



# Public Infrastructure and Conservation

Deb Bell

Council Initiated:

Yes

No

**ECAF:** 2024-0122

**Motion:** 24-074

**Type:**

- Contract
- Board Appt.
- Code Amendment
- Budget Action
- Other

**Requested Handling:**

- Normal
- Expedite
- Urgent

**Fund Source:**

- General Fund
- Other
- N/A

**Executive Rec:**

- Approve
- Do Not Approve
- N/A

**Approved as to**

**Form:**

- Yes
- No
- N/A

**Subject:** Professional Services Agreement CC04-24 with Skagit City Trucking School, LLC for CDL Training of County Road Maintenance Staff.

**Scope:** The proposed agreement would allow the Skagit City Trucking School, LLC to provide Snohomish County Public Works Road Maintenance employees the appropriate commercial driver’s license (CDL) training required to complete their assigned work.

**Duration:** From execution through December 31, 2025.

**Fiscal Impact:**  Current Year  Multi-Year  N/A

Funds are included within the 2024 budget. Future funding will be included in future proposed budgets.

Expend	2024	2025	Total
102.50620164934 Training	\$156,000	\$156,000	<b>\$312,000</b>
Total	\$156,000	\$156,000	<b>\$312,000</b>
Revenue	2024	2025	Total
Road Fund 102	\$156,000	\$156,000	<b>\$312,000</b>
Total	\$156,000	\$156,000	<b>\$312,000</b>

**Authority Granted:** Approve and authorize the County Executive to sign the Professional Services Agreement CC04-24 with Skagit City Trucking School, LLC for the amount of \$312,000, and further authorizes the Director of Public Works or designee to approve amendments up to \$31,200, provided that sufficient appropriation authority exists, for a total amount not to exceed \$343,200, under SCC 3.04.140(8).

**Background:** Snohomish County Public Works issued RFP-23-073LY for a consultant to provide Commercial Driver’s License Training to Road Maintenance staff. Skagit City Trucking School, LLC was one of three firms to respond, and was selected following all established Federal, State, and County policies and practices. The agreement was negotiated and will provide courses for Road Maintenance staff as needed through the term of the contract. The total budget is \$343,200, which includes the agreement amount of \$312,000 and an additional 10% contingency amount of \$31,200 for allowable unforeseen costs.

**Action Requested:** For Council to move the motion to GLS on February 28, 2024, for consideration.