



# CHANGE ORDER

Construction for  
Project Title  
Address  
City, WA ZIP

Contract # PW-25-0427SB  
Dated: September 2025

CO Number: 02  
Date: 16 March 2026

Contractor:  
V&R Roofing  
2920 South Cushman Avenue  
Tacoma, WA 98409

The Contract is changed as follows:

Pursuant to part 17 of the General Conditions the contractor shall:		
Remove steep roofing cricket and tapered insulation at the upper roof. Provide and install new 1/2" per foot tapered insulation boards to replace removed tapered insulation from the upper roof. Remove standard and tapered roofing insulation at the lower roof. Provide and install new 1/4" per foot tapered roofing insulation to replace removed tapered insulation from the lower roof. Replace an additional 600 sf of roofing system to access the wet insulation at the lower roof. Provide additional equipment rental for the project.		
Material / Labor	Contract Sum Adjustment	Contract Schedule Adjustment
Insulation and Roofing	\$40,358.39	15 days
Equipment	\$32,338.00	4 months
<b>Total</b>	<b>\$72,696.39</b>	<b>days</b>

Original Contract Sum	\$412,733.00
Change to Contract Sum by Previous Change Orders to date	\$65,214.53
Change to Contract Sum by this Change Order	\$72,696.39
<b>New Contract Sum</b>	<b>\$550,643.92</b>

All Contract Sums are exclusive of sale tax.

The Contract Completion Time shall be extended by 4.5 months.

The Change Order shall not be valid until signed by the Owner and Contractor.

Contractor:  
By:

Stephanie Marcelle  
Name

Stephanie Marcelle, Owner

Printed Name, Title

Date: 3/17/2026

V&R Roofing

Consultant:  
By:

\_\_\_\_\_  
Name

Printed Name, Title

Date: \_\_\_\_\_

Snohomish County

Owner:  
By:

\_\_\_\_\_  
Name

Printed Name, Title

Date: \_\_\_\_\_

Snohomish County



Change Order #2 - Crickets and Extra Work

2920 S Cushman Ave,  
Tacoma, WA 98409  
Ph:253-328-5676  
Fax:253-328-6877  
office@vrroofing.net

Job Name:	Denney Juvenile Justice Center Roof Recover	Job Number	25382R
Address:	2801 10th Street	V&R PM	Annette Raschke
Address:		V&R PM Phone # / Email	(253) 345-9204 annetter@VRRoofing.net
City, State, Zip:	Everett, WA. 98201	Customer PO:	PW-25-04275B
Contact Person:	Lance Meinhold	Billing Comp:	Snohomish County
Contact Phone #	Architectural & Construction PM	Billing Contact:	Lance Meinhold
Email	Lance.Meinhold@co.snohomish.wa.us	Billing Phone #	425-512-0796
Submitted Date:	Monday, February 16, 2026	Address:	3000 Rockefeller Ave
		City, State, Zip	Everett, WA. 98201

**DESCRIPTION OF WORK:**

Demolition and disposal of additional approximate 1,000 square feet of work at upper roof.  
 Addition of tapered 1/2":12" 20 PSI felt faced polyisocyanurate crickets that was not captured within the square footage cost of typical roof insulation replacement - occurred at upper / main roof and lower roof  
 Addition of tapered 1/4":12" 20 PSI felt faced polyisocyanurate insulation that was not captured within the square footage cost of typical roof insulation replacement - occurred at the lower roof only  
 Overall Handled Tapered Insulation - 7,995 Square Feet / 6,369 Square Feet of Applied Area  
 Addition of 600 square feet of roof system that had to be torn out and replaced beyond the originally expected 108 SQ in CO#1

