



Snohomish County Council
Public Works and Infrastructure Committee
Meeting Minutes

Sam Low, Committee Chair
Committee Members: Nate Nehring, Megan Dunn, Jared Mead

Deb Bell, Legislative Analyst
Darcy Cheesman, Legislative Aide
Cheri Danner, Asst. Clerk of the Council

Tuesday, September 20, 2022

10:00 AM

**Jackson Board Room
& Remote Meeting**

PRESENT:

Committee Chair Low
Committee Member Nehring
Committee Member Dunn
Committee Member Mead
District 3 (*vacant*)
Deb Bell, Council Staff
Debbie Eco, Clerk of the Council
Cheri Danner, Assistant Clerk of the Council

CALL TO ORDER

Committee Chair Low called the meeting to order at 10:00 a.m. and provided instructions for those wishing to provide public comment for both in-person and remote via Zoom.

ROLL CALL

The clerk called the roll and stated that four members were present.

PUBLIC COMMENT

There were no persons present wishing to provide public comment.

ACTION ITEMS

1. Ordinance 22-040, related to the 2022 budget; making an emergency appropriation in the Information Technology Fund 505 to provide additional expenditure authority for the Enterprise Technology Program and Customer & Workstation Program [2022-0829](#)

Deb Bell, Sr. Legislative Analyst, provided a staff report. She said this motion would grant the Department of Information Technology Fund 505 an emergency appropriation of \$428,048.00 to cover additional costs of proposed network and security upgrades.

ACTION: Move to Administrative Matters, General Legislative Session September 28th to set time and date for a public hearing.

2. Motion 22-376, approve and authorize the County Executive to execute Amendment 3 to the Software and License Agreement with High Line [2022-0840](#)

Deb Bell, Sr. Legislative Analyst, provided a staff report and explained the current proposal to execute Amendment No. 3 to the Master Contract with High Line for additional time management rules to be included in the TMSS module. She said the total amount payable under this amendment agreement is \$7,560.00.

ACTION: Move to Consent Agenda, General Legislative Session September 28th for consideration.

3. Ordinance 22-041, relating to the residential collection of solid waste and recyclables in unincorporated areas of the county; amending Chapter 7.42 SCC [2022-0927](#)

Deb Bell, Sr. Legislative Analyst, provided a staff report and explained the proposed code amendment would revise the current language to include the timing of container placement, the appropriate location for collection containers, and the retrieval timing of collection containers.

ACTION: Move to Administrative Matters, General Legislative Session September 28th to set time and date for a public hearing.

4. Motion 22-384, approval of Real Estate Purchase and Sale Agreement between Sharla Ann Spoelstra as seller and Snohomish County as buyer for real property identified by tax parcel number 28050300202700 [2022-0899](#)

Deb Bell, Sr. Legislative Analyst, provided a staff report and said the acquisition of this property for \$30,000.00 is important to the design and development of restoration work which would include more open space and reduce flood risk in the area.

ACTION: Move to Consent Agenda, General Legislative Session September 28th for consideration.

5. Motion 22-385, approval of Real Estate Purchase and Sale Agreement between Sharla Ann Spoelstra as seller and Snohomish County as buyer for real property identified by tax parcel number 28050300203000 [2022-0900](#)

Deb Bell, Sr. Legislative Analyst, provided a staff report and said the acquisition of this property for \$111,700.00 is important to the design and development of restoration work which would include more open space and reduce flood risk in the area.

ACTION: Move to Consent Agenda, General Legislative Session September 28th for consideration.

6. Motion 22-390, approving a reclassification within the Facilities and Fleet Department [2022-0908](#)

Deb Bell, Sr. Legislative Analyst, provided a staff report and explained the need of reclassification of position FAC2570R from Facilities Maintenance Supervisor II to Facilities Manager and the potential pay difference at the top step of the position is \$17,525.64.

ACTION: Move to Consent Agenda, General Legislative Session September 28th for consideration.

7. Motion 22-377, authorizing the Executive to sign an agreement with [2022-0880](#) Everett Transit for the purchase of ORCA Business Cards and ORCA Business Passport products

Deb Bell, Sr. Legislative Analyst, provided a staff report. She said this motion would allow the County to continue the ORCA Business Cards and ORCA Business Passport Cards program for the Employee Commute Trip Reductions program and the contract price is \$23,941.94, which is based upon county employees actual program usage.

ACTION: Move to Consent Agenda, General Legislative Session September 28th for consideration.

8. Motion 22-386, approving and authorizing the County Executive to [2022-0903](#) execute a Conservation Covenant

Deb Bell, Sr. Legislative Analyst, provided a staff report. She said the proposed motion would approve and authorize the County Executive to execute critical area protection on County property within the Conservation Covenant, under Snohomish County Charter 2.20 known as the Little Bear Creek Advanced Mitigation Site.

ACTION: Move to Consent Agenda, General Legislative Session September 28th for consideration.

Meeting adjourned at 10:12 a.m.