



INTERLOCAL AGREEMENT
County Lead Agency (CLA) - Early Support Services
AMENDMENT #24-1107-04 TO CONTRACT #24-1107

THIS CONTRACT entered into by and between the State of Washington, acting by and through the Department of Children, Youth, and Families, a department of Washington State government (hereinafter referred to as "DCYF") and Snohomish County, a County, (hereinafter referred to as "Contractor"), located at Human Services Dept., 3000 Rockefeller, MS 305, Everett WA 98201-3527, is amended effective January 1, 2025 through July 31, 2025 as follows:

CONTRACTOR BUSINESS ADDRESS

Snohomish County
Human Services Dept.
3000 Rockefeller, MS 305
Everett WA 98201-3527
TIN: 91-6001368
UBI: 313-014-461

CONTRACTOR CONTRACT MANAGER

Trisa Harris
Snohomish County ESIT Supervisor
Trisa.Harris@snoco.org
Phone: (425) 388-7332

DCYF ADDRESS

Department of Children, Youth, and Families
PO Box 40970
Olympia WA 98504-0970

DCYF PROGRAM CONTRACT MANAGER

Jessica Baffoe
Quality Improvement Specialist (QIS)
jessica.baffoe@dcyf.wa.gov
Phone: (360) 522-2776

AMENDMENT PURPOSE

THE PURPOSE OF THIS CONTRACT AMENDMENT IS to add Special Education funding County Rate(s) effective January 1, 2025 and to adjust FY25 funding allocation.

SECTIONS CHANGED

Exhibit B – Budget; updated FY25 allocations

Amendment Effective Date: January 1, 2025

Amended Contract Maximum: **\$39,129,252.85**

	Previous	Change	New Total
Federal Funds:	\$1,625,893.97	\$0.00	\$1,625,893.97
State Funds:	\$33,613,128.30	\$3,890,230.58	\$37,503,358.88
Totals:	\$35,239,022.27	\$3,890,230.58	\$39,129,252.85

EXHIBITS AND ATTACHMENTS

Exhibit B – Budget Amendment 3 is hereby revised and replaced with Amended Exhibit B – Budget Amendment 4 attached and incorporated herein as though set forth in full.

ALL OTHER TERMS AND CONDITIONS OF THIS CONTRACT REMAIN IN FULL FORCE AND EFFECT.

SIGNATURES

The parties signing below represent that they have read and understand this Contract, and have the authority to execute this Contract Amendment. This Contract Amendment shall be binding on the parties only upon signature by both of them.

Snohomish County

**DEPARTMENT OF CHILDREN,
YOUTH, AND FAMILIES**

Signature

Signature

Name

Name

Title

Title

Date

Date



Exhibit B - Budget Report

Any variances to the Payment Points allocated within this Budget must be pre-approved by the DCYF Contract Manager in writing. Failure to obtain pre-approval may result in non-payment of the unapproved expense.

Budget for State Fiscal Year 2024 (July 1 2023 - June 30 2024):

See original contract package for budget detail.

Total: **\$17,967,900.91**

Budget for State Fiscal Year 2025 (July 1 2024 - June 30 2025):

Payment Point	Qty	Unit	Unit Cost	Budget	Limit	Note
1. State Special Education 0-3 Funding	1	Sum	\$20,120,481.98	\$20,120,481.98		
1.1. July-Sept 24 County EIS Rate - Snohomish		Each	\$1,026.86	\$0.00		
1.11. July-Sept 24 County EIS Rate - King		Each	\$1,023.72	\$0.00		
1.2. Oct-Dec 24 County EIS Rate - Snohomish		Each	\$1,084.92	\$0.00		
1.21. Oct-Dec 24 County EIS Rate - King		Each	\$1,081.56	\$0.00		
1.3. Jan-Mar 25 County EIS Rate - Snohomish		Each	\$1,084.89	\$0.00		
1.31. Jan-Mar 25 County EIS Rate - King		Each	\$1,081.30	\$0.00		
1.4. Apr-June 25 County EIS Rate - Snohomish		Each		\$0.00		
1.41. Apr-June 25 County EIS Rate - King		Each		\$0.00		
2. ELTA Annual Allocation	1	Cost	\$223,263.56	\$223,263.56		
3. Part C of IDEA Annual Allocation	1	Cost	\$699,574.94	\$699,574.94		
3.1. Equity in Access	1	Cost	\$55,815.86	\$55,815.86		
4. E-SIMS Planning & Implementation	1	Cost	\$30,000.00	\$30,000.00		
4.1. Enhanced Training and Support	1	Cost	\$32,215.60	\$32,215.60		
			Total:	\$21,161,351.94		

Contract Maximum: \$39,129,252.85

Contract Funding Source(s)

Federal Funds	\$1,625,893.97
State Funds	\$37,503,358.88

FEDERAL FUNDING

A portion or all of the funds for this project are provided through the federal funding source(s) listed below. For the purposes of this Contract, DCYF is the pass through entity and Contractor is the Subrecipient. These federal funds are considered sub-awards.