LABOR	DESCRIPTION	REG HRS	TRAVEL	OT HRS	TOTAL HRS	\$/HR	AMOUNT
Roofing - RT	Apprentice / Journeyman	72	0	N/A	72.00	\$ 104.00	\$7,488.00
Roofing - RT	Foreman	24	12	N/A	36.00	\$ 109.20	\$3,931.20
Roofing - RT	Superintendent	0	0	N/A	0.00	\$ 114.66	\$0.00
Roofing - OT	Apprentice / Journeyman	0	0	N/A	0.00	\$ 136.50	\$0.00
Roofing - OT	Foreman	0	0	N/A	0.00	\$ 143.33	\$0.00
Roofing - OT	Superintendent	0	0	N/A	0.00	\$ 150.49	\$0.00
Roofing - DT	Apprentice / Journeyman	0	0	N/A	0.00	\$ 169.00	\$0.00
Roofing - DT	Foreman	0	0	N/A	0.00	\$ 177.45	\$0.00
Roofing - DT	Superintendent	0	0	N/A	0.00	\$ 186.32	\$0.00
Sheet Metal - RT	Journeyman	0	0	N/A	0.00	\$ 150.15	\$0.00
Sheet Metal - RT	Foreman	0	0	N/A	0.00	\$ 157.66	\$0.00
Sheet Metal - RT	Superintendent	0	0	N/A	0.00	\$ 165.54	\$0.00
Sheet Metal - OT	Journeyman	0	0	N/A	0.00	\$ 197.07	\$0.00
Sheet Metal - OT	Foreman	0	0	N/A	0.00	\$ 206.93	\$0.00
Sheet Metal - OT	Superintendent	0	0	N/A	0.00	\$ 217.27	\$0.00
Sheet Metal - DT	Journeyman	0	0	N/A	0.00	\$ 243.99	\$0.00
Sheet Metal - DT	Foreman	0	0	N/A	0.00	\$ 256.19	\$0.00
Sheet Metal - DT	Superintendent	0	0	N/A	0.00	\$ 269.00	\$0.00
Travel	Per Diem - Travel Zone #	N/A	0	N/A	N/A	\$ -	\$0.00
Travel	Overnight Subsistence	N/A	0	N/A	N/A	\$ 208.00	\$0.00
	<b>TOTAL</b>	<b>96</b>	<b>12</b>	<b>N/A</b>	<b>108.00</b>		<b>\$0.00</b>

MATERIALS	QUANTITY	UNIT	UNIT COST	AMOUNT
Pre Determined Existing Roofing System Demoliton & Replacement	1600	EA	\$8.161	\$13,057.60
1/2":12" Tapered Edge Strip	2	EA	\$178.24	\$356.48
1/2":6" Tapered Edge Strip	1	EA	\$141.17	\$141.17
CR-20 Insulation Adhesives	3	EA	\$850.00	\$2,550.00
2"x4'0"x4'0" Duro-Guard ISO II	67	EA	\$17.60	\$1,179.20
4"x4'0"x4'0" Duro-Guard ISO II	18	EA	\$35.20	\$633.60
Q"x4'0"x4'0" Duro-Guard ISO II	258	EA	\$16.50	\$4,257.00
X"x4'0"x4'0" Duro-Guard ISO II	40	EA	\$12.50	\$500.00
Y"x4'0"x4'0" Duro-Guard ISO II	40	EA	\$25.00	\$1,000.00

EQUIPMENT	QUANTITY	UNIT	UNIT COST	AMOUNT
	0	EA	\$0.00	\$0.00
	0	EA	\$0.00	\$0.00
	0	EA	\$0.00	\$0.00
	0	EA	\$0.00	\$0.00
	0	EA	\$0.00	\$0.00

<b>Labor Sub Total:</b>		<b>\$11,419.20</b>
<b>Material / Unit Cost Sub Total</b>		<b>\$23,675.05</b>
<b>Equipment Sub Total</b>		<b>\$0.00</b>
<b>Sub Total</b>		<b>\$35,094.25</b>
Mark up	15%	\$5,264.14
<b>Total</b>		<b>\$40,358.39</b>
Tax Rate	N/A	\$0.00
<b>Grand Total</b>		<b>\$40,358.39</b>

V&R Roofing performed the work at our request. We agree to pay for the work provided from V&R Roofing whether the repair is temporary or permanent. Interest will be applied to invoices over 30 days.

Signature:	Owner/Owner Representative	Date
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Change Order #3 - Equipment  
Extension

2920 S Cushman Ave,  
Tacoma, WA 98409  
Ph:253-328-5678  
Fax:253-328-6877  
office@vrrroofing.net

Job Name:	<u>Denney Juvenile Justice Center Roof Recover</u>	Job Number	<u>25382R</u>
Address:	<u>2801 10th Street</u>	V&R PM	<u>Annette Raschke</u>
Address:		V&R PM Phone # / Email	<u>(253) 345-9204     annetter@VRRoofing.net</u>
City, State, Zip:	<u>Everett, WA. 98201</u>	Customer PO:	<u>PW-25-0427SB</u>
Contact Person:	<u>Lance Meinhold</u>	Billing Comp:	<u>Snohomish County</u>
Contact Phone #	<u>Architectural &amp; Construction PM</u>	Billing Contact:	<u>Lance Meinhold</u>
Email	<u>Lance.Meinhold@co.snohomish.wa.us</u>	Billing Phone #	<u>425-512-0796</u>
Submitted Date:	<u>Monday, February 16, 2026</u>	Address:	<u>3000 Rockefeller Ave</u>
		City, State, Zip	<u>Everett, WA. 98201</u>

**DESCRIPTION OF WORK:**

\* Portable Toilet - Original expectation of rental duration was 2 months. (November - December). With the extension of project timeline (due to increased scope & weather) the portable toilet needed to stay on site much longer than originally anticipated. (Additional 2 Month Rental Duration)

