



# Snohomish County Council

## Administrative Session

### Meeting Minutes

Council Chair Jared Mead  
Council Vice-Chair Nate Nehring  
Councilmembers: Sam Low, Megan Dunn, Strom Peterson

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**Tuesday, November 26, 2024**

**9:00 AM**

**Jackson Board Room - 8th Floor  
Robert J. Drewel Building  
& Remote Meeting**

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#### **PRESENT:**

Council Chair Mead  
Council Vice-Chair Nehring  
Councilmember Low  
Councilmember Dunn  
Councilmember Peterson  
Heidi Beazizo, Chief of Staff  
Deb Bell, Council Staff  
Cynthia Foley, Council Staff  
Dorian, resident of Lynnwood  
Lisa Hickey, Asst. Clerk of the Council

#### **A. Call to Order**

Chair Mead called the meeting to order at 9:00 a.m.

#### **B. Roll Call**

The clerk called the roll and stated that all five members were present.

#### **C. Special Reports**

#### **D. Public Comment**

Dorian, resident of Lynnwood, provided public comment.

**E. Introduction and Assignment of Legislation to Committees**

All items assigned as listed below:

**1. Community Safety and Justice**

- a. Ordinance 24-108, approving an Interagency Grant Agreement between Snohomish County and the Washington Traffic Safety Commission for the creation of a Traffic Safety Resource Prosecutor Program [2024-2966](#)
- b. Motion 24-481, approving a budget transfer from Non-Departmental Fund 130 Grant Control to Prosecuting Attorney's Fund 130 for a Traffic Safety Resource Prosecutor Program [2024-2689](#)
- c. Motion 24-490, approving a contract between Alderwood Counseling Associates and Snohomish County for the provision of secondary trauma training and counseling [2024-2676](#)

**2. Finance, Budget and Administration**

- a. Ordinance 24-107, relating to the 2024 Budget; making an Emergency Appropriation in General Fund 002, to provide expenditure authority for unanticipated costs in the Office of Public Defense, the Sheriff's Office, and the Corrections Bureau [2024-2980](#)
- b. Ordinance 24-111, relating to Priority Hire Program; amending Chapter 3.05 SCC [2024-3034](#)
- c. Motion 24-485, approving and authorizing execution of the Agreement for Professional Services between the County and Helmsman Management Services, LLC [2024-2871](#)
- d. Motion 24-488, approving award of School Based Health Centers Project funds [2024-2880](#)

**3. Health and Community Services**

- a. Ordinance 24-110, approving Data Sharing Agreement with Washington State Department of Health for confidential information or datasets [2024-3018](#)
- b. Motion 24-483, approving a reclassification within the Health Department [2024-2941](#)
- c. Motion 24-486, authorizing the Executive to sign Amendment No. 1 for a communications campaign with Quinn Thomas, LLC [2024-2948](#)

- d. Motion 24-487, authorizing the Executive to sign the Agreement for Workforce Development for Racial Equity and Social Justice with Racing to Excellence & Social Justice, LLC [2024-2971](#)
  - e. Motion 24-492, approving the interlocal agreement for emergency management services between Snohomish County and the City of Snohomish, WA [2024-3017](#)
- 4. Planning and Community Development**
- a. Ordinance 24-105, approving and authorizing the County Executive to sign an Interlocal Agreement between Snohomish County and the City of Monroe, for the Monroe 30 Annexation [2024-2962](#)
  - b. Ordinance 24-106, approving and authorizing the County Executive to execute the Interlocal Agreement between Snohomish County, the City of Everett, and Marshland Flood Control District regarding increased hillside runoff in the Marshland Drainage Basin due to upland development [2024-2968](#)
  - c. Motion 24-482, approving Contract F23-53104-422 Amendment A with Washington State Department of Commerce for the BPA Low-Income Energy Efficiency Program [2024-2864](#)
  - d. Motion 24-491, authorizing approval of Services Agreement between Snohomish County and Ketchum Shores Improvement Club to cost share for lake management services [2024-2993](#)
- 5. Public Infrastructure and Conservation**
- a. Motion 24-480, authorizing the County Executive to sign Change Order CO-02 to bid SW-24-015LY for the moisture remediation at the New Start of Edmonds with First On-Site Property Restoration [2024-2924](#)
  - b. Motion 24-493, authorizing the County Executive to sign Professional Services Agreement CCF04-24 with KPFF, Inc. to provide design services for Larson Bridge 101 seismic retrofit [2024-3013](#)

**6. Committee of the Whole**

- a. Ordinance 24-109, approving the county's participation in a Regional Apprenticeship Pathways Project and authorizing the Executive to sign an Interlocal Agreement with the Office of the Superintendent for Public Instruction for the same [2024-2995](#)

Heidi Beazizo, Chief of Staff, provided a staff report.