Contractor SAM Unique Entity Identify (UEI) #: LG8NG8JNJD83
DCYF federal award contact: dcyf.costallocalandgrantsmgmt@dcyf.wa.gov
Federal Funding Source(s):

Federal Agency: Department of Education
Assistance Listing Number (ALN) #: 84.181X
Federal Award Identification Number: H181X210128
Federal Award Date: 07/01/2021
Federal Award Project Description: Infants and Toddlers (Part C) ARPA
Amount passed through to contract 24-1107-04: \$162,960.99
Contractor Indirect Cost Rate: 10.00% of de minimus base: MTDC, as defined by 2 CFR 200.414 (f)
This funding is not for Research and Development

Federal Agency: Department of Education
Assistance Listing Number (ALN) #: 84.181
Federal Award Identification Number: H181A220128
Federal Award Date: 07/01/2022
Federal Award Project Description: Infants and Toddlers (Part C)
Amount passed through to contract 24-1107-04: \$199,751.28
Contractor Indirect Cost Rate: 10.00% of de minimus base: MTDC, as defined by 2 CFR 200.414 (f)
This funding is not for Research and Development

Federal Agency: Department of Education
Assistance Listing Number (ALN) #: 84.181
Federal Award Identification Number: H181A230128
Federal Award Date: 07/01/2023
Federal Award Project Description: Infants and Toddlers (Part C)
Amount passed through to contract 24-1107-04: \$563,606.76
Contractor Indirect Cost Rate: 10.00% of de minimus base: MTDC, as defined by 2 CFR 200.414 (f)
This funding is not for Research and Development

Federal Agency: Department of Education
Assistance Listing Number (ALN) #: 84.181
Federal Award Identification Number: H181A240128
Federal Award Date: 07/01/2024
Federal Award Project Description: Infants and Toddlers (Part C)
Amount passed through to contract 24-1107-04: \$699,574.94
Contractor Indirect Cost Rate: 10.00% of de minimus base: MTDC, as defined by 2 CFR 200.414 (f)
This funding is not for Research and Development

FEDERAL FUNDING REQUIREMENTS

1. This Contract is funded, in whole or in part, with federal funds, the Contractor makes the assurances and Certifications, and agrees to the terms and conditions contained in Federal Certifications and Assurances.

2. **Covenant Against Contingent Fees.** This Contract is funded, in whole or in part, with federal funds, the Contractor warrants that no person or selling agent has been employed or retained to solicit or secure this Contract upon an agreement or understanding for a commission, percentage, brokerage or contingent fee, excepting bona fide employees or bona fide established agents maintained by the Contractor for securing business. DCYF shall have the right, in the event of breach of this clause by the Contractor, to annul this Contract without liability or, in its discretion, to deduct from the Contract price or consideration or recover by other means the full amount of such commission, percentage, brokerage or contingent fee.
3. **Single Audit Requirements.** The Contractor is a subrecipient of federal awards as defined by Office of Management and Budget (OMB) 2 code of Federal Regulations C.F.R. 200, the Contractor shall maintain records that identify all federal funds received and expended. Such funds shall be identified by the appropriate OMB Assistance Listing Number (ALN) Numbers. The Contractor shall make the Contractor's records available for review or audit by officials of the federal awarding agency, the General Accounting Office, DCYF, and the Washington State Auditor's Office. The Contractor shall incorporate OMB 2 C.F.R. 200 audit requirements into all contracts between the Contractor and its Subcontractors who are subrecipients. The Contractor shall comply with any future amendments to OMB 2 C.F.R. 200 and any successor or replacement Circular or regulation.
4. If the Contractor expends \$1,000,000 or more in federal awards from any and/or all sources in any fiscal year ending after December 26, 2014, the Contractor shall procure and pay for a single or program- specific audit for that year. The contractor must provide a copy of the final audit report to the Federal Audit Clearinghouse within nine months of the end of the contractor's fiscal year, unless a longer period is agreed to in advance by the federal agency identified in this section. The Contractor must permit DCYF and auditors access to Contractor's records and financial statements as necessary for DCYF to meet federal requirements.
5. DCYF may suspend all reimbursements if the contractor fails to timely provide a single federal audit; further DCYF reserves the right to suspend any DCYF agreements with the contractor if such noncompliance is not promptly cured.
6. Certification of cost allocation plan or indirect (facilities & administrative (F&A)) cost rate proposal. Each cost allocation plan or indirect (F&A) cost rate proposal must comply with the following:
 - a. A proposal to establish a cost allocation plan or an indirect (F&A) cost rate, whether submitted to a Federal cognizant agency for indirect costs or maintained on file by the non-Federal entity, must be certified by the non-Federal entity using the Certificate of Cost Allocation Plan or Certificate of Indirect Costs as set forth in Appendices III through VII, and Appendix IX. The certificate must be signed on behalf of the non-Federal entity by an individual at a level no lower than vice president or chief financial officer of the non-Federal entity that submits the proposal.
 - b. Unless the non-Federal entity has elected the option under OMB 2 C.F.R. §200.414 Indirect (F&A) costs, paragraph (f), the Federal Government may either disallow all indirect (F&A) costs or unilaterally establish such a plan or rate when the non-Federal entity fails to submit a certified proposal for establishing such a plan or rate in accordance with the requirements. Such a plan or rate may be based upon audited historical data or such other data that have been furnished to the cognizant agency for indirect costs and for which it can be demonstrated that all unallowable costs have been excluded. When a cost allocation plan or indirect cost rate is unilaterally established by the Federal Government because the non-Federal entity failed to submit a certified proposal, the plan or rate established will be set to ensure that potentially unallowable costs will not be reimbursed.
7. Certifications by non-profit organizations as appropriate that they did not meet the definition of a major nonprofit organization as defined in OMB 2 C.F.R. §200.414 Indirect (F&A) costs, paragraph (a).
8. See also OMB 2 C.F.R. §200.450 Lobbying for another required certification.

