



Snohomish County Council

Administrative Session

Meeting Minutes

Megan Dunn, Council Chair
Jared Mead, Council Vice-Chair
Councilmembers: Sam Low, Nate Nehring

Tuesday, September 13, 2022

9:00 AM

**Jackson Board Room
& Remote Meeting**

PRESENT:

Council Chair Dunn
Vice Chair Mead
Councilmember Low
Councilmember Nehring
District 3 (*vacant*)
Heidi Beazizo, Interim Chief of Staff
Ryan Countryman, Council Staff
Kelly Snider, Public Works Director
Dave Schonhard, Solid Waste Director
Debbie Eco, Clerk of the Council

A. Call to Order

Council Chair Dunn called the meeting to order at 9:00 a.m. and provided instructions for those wishing to provide public comment for both in-person and remote via Zoom.

B. Roll Call

The clerk called the roll and stated that four members were present.

C. Special Reports

D. Public Comment

There were no persons present wishing to provide public comment.

E. Introduction and assignment of legislation to committees

All items assigned as listed below.

1. Finance and Economic Development

- a. Ordinance 22-038, related to the 2022 Budget; making a supplemental appropriation in General Fund 002 to provide expenditure authority for funds received from the Washington State Administrative Office of the Courts [2022-0648](#)
- b. Ordinance 22-039, approving a system of rates and charges proposed by the Snohomish Conservation District pursuant to RCW 89.08.405 for natural resource conservation purposes on all non-exempt real property located within Snohomish Conservation District and Snohomish County for a ten-year period beginning in 2023 [2022-0886](#)
- c. Motion 22-379, approving a budget transfer of budgeted contingency from Non-Departmental to County Offices/Departments within General Fund 002 [2022-0831](#)

2. Law and Justice/Human Services

- a. Motion 22-372, approving second amendment to 2021 Contract for Legal Services [2022-0868](#)
- b. Motion 22-374, approving the 2022-2023 Interlocal Agreement between Snohomish County and the Stanwood Camano School District relating to School Resource Officer Services [2022-0882](#)
- c. Motion 22-375, approving the Interlocal Agreement between Snohomish County and the City of Gold Bar relating to Law Enforcement Services [2022-0883](#)
- d. Motion 22-380, authorizing the County Executive to sign a Professional Services Contract for Forensic Pathology with Dr. Lindsey Harle [2022-0887](#)
- e. Motion 22-381, approve and authorize the County Executive to execute the Washington State Administrative Office of the Courts Reimbursement Agreement [2022-0877](#)
- f. Motion 22-383, approve and authorize the County Executive to execute The Home Investment Partnership Program Funding Agreement with the U.S. Department Of Housing and Community Development [2022-0896](#)

3. Conservation, Sustainability and Recreation**4. Planning and Community Development****5. Public Works and Infrastructure**

- a. Motion 22-376, approve and authorize the County Executive to execute Amendment 3 to the Software and License Agreement with High Line [2022-0840](#)

- b. Motion 22-377, authorizing the Executive to sign an agreement with Everett Transit for the purchase of ORCA Business Cards and ORCA Business Passport products [2022-0880](#)

6. Committee of the Whole

- a. Ordinance 22-035, approving and authorizing the Snohomish County executive to sign the Interlocal Agreement between Snohomish County and the Tulalip Tribes of Washington to Implement Portions of the Community Floodplain Solutions - Phase II Project [2022-0825](#)

Ryan Countryman, Sr. Legislative Analyst, provided a detailed staff report. In summary, Mr. Countryman stated that the ordinance would authorize the Executive to execute the interlocal agreement with the Tulalip Tribes for the Phase II project. He said the fiscal implication for the total scope of work will be approximately \$773,000.00 and said, of this, the Ecology grant to Snohomish County will cover \$644,000.00 with the balance being provided by the Tulalip Tribes as a match. He said, if approved, the agreement would be in effect from the date of execution through July 30, 2025. Mr. Countryman said Risk Management and the Executive recommend approval.

ACTION: Vice-Chair Mead made a motion to set time and date for a public hearing for October 12, 2022, at the hour of 10:30 a.m. Councilmember Low seconded the motion and it carried unanimously by the four members present.

