



Snohomish County Council

Administrative Session

Meeting Minutes

Megan Dunn, Council Chair
Jared Mead, Council Vice-Chair
Councilmembers: Stephanie Wright, Sam Low, Nate Nehring

Monday, April 11, 2022

10:30 AM

**Jackson Board Room
& Remote Meeting**

PRESENT:

Council Chair Dunn
Council Vice-Chair Mead (*remote*)
Councilmember Wright (*remote*)
Councilmember Low
Councilmember Nehring
Geoffrey Thomas, Chief of Staff
Nicole Gorle, Council Staff
Executive Dave Somers
Alessandra Durham, Executive's Office
Jason Cummings, Prosecutor's Office
Rabbi Berel Paltiel
Chief Dan Templeman, Everett Police Dept.
Debbie Eco, Clerk of the Council

A. Call to Order

Council Chair Dunn called the meeting to order at 10:30 a.m. and provided instructions for those wishing to provide public comment for both in-person and remotely via Zoom.

B. Roll Call

The clerk called the roll and stated that all five members were present.

C. Special Reports

1. Resolution 22-014, expressing support for the Snohomish County [2022-0374](#) Creating Opportunities Diversity and Equity (SnoCODE) and authorizing the Chair of the Council and Chief of Staff to sign the SnoCODE pledge

ACTION: Vice-Chair Mead made a motion to approve Resolution No. 22-014. Councilmember Wright seconded the motion and it carried unanimously.

2. Resolution 22-013, recognizing April 12, 2022, as Education and Sharing Day in Snohomish County [2022-0362](#)

Alessandra Durham, Executive's Office, and Rabbi Berel Paltiel provided supportive comments for Resolution No. 22-013.

ACTION: Vice-Chair Mead made a motion to approve Resolution No. 22-013. Councilmember Wright seconded the motion and it carried unanimously.

3. Joint Resolution 22-015, of the Snohomish County Council and Snohomish County Executive honoring the life, service and sacrifice of Everett Police Officer Dan Rocha [2022-0375](#)

ACTION: Councilmember Low made a motion to approve Joint Resolution 22-015. Councilmember Wright seconded the motion.

Executive Dave Somers spoke to the joint resolution honoring Officer Dan Rocha and his ceremony held last week. He expressed his grief and appreciation for Officer Rocha.

Chief Dan Templeman, Everett Police Department, also expressed his appreciation for Officer Rocha. He stated that he was a dedicated and amazing police officer and he was a loving husband, father, son, and brother. He thanked the Executive, County Council, and the community for their support.

Councilmember Low commented and expressed his thanks for the opportunity to ride in the motorcade. He stated Officer Rocha was a true hero that made a true sacrifice.

Councilmembers Nehring and Dunn also provided supportive comments.

The question was called for and Joint Resolution No. 22-015 carried unanimously.

D. Public Comment

There were no persons present wishing to provide public comment.

E. Introduction and assignment of legislation to committees

All items assigned as listed below.

1. **Finance and Economic Development**
2. **Law and Justice/Human Services**
3. **Conservation, Sustainability and Recreation**

4. Planning and Community Development**5. Public Works and Infrastructure**

- a. Motion 22-155, Approve and authorize the County Executive to execute an agreement to provide professional services with Access Information Intermediate Holdings I, LLC dba Access / Record Xpress of California, LLC to provide records box storage, retrieval, and shredding services [2022-0354](#)
- b. Motion 22-156, approve and authorize the County Executive to execute Amendment 2 to the Software and License Agreement with High Line [2022-0298](#)
- c. Motion 22-157, approve and authorize the County Executive to execute Amendment 5 to the Website Development and Hosting Agreement with Icon Enterprises Inc. d/b/a CivicPlus [2022-0318](#)
- d. Motion 22-158, approval of an Interlocal Agreement between Snohomish County and the Silver Lake Water and Sewer District concerning utility construction associated with the 43rd Ave SE Road Project [2022-0370](#)

6. Committee of the Whole

- a. Ordinance 22-017, amending the Snohomish County Council Chief of Staff scope of duties in SCC 2.48.090 [2022-0372](#)

Nicole Gorle, Sr. Legislative Analyst, provided a staff report.

