



# Snohomish County Council

## Administrative Session

### Meeting Minutes

Megan Dunn, Council Chair  
Jared Mead, Council Vice-Chair  
Councilmembers: Sam Low, Nate Nehring

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Tuesday, September 20, 2022

9:00 AM

Jackson Board Room  
& Remote Meeting

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#### **PRESENT:**

Council Chair Dunn  
Vice Chair Mead  
Councilmember Low  
Councilmember Nehring  
District 3 (*vacant*)  
Heidi Beazizo, Interim Chief of Staff  
Jim Martin, Council Staff  
Deb Bell, Council Staff  
Debbie Eco, Clerk of the Council

#### **A. Call to Order**

Council Chair Dunn called the meeting to order at 9:00 a.m. and provided instructions for those wishing to provide public comment for both in-person and remote via Zoom.

#### **B. Roll Call**

The clerk called the roll and stated that four members were present.

#### **C. Special Reports**

#### **D. Public Comment**

There were no persons present wishing to provide public comment.

#### **E. Introduction and assignment of legislation to committees**

*All items assigned as listed below.*

##### **1. Finance and Economic Development**

**2. Law and Justice/Human Services**

- a. Motion 22-387, approval of 3rd amendment to agreement for lead services with the Public Defender Association [2022-0928](#)

**3. Conservation, Sustainability and Recreation**

- a. Motion 22-393, approving an interlocal agreement between the city of Sultan and Snohomish County for disbursement of funds for evacuation trail improvements [2022-0939](#)

**4. Planning and Community Development****5. Public Works and Infrastructure**

- a. Ordinance 22-040, related to the 2022 budget; making an emergency appropriation in the Information Technology Fund 505 to provide additional expenditure authority for the Enterprise Technology Program and Customer & Workstation Program [2022-0829](#)
- b. Ordinance 22-041, relating to the residential collection of solid waste and recyclables in unincorporated areas of the county; amending Chapter 7.42 SCC [2022-0927](#)
- c. Motion 22-384, approval of Real Estate Purchase and Sale Agreement between Sharla Ann Spoelstra as seller and Snohomish County as buyer for real property identified by tax parcel number 28050300202700 [2022-0899](#)
- d. Motion 22-385, approval of Real Estate Purchase and Sale Agreement between Sharla Ann Spoelstra as seller and Snohomish County as buyer for real property identified by tax parcel number 28050300203000 [2022-0900](#)
- e. Motion 22-386, approving and authorizing the County Executive to execute a Conservation Covenant [2022-0903](#)
- f. Motion 22-390, approving a reclassification within the Facilities and Fleet Department [2022-0908](#)

**6. Committee of the Whole**

- a. Motion 22-398, Council approval of supporting justification for bid more than ten percent (10%) above estimate [2022-0952](#)

The consensus of the Council was to move Motion 22-398 to General Legislative Session September 21st for consideration.

- b. Motion 22-388, authorizing the County Executive to execute an intergovernmental services contract with Washington State University at \$74,310.00 for advertising and maintenance of the takeflightsnohomish.org website [2022-0922](#)

Jim Martin, Sr. Legislative Analyst, provided a staff report. He explained the scope of work and said the length of the agreement is through December 31, 2023, with the potential for a one-year extension that shall not exceed \$74,310.00.

**ACTION:** Vice-Chair Mead made a motion to approve Motion 22-388. Councilmember Low seconded the motion and it carried unanimously by the four members present.

- c. Motion 22-394, relating to the 2023 Annual Budget process, adopting procedures for Council action on the budget and related legislation, and suspending certain Council rules [2022-0948](#)

Jim Martin, Sr. Legislative Analyst, provided a staff report and explained this motion establishes the ad hoc committee for budget deliberations for the annual budget deliberation process. He explained the Committee of the Whole Budget Deliberation meeting schedule and stated that this motion shall expire on December 31, 2022.

**ACTION:** Vice-Chair Mead made a motion to approve Motion 22-394. Councilmember Nehring seconded the motion and it carried unanimously by the four members present.

- d. Motion 22-389, concerning the consolidation of fire investigation services; authorizing the County Executive to execute an interlocal agreement with Snohomish Regional Fire & Rescue and terminate interlocal agreement with former Lake Stevens Fire Protection District No. 8 assigned to Snohomish Regional Fire & Rescue [2022-0905](#)

Deb Bell, Sr. Legislative Analyst, provided a staff report. She explained the proposed interlocal agreement will replace and supersede the existing Lake Stevens fire investigations interlocal agreement and will include an updated fee schedule for services. She said the overall budgetary effect is neutral.

**ACTION:** Vice-Chair Mead made a motion to approve Motion 22-389. Councilmember Low seconded the motion and it carried unanimously by the four members present.

- e. Motion 22-391, concerning the County Council's position on a proposed annexation of approximately 5.0 acres known as the "Harrison Annexation" by Snohomish Regional Fire and Rescue (SRFR) - BRB #06-2022 [2022-0891](#)

Deb Bell, Sr. Legislative Analyst, provided a staff report and stated the motion would not oppose the proposed annexation.

