



Snohomish County Council
Finance, Budget and Administration Committee
Meeting Minutes

Megan Dunn, Committee Chair
Nate Nehring, Committee Vice-Chair
Committee Members: Sam Low, Jared Mead, Strom Peterson

Jim Martin, Senior Legislative Analyst
Paula Rhyne, Legislative Aide
Cheri Danner, Assistant Clerk of the Council

Tuesday, September 26, 2023

10:00 AM

**Stillaguamish Room - First Floor
Robert J. Drewel Building
& Remote Meeting**

SPECIAL MEETING

PRESENT:

Committee Chair Dunn
Committee Vice-Chair Nehring
Committee Member Low (*remote*)
Committee Member Mead
Committee Member Peterson
Jim Martin, Council Staff
Cheri Danner, Asst. Clerk of the Council

CALL TO ORDER

Committee Chair Dunn called the meeting to order at 10:00 a.m. and provided instructions for those wishing to provide public comment for both in-person and remote via Zoom.

ROLL CALL

The clerk called the roll and stated that five members were present.

PUBLIC COMMENT

There were no persons present wishing to provide public comment.

ACTION ITEMS

1. Ordinance 23-094, modifying vacation leave accruals for classified employees and amending SCC 3A.06.050 [2023-1053](#)

Jim Martin, Senior Legislative Analyst, provided a staff report and said this ordinance would adjust the annual and maximum approvals for classified employees.

ACTION: Move to Administrative Matters, General Legislative Session October 4th to set time and date for public hearing.

2. Motion 23-394, approving a contract with Universal Language Service, Inc. for on call interpreting and translating services for Snohomish County [2023-0969](#)

Jim Martin, Senior Legislative Analyst, provided a staff report and explained the motion would approve the contract, with a not to exceed amount of \$ 150,000.00 and a term ending May 31, 2025.

ACTION: Move to Consent Agenda, General Legislative Session October 4th for consideration.

3. Motion 23-392, approving 2023 budget transfer from Nondepartmental to Sheriff's Office Corrections Bureau related to achievement of revenue target and satisfaction of criterion to receive contingent authority [2023-1029](#)

Jim Martin, Senior Legislative Analyst, provided a staff report and explained the motion approves a budget transfer in the amount of \$750,000.00 contingent on exceeding the baseline budget revenue amount which has been reached.

ACTION: Move to Consent Agenda, General Legislative Session September 27th for consideration.

4. Motion 23-403, authorizing the County Executive to sign the Supplemental Agreement to the Collective Bargaining Agreement between the county of Snohomish, Washington and the Public, Professional & Office-Clerical Employees and Drivers Local Union 763 (Representing Law Enforcement Support) [2023-1093](#)

Jim Martin, Senior Legislative Analyst, provided a staff report and explained the motion would approve a supplemental agreement that will expire on December 31, 2023.

ACTION: Move to Consent Agenda, General Legislative Session September 27th for consideration.

5. Motion 23-407, approving award of Workforce Project Funds [2023-1038](#)

Jim Martin, Senior Legislative Analyst, provided a staff report and explained the motion would approve the agreement with Cares of Washington to provide assistance to unemployed or underemployed workers through December 31, 2024, for a not to exceed amount of \$128,672.00.

ACTION: Move to Consent Agenda, General Legislative Session September 27th for consideration.

6. Motion 23-408, approving Amendment 1 to Agreement with Second Chance Foundation [2023-1134](#)

Jim Martin, Senior Legislative Analyst, provided a staff report and explained the motion would approve Amendment 1, adding \$48,600.00 to the not to exceed amount for a new total of \$198,600.00 and extends the duration of the agreement through December 31, 2024.

ACTION: Move to Consent Agenda, General Legislative Session October 4th for consideration.

DISCUSSION ITEM

1. 2023 Budget Note/Conditions Matrix
Jim Martin, Council Staff

[2023-1152](#)

Jim Martin, Senior Legislative Analyst, provided three updates on the 2023 Budget Notes and Conditions related to District Court, Domestic Violence Coordinator, and Office of Public Defense.

Meeting adjourned at 10:07 a.m.