**ACTION:** Vice-Chair Nehring made a motion to set time and date for a public hearing for Ordinance 24-109 for Wednesday, December 18, 2024, at the hour of 10:30 a.m. Councilmember Low seconded the motion and it carried unanimously.

- b. Motion 24-484, authorizing the County Executive to approve Bid Award Recommendation PW24-008SB for Red Bridge #537 Preventative Maintenance Construction Project [2024-2956](#)

Deb Bell, Sr. Legislative Analyst, provided a staff report.

**ACTION:** Vice-Chair Nehring made a motion to approve Motion 24-484. Councilmember Dunn seconded the motion and it carried unanimously.

- c. Motion 24-474, approving and authorizing the Snohomish County Executive to sign the Washington State Department of Agriculture Grant to Support Food Stability [2024-2835](#)

Cynthia Foley, Legislative Analyst, provided a staff report.

**ACTION:** Vice-Chair Nehring made a motion to approve Motion 24-474. Councilmember Peterson seconded the motion and it carried unanimously.

- d. Motion 24-479, approving and authorizing the Snohomish County Executive to sign Commerce Grant to Support Snohomish Youth [2024-2824](#)

Cynthia Foley, Legislative Analyst, provided a staff report.

**ACTION:** Vice-Chair Nehring made a motion to approve Motion 24-479. Councilmember Low seconded the motion and it carried unanimously.

**F. Clerk's Report on Pending Legislation**

1. Pending Legislation Report [2024-3054](#)

The proposed ordinance on the Pending Legislation Report was introduced over the weekend. Without objection, the proposed ordinance is assigned to Planning and Community Development Committee.

**G. Reports of Council Committees:**

1. **Community Safety and Justice**

*(Next meeting is scheduled for Tuesday, November 26, 2024, at 1:00 p.m.)*

2. **Finance, Budget and Administration**

*(Next meeting is scheduled for Tuesday, November 26, 2024, at 10:00 a.m.)*

3. **Health and Community Services**

*(Next meeting is scheduled for Tuesday, November 26, 2024, at 11:00 a.m.)*

4. **Planning and Community Development**

*(Next meeting is scheduled for Tuesday, December 3, 2024, at 11:00 a.m.)*

5. **Public Infrastructure and Conservation**

*(Next meeting is scheduled for Tuesday, December 3, 2024, at 10:00 a.m.)*

**H. Reports of Outside Committees****I. Chairperson's Report****J. Chief of Staff's Report**

Heidi Beazizo, Chief of Staff, provided a report.

**K. Full Council Action on Items from Committee of the Whole**

1. Motion 24-465, approving and authorizing the County Executive to execute Amendment 3 to the Technology Solution Contract for an Electronic Content Management Solution with Open Text [2024-2762](#)

Deb Bell, Sr. Legislative Analyst, provided a staff report.

**ACTION:** Vice-Chair Nehring made a motion to approve Motion 24-465. Councilmember Dunn seconded the motion and it carried unanimously.

**L. Other Business**

1. Motion 24-489, approving Administrative Matters presented at General Legislative Session on November 27, 2024 (For review only) [2024-3023](#)
  - a. Receiving and referring the following Open Space applications to Planning and Development Services for recommendation:
    - 1) Open Space General Agricultural Conservation Application #3308 - Douglas & Robin Meek [2024-2945](#)
    - 2) Open Space General Agricultural Conservation Application #3309 - Daniel Misich [2024-2972](#)
    1. Motion 24-465, approving and authorizing the County Executive to execute Amendment 3 to the Technology Solution Contract for an Electronic Content Management Solution with Open Text [2024-2762](#)
  - b. Approving the following Award Recommendation:
    - 1) Bid Award Recommendation for ITB-24-031RB Fleet Vehicles - Ford (Various Types) to Pierre Ford of Lynnwood in the estimated annual amount of \$5,000,000.00, plus applicable Washington State sales tax [2024-2925](#)
  - c. Receiving the following Report:
    - 1) 2023 Annual Snohomish County Children's Commission Report [2024-2967](#)
  - d. Approval of Council's Official Proceedings for October 2024 [2024-3022](#)

**M. Executive Session(s):****N. Adjourn**

Chair Mead recessed the Council until the 10:00 a.m. Finance, Budget, and Administration Committee meeting.