyback Approved _____ Date _____