



Snohomish County Council

Administrative Session

Meeting Minutes

Council Chair Jared Mead
Council Vice-Chair Nate Nehring
Councilmembers: Sam Low, Megan Dunn, Strom Peterson

Tuesday, March 26, 2024

9:00 AM

**Jackson Board Room - 8th Floor
Robert J. Drewel Building
& Remote Meeting**

PRESENT:

Council Chair Mead
Vice-Chair Nehring
Councilmember Low
Councilmember Dunn
Councilmember Peterson
Heidi Beazizo, Chief of Staff
Nicole Gorle, Council Staff
Ryan Countryman, Council Staff
Debbie Eco, Clerk of the Council

A. Call to Order

Chair Mead called the meeting to order at 9:00 a.m.

B. Roll Call

The clerk called the roll and stated that all five members were present.

C. Special Reports

D. Public Comment

There were no persons present wishing to provide public comment.

E. Introduction and Assignment of Legislation to Committees

All items assigned as listed below:

1. Community Safety and Justice

- a. Motion 24-141, approving contract with Jason Moore (Paradigm Law, PLLC) to provide indigent services for the period from April 1, 2024, through December 31, 2024 [2024-0382](#)

2. Finance, Budget and Administration**3. Health and Community Services**

- a. Motion 24-135, approving agreement for Focus EduSolutions, Inc., d/b/a Focus EduVation CLFR-043 [2024-0249](#)
- b. Motion 24-136, authorizing the Executive to sign the Agreement for Naloxone Distribution (Leave-Behind Program) between Snohomish County and Snohomish Regional Fire and Rescue [2024-0388](#)
- c. Motion 24-137, authorizing the Executive to sign the Agreement for Grant Contractor Services with Lori J. Fleming [2024-0393](#)

4. Planning and Community Development

- a. Ordinance 24-021, relating to Growth Management; concerning rural cluster subdivisions and short subdivisions; amending Chapters 30.25 and 30.41C of the Snohomish County Code [2024-0321](#)
- b. Motion 24-138, reappointing Dave Earling to the Public Facilities District Board of Directors [2024-0384](#)
- c. Motion 24-139, appointing Easton Craft to the Public Facilities District Board of Directors [2024-0390](#)
- d. Motion 24-140, reappointing David W. Hambelton to the Public Facilities District Board of Directors [2024-0391](#)

5. Public Infrastructure and Conservation

- a. Ordinance 24-022, approving and authorizing the Snohomish County Executive to sign an Interlocal Agreement between Snohomish County and the City of Arlington for equipment maintenance and repair services [2024-0291](#)
- b. Ordinance 24-023, approving and authorizing the Snohomish County Executive to sign an Interlocal Agreement between Snohomish County and the City of Marysville concerning equipment maintenance and repair services [2024-0294](#)
- c. Ordinance 24-024, approving and authorizing the Snohomish County Executive to sign an Interlocal Agreement between Snohomish County and the City of Mukilteo for equipment maintenance and repair services [2024-0295](#)

- d. Ordinance 24-025, approving and authorizing the Snohomish County Executive to sign an Interlocal Agreement between Snohomish County and the Stillaguamish Tribe for equipment maintenance and repair services [2024-0296](#)
- e. Motion 24-130, authorizing an Agreement for Professional Services with Toole Design Group, LLC, for the Snohomish River Regional Trail Design and Development Project [2024-0317](#)
- f. Motion 24-132, approving a 2023 Budget transfer in the Facilities and Fleet Department between programs within the Facilities Services Fund 511 [2024-0374](#)
- g. Motion 24-133, approving and authorizing the execution of the agreement for professional services with Aspire HR, Inc. for an absence management system [2024-0323](#)

6. Committee of the Whole

Chair Mead noted that items 6a through 6c are for assignment to Committee of the Whole only, there being no objections, he moved them to General Legislative Session March 27th for consideration.

