



**Snohomish County Council**  
**Public Infrastructure and Conservation Committee**  
**Meeting Minutes**

Sam Low, Committee Chair  
Strom Peterson, Committee Vice-Chair  
Committee Members: Nate Nehring, Megan Dunn, Jared Mead

Deb Bell, Senior Legislative Analyst  
Darcy Cheesman, Legislative Aide  
Cheri Danner, Assistant Clerk of the Council

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**Tuesday, December 5, 2023**

**10:00 AM**

**Jackson Board Room - 8th Floor  
Robert J. Drewel Building  
& Remote Meeting**

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**PRESENT:**

Presiding Committee Member Mead  
Committee Chair Low (*remote*)  
Committee Vice-Chair Peterson (*not present*)  
Committee Member Nehring  
Committee Member Dunn  
Deb Bell, Council Staff  
Cheri Danner, Assistant Clerk of the Council

**CALL TO ORDER**

Presiding Committee Member Mead called the meeting to order at 10:00 a.m. and provided instructions for those wishing to provide public comment for both in-person and remote via Zoom.

**ROLL CALL**

The clerk called the roll and stated that four members were present.

**PUBLIC COMMENT**

There were no persons present wishing to provide public comment.

## ACTION ITEMS

1. Motion 23-406, authorizing the County Executive to sign Amendment No.1 to Professional Services Agreement CC04-21 with Lee & Associates Commercial Real Estate Services, LLC [2023-1103](#)

Deb Bell, Sr. Legislative Analyst, provided a staff report and explained the motion would approve and authorize the Executive to sign Amendment No. 1 to the agreement and extend it to December 31, 2025. Ms. Bell noted a scrivener's error and requested the corrected motion move to GLS. Presiding Committee Member Mead directed the Clerk to move the corrected motion to GLS.

**ACTION:** Move corrected motion to Consent Agenda, General Legislative Session December 13th for consideration.

2. Motion 23-409, allocation of Conservation Futures Property Tax Funds [2023-1132](#)

Deb Bell, Sr. Legislative Analyst, provided a staff report and explained the motion would approve the recommended projects from the Advisory Board and would authorize the executive to execute all necessary documents, and authorizes the Executive or the Property Officer of Facilities Management to complete Purchases and Sale Agreements.

Ms. Bell explained that there is a proposed substitute motion, as the original motion did not reflect the complete grant log of 11 projects, and she requested the substitute motion move to GLS. Presiding Committee Member Mead directed the Clerk to move the substitute motion to GLS.

Committee Member Dunn asked if the projects voted on by the Conservation Futures Board are all on the log and Ms. Bell confirmed that all projects are listed.

**ACTION:** Move the proposed substitute motion to Consent Agenda, General Legislative Session December 13th for consideration.

3. Motion 23-410, approving and authorizing the County Executive to execute an interlocal agreement with the city of Stanwood (Stanwood) to provide technology services [2023-0950](#)

Deb Bell, Sr. Legislative Analyst, provided a staff report and explained the motion would approve and authorize the Executive to execute an Interlocal Agreement with the city of Stanwood from December 24, 2023, through December 23, 2028, for a not to exceed amount of \$888,718.00.

**ACTION:** Move to Consent Agenda, General Legislative Session December 6th for consideration.

4. Motion 23-440, authorizing the County Executive to sign a Quit Claim Deed with the Washington State Department of Transportation [2023-1182](#)

Deb Bell, Sr. Legislative Analyst, provided a staff report and explained the motion would approve and authorize the County Executive to sign the Quit Claim Deed for the right of way adjacent to SR 524 at the intersection of Magnolia Road and Larch Way.

**ACTION:** Move to Consent Agenda, General Legislative Session December 13th for consideration.

5. Motion 23-446, approving and authorizing the County Executive to execute Amendment 9 to the Software License Agreement for Permit Tracking Software System (AMANDA) [2023-1198](#)

Deb Bell, Sr. Legislative Analyst, provided a staff report and explained the motion would approve and authorize the County Executive to execute Amendment 9 to the agreement for \$126,387.04, not including sales tax.

**ACTION:** Move to Consent Agenda, General Legislative Session December 13th for consideration.

6. Motion 23-453, authorizing the County Executive to sign Amendment No. 6 to the Software License and Services Agreement between Snohomish County and Cartegraph, Inc. [2023-1064](#)

Deb Bell, Sr. Legislative Analyst, provided a staff report and explained the motion would approve and authorize the County Executive to sign Amendment 6 to the agreement for a total of \$49,333.33.00.

**ACTION:** Move to Consent Agenda, General Legislative Session December 13th for consideration.

7. Motion 23-479, approving and authorizing the execution of Amendment 12 to the Integrated Financial Management System Contract between Snohomish County and Cayenta Canada Corporation [2023-1063](#)

Deb Bell, Sr. Legislative Analyst, provided a staff report and explained the motion would approve and authorize the County Executive to execute Amendment 12 to the contract. Ms. Bell said there is a proposed substitute motion as there were various errors within the original motion. Presiding Committee Member Mead directed the Clerk to move the substitute motion to GLS.

Committee Member Dunn discussed corrections to the substitute motion.

**ACTION:** Move the proposed substitute motion to Consent Agenda, General Legislative Session December 13th for consideration.

8. Motion 23-480, approving and authorizing the County Executive to execute Amendment 2 to the Technology Solution Contract for an Electronic Content Management Solution with Open Text [2023-1270](#)

Deb Bell, Sr. Legislative Analyst, provided a staff report and explained the motion would approve and authorize the County Executive to execute Amendment 2 to the contract, for a total \$354,458.86, plus sales tax.

