



Snohomish County Council

Administrative Session

Meeting Minutes

Council Chair Jared Mead
Council Vice-Chair Nate Nehring
Councilmembers: Sam Low, Megan Dunn, Strom Peterson

Tuesday, September 12, 2023

9:00 AM

**Stillaguamish Room - First Floor
Robert J. Drewel Building
& Remote Meeting**

SPECIAL MEETING

PRESENT:

Council Chair Mead
Council Vice-Chair Nehring
Councilmember Low
Councilmember Dunn
Councilmember Peterson
Heidi Beazizo, Chief of Staff
Lois Langer Thompson, Sno-Isle Libraries
David Durante, Sno-Isle Libraries
Vanesa Gutierrez, Sno-Isle Libraries
Debbie Eco, Clerk of the Council

A. Call to Order

Council Chair Mead called the meeting to order at 9:00 a.m. and provided instructions for those wishing to provide public comment for both in-person and remote via Zoom.

B. Roll Call

The clerk called the roll and stated that all five members were present.

C. Special Reports

D. Public Comment

There were no persons present wishing to provide public comment.

E. Introduction and Assignment of Legislation to Committees

All items assigned as listed below:

1. Community Safety and Justice

- a. Motion 23-387, authorizing the release of funds of the Snohomish County Office of Public Defense conditioned in Amended Ordinance 22-059 [2023-1040](#)

2. Finance, Budget and Administration

- a. Ordinance 23-094, modifying vacation leave accruals for classified employees and amending SCC 3A.06.050 [2023-1053](#)
- b. Motion 23-391, authorizing the County Executive to sign Amendment No. 1 to the Collective Bargaining Agreement between Snohomish County, Washington, and the Snohomish County Deputy Sheriff's Association [2023-1052](#)
- c. Motion 23-392, approving 2023 budget transfer from Nondepartmental to Sheriff's Office Corrections Bureau related to achievement of revenue target and satisfaction of criterion to receive contingent authority [2023-1029](#)
- d. Motion 23-393, authorizing the County Executive to sign the January 1, 2022, through December 31, 2024, Collective Bargaining Agreement between Snohomish County, Washington and the International Association of Firefighters Union Local #2597 [2023-1043](#)

3. Health and Community Services

- a. Ordinance 23-091, approving agreement with Washington State Department of Health for the sharing of opioid overdose data [2023-1034](#)
- b. Ordinance 23-093, approving Amendment No. 16 to consolidated contract with Washington State Department of Health and providing authority for future amendments regarding Covid-19 LHJ Gap Funding, Executive Office of Resiliency & Health Security - WFD LHJ, Office of Immunization - FSU Ukrainian Community Outreach Resource Center, Office of Immunization - Ukrainian Outreach Support [2023-1024](#)

4. Planning and Community Development

- a. Motion 23-383, confirming the appointment of Joan Penney to the Community Services Advisory Council [2023-1035](#)

5. Public Infrastructure and Conservation

- a. Ordinance 23-092, approving and authorizing the Snohomish County Executive to sign an interlocal agreement for overlay improvements within Silver Lake Water and Sewer District [2023-1031](#)
- b. Motion 23-384, approving and authorizing the County Executive to execute Amendment 1 to the Master Services Agreement for Enterprise Services [2023-1013](#)
- c. Motion 23-388, approving Amendment 19 to Siemens Industry Inc. Agreement [2023-0959](#)
- d. Motion 23-390, relating to operating rules and updates to the Snohomish County Public Works Solid Waste Division Service Fee Schedule [2023-1051](#)

6. Committee of the Whole

- a. Motion 23-382, relating to the 2024 annual Budget process, adopting procedures for Council action on the budget and related legislation, and suspending certain council rules [2023-1032](#)
- b. Motion 23-385, authorizing the County Executive to sign Amendment 1 to the contract with Dr. Lindsey Harle for forensic pathology locums tenens [2023-0813](#)
- c. Motion 23-386, approving and authorizing the County Executive to execute the FY2022 U.S. Department of Housing and Urban Development Continuum of Care Program Grant Agreement for New Project [2023-1042](#)

F. Clerk's Report on Pending Legislation - No Report**G. Reports of Council Committees:**

Council committee meetings in September are Special Meetings of the County Council and will be held in the Stillaguamish Room on the First Floor of the Robert J. Drewel Building

1. Community Safety and Justice

(Next meeting is scheduled for Tuesday, September 12, 2023, at 1:00 p.m.)

2. Finance, Budget and Administration

(Next meeting is scheduled for Tuesday, September 12, 2023, at 10:00 a.m.)

3. Health and Community Services

(Next meeting is scheduled for Tuesday, September 12, 2023, at 11:00 a.m.)

4. Planning and Community Development

(Next meeting is scheduled for Tuesday, September 19, 2023, at 11:00 a.m.)

5. Public Infrastructure and Conservation

(Next meeting is scheduled for Tuesday, September 19, 2023, at 10:00 a.m.)

