

# Interlocal Purchasing Checklist

Use this checklist to determine if an awarded bid/RfX meets the requirements to 'piggyback'.

Solicitation Title Roadside Paint Striper Bid No. BID 20-57

Agency Name Whatcom County Quoted Price: \$705,110.36 plus tax

DOES THE SOLICITATION MEET THE REQUIREMENTS?	YES	NO	Copies
Do we have the authority to bid/contract for the item or service?	x		
Is it solicited by a public or non-profit agency? City, County, State, School District, Port, non-profit, or Co-Op established for this purpose.	x		
Do we have a signed Interlocal Agreement with the Agency?	x		Motion 24-182
Was the solicitation conducted and awarded using a process consistent to our codes and bid statutes? (Does this meet our solicitation requirement for quotes or sealed process? Check what our dollar threshold process requires.)	x		Copy of bid summary
Do the solicitation and/or contract contain the language to piggyback? <b>Pg 12 of submittal they marked YES</b>	x		1. MB Companies submittal
Advertising – was this solicitation advertised in our legal newspaper <b>or</b> was it posted on a web site established and maintained by a public agency, purchasing cooperative or similar service provider, for purposes of posting public notice of solicitations or government agency website?	x		Ads: DJC and Bellingham Herald
Is the bid/contract current and does its current life equal or exceed the time being requested? <b>Pg 12 of submittal they marked YES – states as long as “time period for which vendor is willing to honor the bid price”</b>	x		1. MB Companies submittal
Was the contract awarded consistent to the RFP/ITB instructions? Review the bid tabs or evaluation summary and award recommendations.	x		Apparent Results and Approval-bid summary
The items or services requested are listed in the contract. The requestor has agreed that the contract T&Cs meet his/her requirements.	x		Requestor rec'd quote 2024.4.05 Quote
There are no statutory restrictions or code conflicts. (multiple awards, preferences)	x		
An internet search of the awarded vendor was conducted and there were no human rights violations found.	x		
Has the awarded vendor agreed to allow piggybacks? May be included in the contract, may be referenced back to the solicitation document.	x		See 2024.4.05 Quote
Check the State and Federal debarment list. The vendor is not listed	x		

I have reviewed the items on the above checklist for this solicitation and it:

☒ meets the County's requirements ☐ does not meet the County's requirements

Buyer Name Lynne Yara Date 5-13-2014

Per SCC 3.04.140(3) and Executive Order 23-02(2.D.4), the following approval authorizes purchases not to exceed \$500,000 under the above referenced bid for the life of the bid/contract, any purchases exceeding \$500,000 shall also require county council approval.

Purchasing Manager \_\_\_\_\_ Date \_\_\_\_\_