**ACTION:** Move to Consent Agenda, General Legislative Session December 13th for consideration.

9. Motion 23-484, approving a Budget transfer between programs within the Solid Waste Management Fund 402 [2023-1319](#)

Deb Bell, Sr. Legislative Analyst, provided a staff report and explained the motion would authorize a budget transfer, for the total amount of \$1,100,000.00.

**ACTION:** Move to Consent Agenda, General Legislative Session December 6th for consideration.

10. Motion 23-485, approving a Budget transfer between programs within the Road Fund 102 [2023-1321](#)

Deb Bell, Sr. Legislative Analyst, provided a staff report and explained the motion would authorize a budget transfer, for a total amount of \$2,000,000.00.

**ACTION:** Move to Consent Agenda, General Legislative Session December 6th for consideration.

11. Motion 23-486, approving and authorizing the County Executive to execute the Right-of-Way plan for 18th Ave W sidewalk: 151st St SW to Jefferson Way; RC1789; UPI# 22-0011 [2023-1322](#)

Deb Bell, Sr. Legislative Analyst, provided a staff report and explained the proposed motion would approve and authorize the County Executive to execute the Right of Way Plan and authorize the Public Works Director to approve appraisal contracts for the project, with a not to exceed amount of \$141,112.00, and authorizes the County Engineer to acquire uneconomic remnants or additional impacted property.

**ACTION:** Move to Consent Agenda, General Legislative Session December 13th for consideration.

12. Motion 23-487, authorizing the County Executive to sign Joint Funding Agreement 24GJFA05600 with U.S. Department of the Interior, U.S. Geological Survey for Water Resource Investigations [2023-1326](#)

Deb Bell, Sr. Legislative Analyst, provided a staff report and explained the motion would approve and authorize the Executive to sign the agreement with the terms of January 1, 2024, thru December 31, 2024. She said this partnership has been renewed yearly since 1986, and the County's portion is \$79,399.00.

**ACTION:** Move to Consent Agenda, General Legislative Session December 6th for consideration.

13. Motion 23-496, approving an interlocal agreement between Snohomish County and the Alderwood Water & Wastewater District concerning utility construction associated with the Swamp Creek Bridge #503 Replacement Project [2023-1349](#)

Deb Bell, Sr. Legislative Analyst, provided a staff report and explained the motion would approve and authorize the Executive to sign the interlocal agreement for utility relocation and costs shall be reimbursed by the district to the County Road Fund, with an estimated relocation cost of \$508,017.17.

**ACTION:** Move to Consent Agenda, General Legislative Session December 13th for consideration.

14. Motion 23-499, approving a name change of a Nonexclusive Right of Way Franchise from Mobilitie, LLC to Boldyn Networks US LLC [2023-1355](#)

Deb Bell, Sr. Legislative Analyst, provided a staff report and explained the motion would approve the name change of the Mobilitie, LLC franchise to Boldyn Networks USLLC.

**ACTION:** Move to Consent Agenda, General Legislative Session December 13th for consideration.

15. Motion 23-500, approval of an interlocal agreement between Snohomish County and the city of Brier to adjust the Brier City limits as part of the Swamp Creek Bridge #503 Replacement Project [2023-1357](#)

Deb Bell, Sr. Legislative Analyst, provided a staff report and explained the motion would approve and authorize the County Executive to sign the agreement.

**ACTION:** Move to Consent Agenda, General Legislative Session December 13th for consideration.

16. Motion 23-511, authorizing the County Executive to sign Amendment No. 3 to the Agreement between Snohomish County and the Mukilteo Water and Wastewater District [2023-1383](#)

Deb Bell, Sr. Legislative Analyst, provided a staff report and explained the motion would approve and authorize of the County Executive to sign Amendment No. 3 to the agreement and extend the term of the agreement through June 30, 2024, for a negotiated cost of \$50,000.00 for the continued six months of service.

**ACTION:** Move to Consent Agenda, General Legislative Session December 6th for consideration.

17. Motion 23-530, approving and authorizing the County Executive to Execute Amendment 2 to the Software as a Service Agreement for a Timekeeping and Attendance System with Kronos Incorporated, a UKG Company [2023-1019](#)

Deb Bell, Sr. Legislative Analyst, provided a staff report and explained the motion would approve and authorize the County Executive to execute Amendment 2 of the agreement with the term through September 29, 2024, and an implementation not to exceed \$140,920.00, plus sales tax.

**ACTION:** Move to Consent Agenda, General Legislative Session December 6th for consideration.

18. Motion 23-531, authorizing Facilities and Fleet Property Officer to sign forms on behalf of the County for Meadowdale Beach Park and Estuary Restoration Project [2023-1405](#)

Deb Bell, Sr. Legislative Analyst, provided a staff report and explained the motion would authorize the Property Officer of Department of Facilities and Fleet to sign and execute the city of Edmonds' Liability and Landslide Acknowledgement and Covenant of Notification and Indemnification forms.

**ACTION:** Move to Consent Agenda, General Legislative Session December 13th for consideration.

19. Motion 23-532, approving 2023 Contract F23-53104-422 with Washington State Department of Commerce for the BPA Low-Income Energy Efficiency Program [2023-1411](#)

Deb Bell, Sr. Legislative Analyst, provided a staff report and explained the motion would approve and authorize the contract in the amount of \$266,824.00.

**ACTION:** Move to Consent Agenda, General Legislative Session December 13th for consideration.

Meeting adjourned at 10:23 a.m.