- b. Motion 22-373, convening the Board of Equalization [2022-0879](#)

Ryan Countryman, Sr. Legislative Analyst, provided a staff report and explained that this motion would approve the Board of Equalization's (BOE) request to convene for the purposes of hearing appeals for the 2022 assessment year. He said this is an annual event for the Council, there are no fiscal impacts, and the Executive recommends approval.

Mr. Countryman responded to questions from Councilmember Low regarding board vacancies. He also responded to Chair Dunn regarding the BOE matrix and said it can be found online.

ACTION: Vice-Chair Mead made a motion to approve Motion 22-373. Councilmember Nehring seconded the motion and it carried unanimously by the four members present.

F. Clerk's Report on Pending Legislation

1. Pending Legislation [2022-0820](#)

G. Reports of Council committees:

Committee Chairs announced upcoming committee meetings as listed on the agenda.

1. Finance and Economic Development

(Next meeting is scheduled for Tuesday, September 13, 2022, at 10:00 a.m.)

2. Law and Justice/Human Services

(Next meeting is scheduled for Tuesday, September 13, 2022, at 1:00 p.m.)

3. Conservation, Sustainability and Recreation

(Next meeting is scheduled for Tuesday, September 27, 2022, at 11:00 a.m.)

4. Planning and Community Development

Councilmember Nehring noted the next meeting is scheduled for September 20th, but may be cancelled due to a lack of agenda items.

5. Public Works and Infrastructure

(Next meeting is scheduled for Tuesday, September 20, 2022, at 10:00 a.m.)

H. Reports of outside committees**I. Chairperson's Report**

1. Planning Commission Pending Issues (August 24, 2022)

[2022-0834](#)

J. Chief of Staff's Report

Heidi Beazizo, Interim Chief of Staff, provided a reminder that there is an evening public hearing tomorrow, September 14th at 6:00 p.m., related to the Growth Management Act.

She reported that the week of September 26th is the last week of standing committees prior to suspension of those committees during Budget deliberations, with department presentations beginning the week of October 3rd.

Ms. Beazizo said she provided councilmembers with draft questions that will be eventually sent to the District 3 nominees for a written response in advance of the interviews. She asked councilmembers to let her know if there are any proposed changes.

K. Full Council Action on Items from COMMITTEE OF THE WHOLE

See above Introduction and assignment of legislation to committees under Committee of the Whole for actions taken.

L. Other Business

1. Motion 22-382, approving Administrative Matters presented at Council General Legislative Session on September 14, 2022 [2022-0895](#)
 - a. Setting a public hearing date on October 12, 2022, at the hour of 10:30 a.m. to consider Ordinance 22-036, related to the 2022 budget; making a supplemental appropriation in Solid Waste Management Fund 402 to provide additional expenditure authority for the Waste Export Program [2022-0848](#)
 - b. Approval of Council's Official Proceedings for July 2022 [2022-0897](#)
2. Public Works: Solid Waste Discussion – Kelly Snyder, Public Works [2022-0910](#)

Kelly Snyder, Public Works Director, provided an update on current conditions related to the Public Works Solid Waste Division.

She spoke about daily issues with railroad containers, contract negotiations with unions and railroad, and landfill issues.

Ms. Snyder said she will keep Council up to date. She responded to Councilmember Nehring about scheduling single-day closures.

Ms. Snyder thanked the Council and the Public Works team.

M. Executive Session(s):

1. Personnel Matters
Pursuant to RCW 42.30.110(1)(g)
DPA: J. Cummings

At 9:20 a.m., Heidi Beazizo, Interim Chief of Staff, stated that pursuant to RCW 42.30.110(1)(g), the Council will convene into Executive Session to discuss a personnel matter for an initial ten minutes. She said any necessary extensions will be announced and Council will reconvene at the conclusion of the Executive Session for any potential action.

PRESENT:

Council Chair Dunn
Council Vice-Chair Mead
Councilmember Low
Councilmember Nehring
District 3 (*vacant*)
Jason Cummings, Prosecutor's Office

Executive Session began at 9:20 a.m. for an initial ten minutes to 9:30 a.m.

At 9:30 a.m., an extension was announced for ten minutes to 9:40 a.m.

At 9:40 a.m., an extension was announced for five minutes to 9:45 a.m.

The Executive Session ended at 9:45 a.m.

(There was no Council action as a result of the Executive Session.)

N. Adjourn

At 9:46 a.m. Chair Dunn reconvened the Council and then recessed the meeting until the Finance and Economic Development Committee meeting at 10:00 a.m.