



# Committee of the Whole

Ryan Countryman

Council Initiated:

Yes

No

**ECAF:** 2023-1295

**Motion:** 23-468

**Type:**

- Contract
- Board Appt.
- Code Amendment
- Budget Action
- Other

**Requested Handling:**

- Normal
- Expedite
- Urgent

**Fund Source:**

- General Fund
- Other
- N/A

**Executive Rec:**

- Approve
- Do Not Approve
- N/A

**Approved as to**

**Form:**

- Yes
- No
- N/A

**Subject:** Contract Amendment—Bus services at Snohomish County Airport.

**Scope:** Motion 23-468 authorize the County Executive to execute Amendment No. 2 to the contract with Transportation Demand Management LLC (dba Starline).

**Duration:** The current contract ends October 31, 2023. Amendment No. 2 would extend the contract to November 30, 2023.

**Fiscal Impact:**  **Current Year**  **Multi-Year**  **N/A**

Expenditures	Current Year	2024	2025	2026	2027	Total
410-Prof. Services	\$88,000.00	0	0	0		\$88,000.00
<b>Total's</b>	<b>\$88,000.00</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>\$88,000.00</b>

Revenue	Current Year	2024	2025	2026	2027	Total
410-Fund Balance	\$88,000.00	0	0	0		\$88,000.00
<b>Total's</b>	<b>\$88,000.00</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>\$88,000.00</b>

Amendment No. 2 would increase the not to exceed amount of the total contract to \$352,000. The Airport has sufficient fund balance available for the new total.

**Authority Granted:** Authorization for the Executive to sign Amendment No. 2 with Starline.

**Background:** Transportation Demand Management, doing business as Starline, is under contract (RFP 23-047RB) to provide temporary passenger busing services to airport terminal during the Airport's terminal reconstruction project. The original contract was based on a construction schedule with work complete by the first week of October. On October 1, the passenger terminal increased its operations, requiring additional busing services that Amendment No. 1 covered for the current contract period. However, the construction schedule now anticipates substantially completion in November. Amendment No. 2 provides additional compensation to Starline to accommodate the additional duration and level of passenger service needed before the work is substantially complete.

The Airport requests urgent handling of Motion 23-468 due to the need to execute Amendment No. 2 before the October 31 expiration of the current contract.

**Request:** Consideration during Committee of the Whole on October 24, 2023.