



MEMORANDUM

TO: Snohomish County Council Planning Committee

FROM: Sarah Titcomb, Principal Planner PDS

DATE: October 13, 2022

SUBJECT: 2024 Comprehensive Plan Update SEPA Consultant On-Call
Task Assignment Amendment

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Dave Somers
County Executive

Snohomish County has a 2019-2022 On-Call Consultant Services Agreement with Berk Consulting, Inc. (Berk) that was executed on December 24, 2018, (Agreement Number OCC19-3-1(D)) and includes 3 Task Assignments. Task Assignment No. 3 was approved by the Snohomish County Council and signed by the County Executive through Motion 21-278 on August 25, 2021. Task No. 3 authorizes Berk to work as the SEPA consultant for the 2024 Comprehensive Plan Update and generate a Draft Environmental Impact Statement (DEIS). An amendment to the scope and budget of Task No. 3 (titled Task No. 3a) was approved by the Council through Motion 22-284 on July 13, 2022, to include review of the final Docket XXI applications, the Council-Initiated Amendments, and additional quantitative transportation data analysis. Snohomish County Planning and Development Services (PDS) is now requesting a new amendment to the scope and budget of Task No. 3 (titled Task No. 3b) to allow for a deeper level of analysis of environmental impacts and mitigation measures related to the provision of parks and recreation services. The attached motion would authorize the County Executive to sign Task No. 3b.

As efforts under Task No. 3 progressed, the Parks and Recreation Division (Parks) of the Department of Conservation and Natural Resources (DCNR) determined the need for a more robust consideration of an urban open space standard to retain open space, tree canopy, and provide recreation to county residents in urban areas. This could serve as a potential mitigation measure to the impacts associated with forecasted growth, and in order to fully consider this option, an amendment is necessary.

Task Assignment No. 3b was deemed compliant by the Department of Public Works (DPW) contract specialist, and was approved as to form by the Prosecuting Attorney's office. As described in the cost estimate embedded in Task Assignment No. 3b, the total amount authorized within the Task Assignment No. 3b is \$24,921 to be paid by DCNR between now and the end of 2023.

Attachments:

- 2019-2022 Snohomish County On-Call Task Assignment #3b
- Motion No. 22-xxx, Authorizing the County Executive to sign 2019-2022 On-Call Consultant Services Task No. 3b (OCC19-3-1(D)) with Berk Consulting, Inc.