**ACTION:** Vice-Chair Mead made a motion to approve Motion 22-391. Councilmember Low seconded the motion and it carried unanimously by the four members present.

- f. Motion 22-395, approving a reclassification within the Council [2022-0954](#)

Heidi Beazizo, Interim Chief of Staff, provided a staff report. She explained the motion would approve a request to reclassify a Council position from an Administrative Specialist to an Administrative Assistant and would move the position from classified exempt to management exempt.

**ACTION:** Vice-Chair Mead made a motion to approve Motion 22-395. Councilmember Nehring seconded the motion and it carried unanimously by the four members present.

**F. Clerk's Report on Pending Legislation - No Report**

**G. Reports of Council committees:**

*Committee Chairs announced upcoming committee meetings as listed on the agenda.*

**1. Finance and Economic Development**

*(Next meeting is scheduled for Tuesday, September 27, 2022, at 10:00 a.m.)*

**2. Law and Justice/Human Services**

*(Next meeting is scheduled for Tuesday, September 27, 2022, at 1:00 p.m.)*

**3. Conservation, Sustainability and Recreation**

*(Next meeting is scheduled for Tuesday, September 27, 2022, at 11:00 a.m.)*

**4. Planning and Community Development**

*(Suspended during budget deliberations)*

**5. Public Works and Infrastructure**

*(Next meeting is scheduled for Tuesday, September 20, 2022, at 10:00 a.m.)*

**H. Reports of outside committees****I. Chairperson's Report**

1. Planning Commission Pending Issues (September 14, 2022) [2022-0949](#)

**J. Chief of Staff's Report**

Heidi Beazizo, Interim Chief of Staff, provided an update on the following items:

1. District 3 vacancy. She said the nominees are Carin Chase, Strom Peterson, and Colin McMahon and that interviews are tentatively scheduled for September 29th.
2. Next week is the last week of standing committees prior to suspension of those committees during budget deliberations. Department presentations are scheduled to begin on October 3rd.
3. Work has begun to schedule this year's Legislative Luncheon. The two proposed dates are December 1 and 2. She said an e-mail will be going out to request councilmembers' preference.

Responding to Council Chair Dunn, Ms. Beazizo said councilmembers could return questions to her by Monday.

**K. Full Council Action on Items from COMMITTEE OF THE WHOLE**

*See above Introduction and assignment of legislation to committees under Committee of the Whole for actions taken.*

**L. Other Business**

1. Motion 22-392, approving Administrative Matters presented at Council General Legislative Session on September 21, 2022 [2022-0941](#)
  - a. Receiving Council Budget Condition Response - Communications Plan Pilot Project [2022-0925](#)

**WALK ON**

## ORAL MOTION

2022-0978

Vice-Chair Mead made a motion that the Council hereby authorize and approve the Settlement Agreement and Release of All Claims in the amount of \$145,000.00 relating to the matter of Nancy K. Taverniti v. Snohomish County, Snohomish County Superior Court Cause 20-2-04905-31, as negotiated by the Prosecuting Attorney following consultation with the County Executive. Councilmember Low seconded the motion and it carried unanimously by the four members present.

**M. Executive Session(s):**

1. Labor Negotiations  
Pursuant to RCW 42.30.140(4)(b)  
DPA: S. Bladek

At 9:13 a.m., Heidi Beazizo, Interim Chief of Staff, stated that pursuant to RCW 42.30.140(4)(b), the Council will convene into Executive Session to discuss a matter of labor negotiations for an initial 15 minutes. She noted there is possible action to follow and any necessary extensions will be announced.

**PRESENT:**

Council Chair Dunn  
Council Vice-Chair Mead  
Councilmember Low  
Councilmember Nehring  
District 3 (*vacant*)  
Heidi Beazizo, Interim Chief of Staff  
Nicole Gorle, Council Staff  
Jim Martin, Council Staff  
Deb Bell, Council Staff  
Ken Klein, Executive's Office  
Josh Dugan, Executive's Office  
Lacey Harper, Executive's Office (*remote*)  
Alessandra Durham, Executive's Office (*remote*)  
Stephanie Wright, Executive's Office (*remote*)  
Jason Cummings, Prosecutor's Office  
Steve Bladek, Prosecutor's Office (*remote*)  
Rhea Reynolds, Human Resources Director (*remote*)  
Rob Sprague, Human Resources (*remote*)  
Nathan Kennedy, Finance Director (*remote*)  
Brian Haseleu, Finance (*remote*)

Executive Session began at 9:13 a.m. for an initial 15 minutes to 9:28 a.m.

At 9:28 a.m., an extension was announced for five minutes to 9:33 a.m.

At 9:33 a.m., an extension was announced for two minutes to 9:35 a.m.

The Executive Session ended at 9:35 a.m.

*(There was no Council action as a result of the Executive Session.)*

## **N. Adjourn**

At 9:35 a.m. Chair Dunn reconvened the Council and then recessed the meeting until the Public Works and Infrastructure Committee meeting at 1:00 p.m.