



Snohomish County Council

Administrative Session

Meeting Minutes

Jared Mead, Council Chair
Nate Nehring, Council Vice-Chair
Councilmembers: Sam Low, Megan Dunn, Strom Peterson

Tuesday, August 15, 2023

9:00 AM

**Jackson Board Room
& Remote Meeting**

PRESENT:

Council Chair Mead
Council Vice-Chair Nehring (*remote*)
Councilmember Low (*remote*)
Councilmember Dunn
Councilmember Peterson (*remote*)
Heidi Beazizo, Chief of Staff
Ryan Countryman, Council Staff
Debbie Eco, Clerk of the Council

A. Call to Order

Council Chair Mead called the meeting to order at 9:00 a.m. and provided instructions for those wishing to provide public comment for both in-person and remote via Zoom.

B. Roll Call

The clerk called the roll and stated that all five members were present.

C. Special Reports

D. Public Comment

There were no persons present wishing to provide public comment.

E. Introduction and Assignment of Legislation to Committees

All items assigned as listed below:

- 1. Community Safety and Justice**
 - a. Motion 23-335, approving and authorizing the County Executive to execute a grant award from the Administrative Office of the Courts to support District Court's Mental Health Court - Mental Health Program Coordinator, Legal Process Assistant II, and Therapeutic Court Case Manager [2023-0917](#)
- 2. Finance, Budget and Administration**
 - a. Ordinance 23-082, related to the 2023 Budget; making a supplemental appropriation in General Fund 002 to provide expenditure authority for funds received from the Washington State Administrative Office of the Courts [2023-0930](#)
 - b. Motion 23-340, approve and authorize the County Executive to execute Amendment 1 to the Agreement for Printing, Mailing and Electronic Delivery Services with the Master's Touch, LLC [2023-0908](#)
- 3. Health and Community Services**
 - a. Ordinance 23-081, approving agreement with Washington State Department of Health for Pregnancy Risk Assessment Monitoring System Data Sharing [2023-0927](#)
 - b. Motion 23-336, approving an increase in the number of employees authorized in the 2023 annual budget in the Health Department Fund 125 for the Health Department [2023-0921](#)
- 4. Planning and Community Development**
 - a. Motion 23-338, confirming the reappointment of Charlotte Zissel to the Snohomish County Children's Commission [2023-0928](#)
 - b. Motion 23-339, confirming the appointment of Joy Castillo to the Developmental Disabilities Citizen Advisory Board [2023-0929](#)
- 5. Public Infrastructure and Conservation**
 - a. Motion 23-332, approving and authorizing the County Executive to sign Grant Agreement No. 23-2247 with Washington Department of Fish and Wildlife and Sub-Award Agreement with Adopt-A-Stream Foundation to Implement Portions of the Transformational Collaborative Chinook Recovery in Whidbey Basin North and South [2023-0891](#)
 - b. Motion 23-333, approval of Amendment No 5 to the Agreement for Services with Charles H. Montange for consultation and representation regarding Centennial Trail legal rights [2023-0910](#)
 - c. Motion 23-337, approving 2023 Contract S23-92401-422 with Washington State Department of Commerce for the Weatherization Program [2023-0923](#)

6. Committee of the Whole

- a. Motion 23-334, approving Amendment #3 to the Puget Sound Taxpayer Accountability Act (PSTAA) Interlocal Agreement with Edmonds School District [2023-0920](#)

Heidi Beazizo, Chief of Staff, provided background information and explained that this motion would approve the removal of the YMCA of King County as their community early learning partner due to challenges in facility licensing and add the Foundation for Edmonds School District. She said there is no change to the plan budget and they will be able to complete by the end of the program year.

ACTION: Councilmember Dunn made a motion to approve Motion 23-334. Councilmember Peterson seconded the motion and it carried unanimously.

- b. Motion 23-342 referring proposed code revisions relating to Accessory Dwelling Units to the department of Planning and Development Services and Snohomish County Planning Commission [2023-0926](#)

Ryan Countryman, Sr. Legislative Analyst, provided a staff report. He explained this motion is in response to a Final Decision and Order issued by the Growth Management Hearings Board in the in case of *Futurewise v. Snohomish County*. He said this motion refers code amendments related to accessory dwelling units to Planning and Development Services and to the Snohomish County Planning Commission for review and consideration.

Mr. Countryman confirmed the timeline as re-stated by Councilmember Dunn.