H. Reports of Outside Committees

Councilmember Dunn provided a brief report for the Lodging Tax Advisory Committee (LTAC) and said determinations were made for approximately \$600,000 in funding for small grant projects improving tourism and supporting hotel/motel projects.

I. Chairperson's Report

1. Upcoming Planning Commission Meeting Topics August 2, 2023 [2023-0909](#)

J. Chief of Staff's Report

Heidi Beazizo, Chief of Staff, noted that Fleet has invited councilmembers to tour the new electric vehicles. She also stated that she has sent an updated e-mail regarding the regional leadership conference scheduled for October 18-20 and has attached a draft agenda.

K. Full Council Action on Items from Committee of the Whole**L. Other Business**

1. Review of Motion 23-1030 approving Administrative Matters presented at General Legislative Session on September 13, 2023
 - a. Approval of Council's Official Proceedings for August 2023 [2023-1039](#)
 - b. Approving Piggyback Award Recommendation for the use of a "piggyback" competitive bid issued and awarded by Office of Washington State Department of Enterprise Services (DES). [2023-1044](#)
 - c. Approving Bid Award Recommendation Bid 23-048RB for the Bucket Truck, Articulating Telescopic Aerial Lift to Nelson Truck and Equipment Corporation, Inc. for an estimated annual amount of \$895,420.00 plus applicable Washington State sales tax; initial term is three years with an option to extend for two additional one-year terms. [2023-1046](#)

- d. Setting a public hearing date on October 4, 2023, at the hour of 10:30 a.m. to consider the following:
 - 1) Ordinance 23-085, approving and authorizing the Snohomish County Executive to sign the Interlocal Agreement between Snohomish County and the Tulalip Tribes of Washington to Implement Portions of the Snohomish Cooperative Salmon Barrier Removal Project [2023-0957](#)
 - 2) Ordinance 23-086, granting a non-exclusive franchise authorizing limited use of the public road rights-of-way in portions of Unincorporated Snohomish County, Washington to Seven Lakes Water Association Inc. [2023-0970](#)
 - 3) Ordinance 23-088, granting a non-exclusive franchise authorizing limited use of the public road rights-of-way in portions of unincorporated Snohomish County, Washington to the city of Marysville [2023-1002](#)
- e. Receiving and referring the following Open Space application to Planning and Development Services for its recommendation:
 - 1) Open Space General New Application #3242 - Caroline R. Tarpley [2022-1322](#)
- 2. Sno-Isle Libraries Presentation [2023-1050](#)
Lois Langer Thompson, Executive Director

Lois Langer Thompson, Sno-Isle Libraries Executive Director, provided a PowerPoint Presentation. She spoke in detail about the programs, services, community access, and events the Sno-Isle Libraries provide.

Ms. Langer Thompson responded to questions from Councilmembers Nehring and Low regarding access to and checking out WiFi service.

Responding to Councilmember Dunn, Ms. Langer Thompson spoke about challenges the Sno-Isle Libraries face.

M. Executive Session(s):

Pending Litigation
Pursuant to RCW 42.30.110(1)(i)
DPA: Michelle Corsi

At 9:13 a.m., Heidi Beazizo, Chief of Staff, stated that Council has a need for an Executive Session for a matter of Pending Litigation, pursuant to RCW 42.30.110(1)(i), for approximately 15 minutes, with no action to follow.

PRESENT:

Council Chair Mead
Council Vice-Chair Nehring
Councilmember Low
Councilmember Dunn
Councilmember Peterson
Heidi Beazizo, Chief of Staff
Jim Martin, Council Staff
Ryan Countryman, Council Staff
Deb Bell, Council Staff
Nicole Gorle, Council Staff
Cynthia Foley, Council Staff
Ken Klein, Executive's Office (*Left session early*)
Lacey Harper, Executive's Office
Bridget Casey, Prosecutor's Office
Michelle Corsi, Prosecutor's Office
Pete McGuire, Outside Counsel
Robert Bowman, Outside Counsel (*remote*)
Rachael Wallace, Outside Counsel (*remote*)
Sheila Barker, Risk Management
Jill Ford, Council Staff (*remote*)

The Executive Session began at 9:13 a.m. for an initial 15 minutes to 9:28 a.m.

At 9:28 a.m., the Council Chair extended the Executive Session five minutes to 9:33 a.m.

At 9:33 a.m., the Council Chair extended the Executive Session three minutes to 9:36 a.m.

At 9:36 a.m., the Council Chair extended the Executive Session four minutes to 9:40 a.m.

At 9:40 a.m., the Council Chair extended the Executive Session three minutes to 9:43 a.m.

The Executive Session ended at 9:43 a.m.

[There was no action as a result of this Executive Session]

N. Adjourn

At 9:44 a.m., Chair Mead called the meeting back to order and immediately recessed the Council until the 10:00 a.m. Finance, Budget and Administration Committee meeting.