



**Snohomish County Council**  
**Public Works and Infrastructure Committee**  
**Meeting Minutes**

Sam Low, Committee Chair  
Stephanie Wright, Committee Vice-Chair  
Committee Members: Nate Nehring, Megan Dunn, Jared Mead

Deb Bell, Legislative Analyst  
Darcy Cheesman, Legislative Aide  
Debbie Eco, Clerk of the Council

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**Tuesday, March 1, 2022**

**9:00 AM**

**Remote Meeting via Zoom**

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**PRESENT:**

Committee Chair Low  
Committee Vice-Chair Wright (not present)  
Committee Member Nehring  
Committee Member Dunn  
Committee Member Mead  
Deb Bell, Council Staff  
Doug McCormick, Public Works Deputy Director  
Larry Brewer, Public Works  
Debbie Eco, Clerk of the Council

**CALL TO ORDER:**

Committee Chair Low called the meeting to order at 9:00 a.m. and provided instructions for those wishing to provide public comment remotely via Zoom.

**ROLL CALL:**

The clerk called the roll and stated that four members were present.

**PUBLIC COMMENT:**

There were no persons present wishing to provide public comment.

**ACTION ITEMS:**

1. Ordinance 22-007, relating to the Department of Information Services; amending chapter 2.350 SCC [2022-0055](#)

Deb Bell, Legislative Analyst, provided a staff report and explained the ordinance would update Snohomish County Code within the Department of Information Technology to align the Code with current county practices. She stated a proposed substitute ordinance has been submitted that includes edits to the ordinance that were submitted after the original ordinance was introduced.

Committee Vice-Chair Dunn expressed her appreciation for the IT Department.

**ACTION:** Move to Administrative Matters, General Legislative Session, March 9th to set time and date for a public hearing.

2. Ordinance 22-009, approving and authorizing the vacation and abandonment of a portion of Richmond Road and a portion of 208th Street SE, Snohomish County road rights-of-way [2022-0183](#)

Deb Bell, Legislative Analyst, explained that this ordinance should move along in tandem with Ordinance 22-010 as one is a road vacation and one is road dedication. She then provided a staff report.

**ACTION:** Move to Regular Agenda, General Legislative Session, March 2nd to set time and date for a public hearing.

3. Ordinance 22-010, approving and accepting a Statutory Warranty Deed and establishing Richmond Road as a new county road [2022-0184](#)

*See notes for Ordinance 22-009*

**ACTION:** Move to Regular Agenda, General Legislative Session, March 2nd to set time and date for a public hearing.

4. Motion 22-055, authorizing the County Executive to sign GCB 3615 bridge inspection agreement between Snohomish County and Washington State Department of Transportation [2022-0120](#)

Deb Bell, Legislative Analyst, provided a staff report. She said the term of the agreement is 10 years and the cost is approximately \$380,000.00 but WSDOT will bill for actual costs at the time of service.

**ACTION:** Move to Consent Agenda, General Legislative Session, March 9th for consideration.

5. Motion 22-087, authorizing the county executive to sign professional services agreement CC09-21 with Trowbridge, LLC to provide debris removal services [2022-0181](#)

Deb Bell, Legislative Analyst, provided a staff report and explained this motion would approve an agreement that provides debris removal services.

Responding to Committee Chair Low, Doug McCormick, Public Works Deputy Director, spoke about aging equipment and cost to replace. Larry Brewer, Public Works, spoke about debris removal.

**ACTION:** Move to Consent Agenda, General Legislative Session, March 9th for consideration.

6. Motion 22-088, authorizing the County Executive to sign Professional Services Agreement CC08-21 with Hill International, Inc. to provide project management for progressive design-build design and construction services [2022-0182](#)

Deb Bell, Legislative Analyst, provided a staff report and explained this motion approves an agreement in the amount of \$1,012,505.00 plus additional amendments, provided sufficient appropriation authority exists, for a total amount not to exceed \$1,112,505.00.

Ms. Bell said the scope of this phase is to replace the road crew administration building, provide stormwater and utility improvements, and mitigate the site's soil contamination.

**ACTION:** Move to Consent Agenda, General Legislative Session, March 9th for consideration.

Meeting adjourned at 9:14 a.m.