Councilmember Low stated he would be voting in favor of this motion today, even though he is not necessarily in agreement with the decision made by the unelected board. He expressed his concerns with an unelected board having more authority over decisions made in Snohomish County. He said he will be supporting the process and will make a final decision once it comes back.

ACTION: Councilmember Dunn made a motion to approve Motion 23-342. Councilmember Peterson seconded the motion and it carried four to one, with Vice-Chair Nehring voting against.

F. Clerk's Report on Pending Legislation - No Report**G. Reports of Council Committees:****1. Community Safety and Justice**

(Next meeting is scheduled for Tuesday, August 22, 2023, at 1:00 p.m.)

2. Finance, Budget and Administration

(Next meeting is scheduled for Tuesday, August 22, 2023, at 10:00 a.m.)

3. Health and Community Services

(Next meeting is scheduled for Tuesday, August 22, 2023, at 11:00 a.m.)

4. Planning and Community Development

(Next meeting is scheduled for Tuesday, August 15, 2023, at 11:00 a.m.)

5. Public Infrastructure and Conservation

(Next meeting is scheduled for Tuesday, August 15, 2023, at 10:00 a.m.)

H. Reports of Outside Committees**I. Chairperson's Report**

1. Upcoming Planning Commission Meeting Topics August 2, 2023 [2023-0909](#)

J. Chief of Staff's Report

Related to the council chambers construction in September, Heidi Beazizo, Chief of Staff, explained that Code specifies all regular council meetings are held in chambers, so all meetings held in the first-floor meeting room, will be considered Special Meetings. She noted agendas will require 24-hour notice with no walk-on actions allowed.

K. Full Council Action on Items from Committee of the Whole

See above Introduction and assignment of legislation to committees under Committee of the Whole for actions taken.

L. Other Business

1. Review of Motion 23-341, approving Administrative Matters [2023-0944](#)
presented at General Legislative Session on August 16, 2023
 - a. Setting a public hearing date on September 6, 2023, at the hour of 10:30 a.m. to consider the following:

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| 1) | Ordinance 23-074, relating to purchasing and contracting; amending Chapter 3.04 Snohomish County Code | <u>2023-0805</u> |
| 2) | Ordinance 23-073, approving the interagency agreement with Department of Ecology for the Pollution Prevention Assistance Program | <u>2023-0801</u> |
| 3) | Ordinance 23-075, approving form agreement for Mobile Vaccination Site License | <u>2023-0816</u> |
| 4) | Ordinance 23-077, approving the interagency agreement with Department of Ecology for the Solid Waste Management Local Solid Waste Financial Assistance | <u>2023-0889</u> |

M. Executive Session(s):

Labor Negotiations
Pursuant to RCW 42.30.140(4)(b)
DPA: Doug Morrill

At 9:10 a.m., Heidi Beazizo, Chief of Staff, stated that Council has a need for an Executive Session for a matter of Labor Negotiations, pursuant to RCW 42.30.140(4)(b), for approximately 10 minutes, with potential action to follow.

PRESENT:

Council Chair Mead
Council Vice-Chair Nehring (*remote*)
Councilmember Low (*remote*)
Councilmember Dunn
Councilmember Peterson (*remote*)
Heidi Beazizo, Chief of Staff
Jim Martin, Council Staff
Ryan Countryman, Council Staff
Deb Bell, Council Staff
Nicole Gorle, Council Staff
Cynthia Foley, Council Staff
Darcy Cheesman, Council Staff
Russell Wiita, Council Staff
Rhea Reynolds, Human Resources Director (*remote*)
Rob Sprague, Human Resources
Bridget Casey, Prosecutor's Office
Doug Morrill, Prosecutor's Office (*remote*)
Nathan Kennedy, Finance Director
Brian Haseleu, Finance (*remote*)
Bureau Chief Mark Richardson, Sheriff's Office
Jill Ford, Council Staff (*remote*)

The Executive Session began at 9:10 a.m. for an initial 10 minutes to 9:20 a.m.
At 9:20 a.m., the Executive Session was extended for five minutes to 9:25 a.m.

The Executive Session ended at 9:21 a.m.
[There was no action as a result of this Executive Session]

N. Adjourn

At 9:25 a.m., Chair Mead called the Administrative Session back to order and immediately recessed the Council until the 10:00 a.m. Public Infrastructure and Conservation Committee Meeting.