A19-1A INVOICE VOUCHER

	Contractor Contract #:
Agency Number: 3570	Contract #: 24-1107-04
Contract Service Period: July 1 2023 - July 31 2025	
County Lead Agency (CLA) - Early Support Services	
DCYF Contact: Jessica Baffoe	

Instruction to Vendor or Claimant: Submit this form to claim payment for materials, merchandise, or services. Show complete detail for each item.

VENDOR'S CERTIFICATE: I hereby certify under penalty of perjury that the items and totals listed herein are proper charges for materials, merchandise, or services furnished to the State of Washington, and that all goods furnished and/or services rendered have been provided without discrimination on the grounds of race, creed, color, national origin, sex, or age.

By signing this invoice, I certify to the best of my knowledge and belief that the invoice is true, complete and accurate and the expenditures, disbursements and cash receipts are for the purposes and objectives set forth in the terms and conditions of the federal award. I am aware that any false, fictitious, or fraudulent information or the omission of any material fact, may subject me to criminal, civil or administrative penalties for fraud, false statements, false claims, or otherwise.

Vendor or Claimant
Snohomish County Human Services Dept. 3000 Rockefeller, MS 305 Everett WA 98201-3527

BY _____
(sign in ink)

(Title) (Date)

TO BE COMPLETED BY VENDOR

Invoice Service Period for Budget FY 2025:	Invoice Number:		This is a Final Billing:		
	Contract Budget	Billed Quantity	Unit	Unit Price	This Invoice Amount
Payment Points (Note)					
1. State Special Education 0-3 Funding	\$20,120,481.98		Sum	\$20,120,481.98	
1.1. July-Sept 24 County EIS Rate - Snohomish	\$0.00	0.00	Each	\$1,026.86	\$0.00
1.11. July-Sept 24 County EIS Rate - King	\$0.00	0.00	Each	\$1,023.72	\$0.00
1.2. Oct-Dec 24 County EIS Rate - Snohomish	\$0.00	0.00	Each	\$1,084.92	\$0.00
1.21. Oct-Dec 24 County EIS Rate - King	\$0.00	0.00	Each	\$1,081.56	\$0.00
1.3. Jan-Mar 25 County EIS Rate - Snohomish	\$0.00	0.00	Each	\$1,084.89	\$0.00
1.31. Jan-Mar 25 County EIS Rate - King	\$0.00	0.00	Each	\$1,081.30	\$0.00
1.4. Apr-June 25 County EIS Rate - Snohomish	\$0.00	0.00	Each	\$0.00	\$0.00
1.41. Apr-June 25 County EIS Rate - King	\$0.00	0.00	Each	\$0.00	\$0.00
2. ELTA Annual Allocation	\$223,263.56		Cost	\$223,263.56	
3. Part C of IDEA Annual Allocation	\$699,574.94		Cost	\$699,574.94	
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4.1. Enhanced Training and Support	\$32,215.60		Cost	\$32,215.60	
Total	\$21,161,351.94				\$0.00
			Total Payment Request		\$0.00

Program Review												Date Reviewed		Agency Approval		Date Approved	
Doc Date			Current Doc No.				Ref Doc No.				Vendor Number SWV0002794-00		Vendor Message		Invoice Date		
Trn	Cd	Fnd	AI	PI	Sub Obj	SSO	OI	Alloc	Proj	Sub Proj	Ph	GL	Subsidiary		Note	Amount	Invoice #
													Debit	Credit			
	001	CS2	38210	NB		574A	26C3										
	001	CS2	38210	NB		574A	26C4										
	001	CS2	38210	NB		574A	EL10										
	001	CS2	38220	CZ		574A	ECLA										
	001	CS2	38220	NB		574A	ECLA										
	001	KG2	38210	NB		574A	EL10										
	001	KG2	38220	NB		574A	EL10										
	08A	AG2	38210	NB		574A	008A										
Accounting Approval for Payment												Date Approved		Warrant Total:			