Councilmember Low asked what the meaning of “consultation with the council” was. Ms. Gorle deferred to Jason Cummings of the Prosecutor’s Office for a legal interpretation. Mr. Cummings explained that it is a necessary function for the Chief of Staff to consult with the Council before making any determinations, but the ultimate hire/fire decision would be with the Chief of Staff only functioned, or used, after consultation with the Council.

ACTION: Vice-Chair Mead made a motion to set time and date for a public hearing for May 4, 2022, at the hour of 10:30 a.m. Councilmember Wright seconded the motion and it carried unanimously.

F. Clerk’s Report on Pending Legislation - No Report**G. Reports of Council committees:**

Committee Chairs announced upcoming meetings as listed on the agenda.

1. Finance and Economic Development

(Next meeting is scheduled for Tuesday, April 12, 2022, at 10:30 a.m.)

2. Law and Justice/Human Services

(Next meeting is scheduled for Monday, April 11, 2022, at 1:30 p.m.)

3. Conservation, Sustainability and Recreation

(Next meeting is scheduled for Tuesday, April 26, 2022, at 9:00 a.m.)

4. Planning and Community Development

(Next meeting is scheduled for Tuesday, April 19, 2022, at 10:30 a.m.)

5. Public Works and Infrastructure

(Next meeting is scheduled for Tuesday, May 3, 2022, at 9:00 a.m.)

H. Reports of outside committees**I. Chairperson's Report**

1. Planning Commission Pending Issues (April 6, 2022)

[2022-0380](#)

J. Chief of Staff's Report

There was no Chief of Staff's report.

K. Full Council Action on Items from COMMITTEE OF THE WHOLE**L. Other Business**

1. Motion 22-159, approving Administrative Matters presented at Council General Legislative Session on April 13, 2022

[2022-0381](#)

- a. Setting a public hearing date on May 4, 2022, at the hour of 10:30 a.m., to consider the following:

- 1) Ordinance 22-014, relating to Growth Management; amending development regulations in Chapters 30.22 and 30.31A SCC pertaining to residential development in the Business Park zone

[2022-0276](#)

- 2) Ordinance 22-016, relating to Growth Management; promoting construction of new missing middle housing while also encouraging preservation of existing residential units; amending existing and adding new sections to Chapters 30.22, 30.23 and 30.42B of the Snohomish County Code

[2022-0099](#)

- b. Approving Bid Award Recommendation SW-22-010DW to qualified contractors to enter into master agreements with the County for the Weatherization Assistance Program for a contract term of two years with an option to extend for an additional one year for an estimated amount of \$2,000,000 per year funded by Department of Commerce, federal, state, and utility grants

[2022-0376](#)

M. Executive Session(s):

1. Pending Litigation
Pursuant to RCW 42.30.110(1)(i)
DPA: Katherine Bosch

Geoffrey Thomas, Chief of Staff, stated that pursuant to RCW 42.30.110(1)(i), the Council will convene into Executive Session to discuss a matter of Pending Litigation for an initial five minutes, with potential action to follow.

PRESENT:

Council Chair Dunn
Council Vice-Chair Mead (*remote*)
Councilmember Wright (*remote*)
Councilmember Low
Councilmember Nehring
Geoffrey Thomas, Chief of Staff
Heidi Beazizo, Council Staff
Nicole Gorle, Council Staff
Jim Martin, Council Staff
Deb Bell, Council Staff
Alessandra Durham, Executive's Office
Lacey Harper, Executive's Office
Jason Cummings, Prosecutor's Office
Katherine Bosch, Prosecutor's Office
Ian Huri, Sheriff's Office
Sheila Barker, Risk Management

Executive Session began at 10:52 a.m.

At 10:57 a.m., an extension was announced for five minutes to 11:02 a.m.

Executive Session ended at 11:01 a.m.

(There was no Council action as a result of the Executive Session)

N. Adjourn

At 11:02 a.m., Chair Dunn reconvened the meeting. There being no further business, she adjourned the Council for the day at 11:03 a.m.