\*Dumpsters - Originally when the proposal was submitted - the assumption was based around a much smaller amount of demolition / debris coming off of the roofing system. Due to the massive increase in demolition & disposal scope - we needed to bring in multiple dumpsters in lieu of using our mobile dump truck. These costs could not have been predicted prior to beginning tear off and being able to verify the infrared scans suggested findings. (Overall Accumulated Tonnage of Debris Disposed = Approximately 60 Tons)

\* Forklift - Originally when the proposal was submitted - the assumption was that the overlay materials and limited debris would be able to be loaded / downloaded in compact crane loads. Due to the massive increase in demolition & disposal scope - we needed to bring in a full time forklift to be able to load / download debris as needed and to not overload the structural integrity of the existing roof deck with the accumulated debris and install materials. (Duration of Forklift - November 07, 2025 - February 27, 2026)

LABOR	DESCRIPTION	REG HRS	TRAVEL	OT HRS	TOTAL HRS	\$/HR	AMOUNT
Roofing - RT	Apprentice / Journeyman	0	0	N/A	0.00	\$ 104.00	\$0.00
Roofing - RT	Foreman	0	0	N/A	0.00	\$ 109.20	\$0.00
Roofing - RT	Superintendent	0	0	N/A	0.00	\$ 114.66	\$0.00
Roofing - OT	Apprentice / Journeyman	0	0	N/A	0.00	\$ 136.50	\$0.00
Roofing - OT	Foreman	0	0	N/A	0.00	\$ 143.33	\$0.00
Roofing - OT	Superintendent	0	0	N/A	0.00	\$ 150.49	\$0.00
Roofing - DT	Apprentice / Journeyman	0	0	N/A	0.00	\$ 169.00	\$0.00
Roofing - DT	Foreman	0	0	N/A	0.00	\$ 177.45	\$0.00
Roofing - DT	Superintendent	0	0	N/A	0.00	\$ 186.32	\$0.00
Sheet Metal - RT	Journeyman	0	0	N/A	0.00	\$ 150.15	\$0.00
Sheet Metal - RT	Foreman	0	0	N/A	0.00	\$ 157.66	\$0.00
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Sheet Metal - DT	Foreman	0	0	N/A	0.00	\$ 256.19	\$0.00
Sheet Metal - DT	Superintendent	0	0	N/A	0.00	\$ 269.00	\$0.00
Travel	Per Diem - Travel Zone #	N/A	0	N/A	N/A	\$ -	\$0.00
Travel	Overnight Subsistence	N/A	0	N/A	N/A	\$ 208.00	\$0.00
<b>TOTAL</b>		<b>0</b>	<b>0</b>	<b>N/A</b>	<b>0.00</b>		

EQUIPMENT / SUBCONTRACTORS	QUANTITY	UNIT	UNIT COST	AMOUNT
Dump / Disposal Fees - Honey Bucket	1	EA	\$5,200.000	\$5,200.00
10K Diesel Forklift Rental - Pape	4	Month	\$5,050.000	\$20,200.00
Tip Bin Rental - Pape	4	Month	\$455.00	\$1,820.00
Portable Toilet - Honey Bucket	2	Month	\$200.00	\$400.00
	0	EA	\$0.00	\$0.00
	0	EA	\$0.00	\$0.00
	0	EA	\$0.00	\$0.00

MATERIALS	QUANTITY	UNIT	UNIT COST	AMOUNT
Consumable Materials (i.e. Gasoline, Skid Bracing, Etc.)	1	EA	\$500.00	\$500.00
	0	EA	\$0.00	\$0.00
	0	EA	\$0.00	\$0.00
	0	EA	\$0.00	\$0.00
	0	EA	\$0.00	\$0.00

<b>Labor Sub Total:</b>		<b>\$0.00</b>
<b>Material / Unit Cost Sub Total</b>		<b>\$27,620.00</b>
<b>Equipment Sub Total</b>		<b>\$500.00</b>
<b>Sub Total</b>		<b>\$28,120.00</b>
<b>Mark up</b>	<b>15%</b>	<b>\$4,218.00</b>
<b>Total</b>		<b>\$32,338.00</b>
<b>Tax Rate</b>	<b>N/A</b>	<b>\$0.00</b>
<b>Grand Total</b>		<b>\$32,338.00</b>

V&R Roofing performed the work at our request. We agree to pay for the work provided from V&R Roofing whether the repair is temporary or permanent. Interest will be applied to invoices over 30 days.

Signature: Owner/Owner Representative Date

### Results of Infrared Scan

Areas of moisture infiltration shown in red.

Blue outline indicates area of proposed insulation and cover board replacement.