- a. Motion 24-131, releasing 2024 adopted budget appropriated funds for a feasibility study for a Secure Withdrawal Management and Stabilization (SWMS) facility within the County Jail [2024-0365](#)
- b. Motion 24-129, modification of the Sheriff's Office Exempt Employee's Salary Schedule [2024-0363](#)
- c. Motion 24-134, approving award of Council Project Funds [2024-0276](#)
- d. Motion 24-116, approve and authorize the County Executive to execute LIHEAP-EAP Contract 24-32606-081 with the Washington State Department of Commerce for the LIHEAP Energy Assistance Program [2024-0182](#)

Nicole Gorle, Sr. Legislative Analyst, provided a staff report.

ACTION: Vice-Chair Nehring made a motion to approve Motion 24-116. Councilmember Low seconded the motion and it carried unanimously.

- e. Motion 24-126, authorizing the County Executive to sign [2024-0348](#)
Task Assignment #1 for Civil Plan Review Services for
Planning & Development Services

Ryan Countryman, Sr. Legislative Analyst, provided a staff report.

Mr. Countryman responded to questions from Councilmembers Low and Dunn. Councilmember Low noted that he would like to see monthly vacancy status updates from the Planning and Development Services Department.

ACTION: Vice-Chair Nehring made a motion to approve Motion 24-126. Councilmember Dunn seconded the motion and it carried unanimously.

F. Clerk's Report on Pending Legislation - No Report

G. Reports of Council Committees:

1. Community Safety and Justice

(Next meeting is scheduled for Tuesday, March 26, 2024, at 1:00 p.m.)

2. Finance, Budget and Administration

(Next meeting is scheduled for Tuesday, April 9, 2024, at 10:00 a.m.)

3. Health and Community Services

(Next meeting is scheduled for Tuesday, March 26, 2024, at 11:00 a.m.)

4. Planning and Community Development

(Next meeting is scheduled for Tuesday, April 2, 2024, at 11:00 a.m.)

5. Public Infrastructure and Conservation

(Next meeting is scheduled for Tuesday, April 2, 2024, at 10:00 a.m.)

H. Reports of Outside Committees

Councilmembers Dunn and Low provided outside committee reports.

I. Chairperson's Report

1. Upcoming Planning Commission Meeting Topics - March 4, 2024 [2024-0298](#)

J. Chief of Staff's Report

Heidi Beazizo, Chief of Staff, provided a report.

K. Full Council Action on Items from Committee of the Whole

See above Introduction and assignment of legislation to committees under Committee of the Whole for actions taken.

L. Other Business

1. Motion 24-127, approving Administrative Matters presented at General Legislative Session on March 27, 2024 [2024-0358](#)
- a. Approving Piggyback Award Recommendation for the use of a “piggyback” for competitive solicitation number RFP 2007 on January 30, 2018 and awarded by Pierce County for Ballot Printing, Insertion & Mailing Services for an estimated amount of \$10,250,000.00 through April 30, 2027 [2024-0352](#)
- b. Approving Piggyback Award Recommendation for the use of a “piggyback” competitive bid 113021 for Firefighting Apparatus and Fire Service Vehicles, issued and awarded by Sourcewell, a State of Minnesota local government unit, for an estimated amount of \$1,500,000.00 through 2/10/2026 [2024-0355](#)
- c. Pursuant to SCC 2.36.040(4), the County Executive files with the Clerk of the Council, Emergency Executive Order No. 24-01, Order Declaring a Local Emergency where 12th Ave NW Crosses Mission Creek on Tulalip Tribes Reservation [2024-0392](#)
- d. Approval of Council's Official Proceedings for February 2024 [2024-0359](#)
- e. Setting a public hearing date on April 24, 2023, at the hour of 10:30 a.m. to consider the following:
 - 1) Ordinance 24-015, authorizing the Snohomish County Executive to execute an Interlocal Agreement with the Tulalip Tribes of Washington to Transfer 64th Street NW [2024-0260](#)

M. Executive Session(s):**N. Adjourn**

At 9:08 a.m., Chair Mead recessed the Council until the 11:00 a.m. Health and Community Services Committee meeting.