



**Snohomish County Council**

**Committee:** Public Works and Infrastructure

**Analyst:** Deb Bell

<b>ECAF:</b>	2022-1207	2022-1208	2022-1209	2022-1217	2022-1213	2022-1210
<b>Motion:</b>	22-498	22-499	22-500	22-504	22-503	22-512

**Date:** December 6, 2022

**Consideration**

The Executive's Office requests Council consider Motions 22-498, 22-499, 22-500, 22-505, 22-503, and 22-512, approving and authorizing the County Executive to sign the 2023-2025 On-Call Consultant Services Master Agreements, under SCC 3.04.190.

**Background**

Snohomish County has used consultants through the On-Call program to perform work where the required expertise or County staff is not available. This work is always performed under the direction of a Project Manager employed by the County. Departments intend to perform as much work as possible in-house. Project volume and required expertise for certain elements of approved projects has established the need for the continued use of on-call consultants. The scope and cost of each project will be negotiated under task assignments that will be authorized by the Department Director or designee.

**Current Proposal:**

<b>Motion</b>	<b>Department</b>	<b>Division</b>	<b>Umbrella Amount</b>
22-498	Public Works	Engineering Services	\$22,555,000.00
<i>One hundred twenty-seven (127) consultants responded to RFQ-22-006SB, and thirty-two (32) under the Engineering Services discipline, as shown in Exhibit A to the Motion, were selected through established Federal, State and County policies and practices. The proposed motion would approve and authorize the 2023-2025 On-Call Consultant Services Master Agreements for the Engineering Services, with an umbrella amount not to exceed \$22,555,000.00 and further authorizes the Director of Public Works or designee to approve Administrative Supplements and Task Assignments issued under the Master Agreements provided that sufficient appropriation authority exists.</i>			
22-499	Public Works	Solid Waste	\$1,150,000.00
<i>Seven (7) consultants responded to RFQ-22-006SB, and five (5) under the Solid Waste discipline, as shown in Exhibit A to the Motion, were selected through established Federal, State and County policies and practices. The proposed motion would approve and authorize the</i>			

*2023-2025 On-Call Consultant Services Master Agreements for Solid Waste Services, with an umbrella amount not to exceed \$1,150,000.00 and further authorizes the Director of Public Works or designee to approve Administrative Supplements and Task Assignments issued under the Master Agreements provided that sufficient appropriation authority exists.*

22-500	Public Works	Real Property Services Discipline	\$750,000.00
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*Ten (10) consultants responded to RFQ-22-006SB, and four (4) under the Real Property Services discipline, as shown in Exhibit A to the Motion, were selected through established Federal, State and County policies and practices. The proposed motion would approve and authorize the 2023-2025 On-Call Consultant Services Master Agreements for Real Property Services, with an umbrella amount not to exceed \$750,000.00 and further authorizes the Director of Public Works or designee to approve Administrative Supplements and Task Assignments issued under the Master Agreements provided that sufficient appropriation authority exists.*

22-505	Public Works	Transportation and Environmental Services	\$10,250,000.00
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*Thirty-eight (38) consultants responded to RFQ-22-006SB, and seven-teen (17) under the Transportation and Environmental Services discipline, as shown in Exhibit A to the Motion, were selected through established Federal, State and County policies and practices. The proposed motion would approve and authorize the 2023-2025 On-Call Consultant Services Master Agreements for the TES, with an umbrella amount not to exceed \$10,250,000.00 and further authorizes the Director of Public Works or designee to approve Administrative Supplements and Task Assignments issued under the Master Agreements provided that sufficient appropriation authority exists.*

22-503	Planning and Development Services	Planning and Development Services	\$2,200,000.00
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*Six (6) consultants responded to RFQ-22-006SB, and five (5) under the Planning and Development Services discipline, as shown in Exhibit A to the Motion, were selected through established Federal, State and County policies and practices. The proposed motion would approve and authorize the 2023-2025 On-Call Consultant Services Master Agreements for Planning and Development Services, to support the department in meeting County goals as related to drafting and implementing the County's Comprehensive Plan, other areas of business required under the State Growth Management Act, other mandates, and applied planning activities, with a cumulative amount not to exceed \$2,200,000.00 and further authorizes the County Executive to execute Task Assignments and administrative Supplements that do not exceed \$25,000.00.*

22-512	Department of Conservation and Natural Resources	Conservation and Natural Resources (previously SWM and Parks)	\$14,300,000.00
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*Forty-seven (47) consultants responded to RFQ-22-006SB, and nine-teen (19) under the Conservation and Natural Resources discipline, as shown in Exhibit A to the Motion, were selected through established Federal, State and County policies and practices. The proposed motion would approve and authorize the 2023-2025 On-Call Consultant Services Master Agreements for the DCNR discipline, with an umbrella amount not to exceed \$14,300,000.00 and further authorizes the Director of DCNR or designee to approve Administrative Supplements and*

*Task Assignments issued under the Master Agreements provided that sufficient appropriation authority exists.*

**2023 Budget:** Funds for On-Call Consultant Services have been appropriated in the 2023 budget. Revenues come from a variety of sources, as indicated on the annual grant workplans and construction programs.

**Future Budget Impacts:** Funds for subsequent years will be requested in the specific year's budget and will only be used if appropriated by Council.

**Handling:** Normal

**Approved-as-to-form:** N/A (Template has PA approval)

**Risk Management:** YES

**Executive Recommendation:** Approve

**Attachments:** Each proposed motion has an Exhibit A (2023-2025 On-Call Consultant Services Summary Listing).

**Amendments:** None

**Request:** Move to GLS on December 14, 2022, for Council to consider taking action.