

# Purchasing Checklist      PB-26-0721

Use this checklist to determine if an awarded contract meets the requirements to 'piggyback'.

Solicitation Title **Playground Equipment, Surfacing, & Site Amenities** Bid No. 22-315

Agency Name     KCDA     Vendor: AllPlay Systems

DOES THE SOLITICATION MEET THE REQUIREMENTS?	YES	NO	Copies
Do we have the authority to bid/contract for the item or service?	X		Mot.13-384
Was the solicitation written with terms and conditions consistent with the RCW? <b>KCDA uses procedures covering any agency and cites RCW 39.34.</b>	X		KCDA website "About Us"
Did the lead government handle the procurement process itself?	X		ITB 22-315
Was the solicitation conducted and awarded using a process consistent to our codes and bid statutes? (Does this meet our solicitation requirement for quotes or sealed process? Check what our dollar threshold process requires.) <b>Sealed, BID process, 6 submittals. Award to 5 vendors.</b>	X		ITB Page 8 #T allow award to multiple
Do the solicitation and/or contract contain the language to piggyback?	X		ITB Page3 #1 KCDA Membership
Advertising – was this solicitation advertised posted on a web site established and maintained by a public agency, purchasing cooperative or similar service provider, for purposes of posting public notice of solicitations or government agency website? <b>DJC on 1/19/22 and 1/26/22 (sch must pub twice)</b>	X		WA_affdvt pub
Is the bid/contract current and does its current life equal or exceed the time being requested? Copy of bid/contract with renewals as needed. <b>5/1/2022 – 4/30/2023 with 3 one-year extns have been executed. Final end date is 4/30/2026</b>	X		Award Letter is the contract with bid submittal as attchmt; 3 Extns
Was the contract awarded consistent to the RFP/ITB instructions? Review the bid tabs or evaluation summary and award recommendations. <b>Award multiple awards per unique manuf. Price score is 50/100</b>	X		Bid page 28 Award
The items or services requested are listed in the contract. The requestor has agreed that the contract T&Cs meet his/her requirements. <b>Equipment purch and delivery requested only. County will bid for installer.</b>	X		Copy of item listed in bid must order via KCDA w/ PO
There are no statutory restrictions or code conflicts. (multiple awards, preferences) <b>Multiple awards - however AllPlay has top score and is only supplier for Playcraft equipment.</b>	X		Bid Evaluation Matrix
An internet search of the awarded vendor was conducted and there were no human rights violations found.	X		
Has the awarded vendor agreed to allow piggybacks? May be included in the contract, may be referenced back to the solicitation document.	X		ITB page 1
Check the State and Federal debarment list. The vendor is not listed	X		

I have reviewed the items on the above checklist for this solicitation and it:

meets the County's requirements     does not meet the County's requirements

Buyer Name     Lynne Yara     Date     3/26/2026    

Per SCC 3.04.140(5) and Executive Order 25-01(2.D.5), the following approval authorizes purchases not to exceed \$500,000 under the above referenced bid for the life of the bid/contract, any purchases exceeding \$500,000 shall also require county council approval.

Purchasing Manager \_\_\_\_\_ Date \_\_\_\_\_