



Snohomish County Council

Administrative Session

Meeting Minutes

Jared Mead, Council Chair
Nate Nehring, Council Vice-Chair
Councilmembers: Sam Low, Megan Dunn, Strom Peterson

Tuesday, April 4, 2023

9:00 AM

Jackson Board Room
& Remote Meeting

PRESENT:

Council Chair Mead
Council Vice-Chair Nehring
Councilmember Low
Councilmember Dunn
Councilmember Peterson (*remote*)
Heidi Beazizo, Chief of Staff
Ryan Countryman, Council Staff
Debbie Eco, Clerk of the Council

A. Call to Order

Council Chair Mead called the meeting to order at 9:00 a.m. and provided instructions for those wishing to provide public comment for both in-person and remote via Zoom.

B. Roll Call

The clerk called the roll and stated that all five members were present.

C. Special Reports

D. Public Comment

There were no persons present wishing to provide public comment.

E. Introduction and Assignment of Legislation to Committees

****Pursuant to Amended Ord. 23-008, effective April 1, 2023, committee names have been updated.***

All items assigned as listed below:

1. **Community Safety and Justice**
2. **Finance, Budget and Administration**
3. **Health and Community Services**
 - a. Ordinance 23-030, approving Common Interest, Non-Disclosure and Joint Defense Agreement with Snohomish Health District [2023-0335](#)
4. **Planning and Community Development**
5. **Public Infrastructure and Conservation**
 - a. Ordinance 23-027, granting a non-exclusive franchise authorizing limited use of the public road rights-of-way in portions of unincorporated Snohomish County, Washington to Kackman Creek Homeowners' Association [2023-0311](#)
 - b. Ordinance 23-029, approving and authorizing the Snohomish County Executive to sign the interlocal agreement between Snohomish County and the Snohomish Conservation District to implement portions of the Shorelands Floodplains by Design Phase II Agreement [2023-0334](#)
 - c. Ordinance 23-031, granting a non-exclusive franchise authorizing limited use of the public road rights-of-way in portions of Snohomish County, Washington to Fatbeam, LLC [2023-0313](#)
 - d. Motion 23-128, authorizing the County Executive to sign Professional Services Agreement SWMCC03-23 with PCC Farmland Trust DBA Washington Farmland Trust for Floodplains by Design to acquire Farmland Conservation Easements in the Snohomish Watershed [2023-0309](#)
6. **Committee of the Whole**
 - a. Ordinance 23-028, relating to District Court; amending Section 2.12.070 of Snohomish County Code [2023-0342](#)

Heidi Beazizo, Chief of Staff, explained that this section of Snohomish County Code specifies how many judges are allowed in Snohomish County, with the approval of Senate Bill 5003, it is necessary to update Code to match RCW 3.34.010.

ACTION: Vice-Chair Nehring made a motion to set time and date for a public hearing for Wednesday, April 26, 2023, at the hour of 10:30 a.m. Councilmember Dunn seconded the motion and it carried unanimously.

- b. Motion 23-129, confirming the appointment of Laron Olson to the Community Services Advisory Council [2023-0320](#)

Ryan Countryman, Sr. Legislative Analyst, provided a staff report. He provided brief information for the Community Services Advisory Council (CSAC) and for the appointee, Laron Olson. He stated that the nomination was made by the Executive and there is more information linked in the agenda.

Mr. Countryman pointed out that his staff report requests moving this to General Legislative Session tomorrow for consideration where today's agenda request is for consideration. He explained the reason for the difference and the timing in receiving several appointments to the CSAC. He assured the Council that approving today or tomorrow are both procedurally correct.

Councilmember Low provided supportive comments for Mr. Olson and expressed a preference for approving today.

Councilmember Dunn stated she would be fine with approving today, as well, she said the only confusion might lie when the appointees are being renewed, although felt within the same week should be fine.

ACTION: Vice-Chair Nehring made a motion to approve Motion 23-129. Councilmember Low seconded the motion and it carried unanimously.

- c. Motion 23-130, confirming the appointment of James Beatty to the Snohomish County Veterans Assistance Fund Executive Board [2023-0321](#)

Ryan Countryman, Sr. Legislative Analyst, provided a staff report. He provided information on the Veteran's Board and James Beatty. He said the Executive recommends the confirmation of this appointment for a first term expiring April 30, 2027. He said further details are in his staff report.

ACTION: Vice-Chair Nehring made a motion to approve Motion 23-130. Councilmember Dunn seconded the motion and it carried unanimously.

- d. Motion 23-131, declaring the County's official intent to reimburse capital expenditures for an airport inner terminal ramp reconstruction project with the proceeds of General Obligation Bonds [2023-0323](#)

Ryan Countryman, Sr. Legislative Analyst, provided a staff report. He explained this project is in front of the passenger terminal area and is part of the approved capital improvement plan for the airport. He said ultimate funding for this project, which was adopted in the 2023 Budget, is through passenger facility charges approved by Federal Aviation Administration. He explained the County's intent to issue bonds to finance the project.

ACTION: Vice-Chair Nehring made a motion to approve Motion 23-131. Councilmember Low seconded the motion and it carried unanimously.

Motions 23-132 and 23-133 were discussed together.

Ryan Countryman, Sr. Legislative Analyst, provided a staff report for both motions. He stated that further details on the Commission and the process are *[linked]* in the agenda materials. He provided brief information for both appointees.

- e. Motion 23-132, confirming the reappointment of Angela Di Filippo to the Snohomish County Human Rights Commission [2023-0292](#)

ACTION: Vice-Chair Nehring made a motion to approve Motion 23-132. Councilmember Dunn seconded the motion and it carried unanimously.

- f. Motion 23-133, confirming the appointment of Karen Elliott to the Snohomish County Human Rights Commission [2023-0329](#)

ACTION: Vice-Chair Nehring made a motion to approve Motion 23-133. Councilmember Dunn seconded the motion and it carried unanimously.

F. Clerk's Report on Pending Legislation

1. Pending Legislation Report [2023-0338](#)

G. Reports of Council Committees:

**Pursuant to Amended Ord. 23-008, effective April 1, 2023, committee names have been updated.*

1. Community Safety and Justice

(Next meeting is scheduled for Tuesday, April 25, 2023, at 1:00 p.m.)

2. Finance, Budget and Administration

(Next meeting is scheduled for Tuesday, April 25, 2023, at 10:00 a.m.)

3. Health and Community Services

(Next meeting is scheduled for Tuesday, April 25, 2023, at 11:00 a.m.)

4. Planning and Community Development

(Next meeting is scheduled for Tuesday, April 18, 2023, at 11:00 a.m.)

5. Public Infrastructure and Conservation

(Next meeting is scheduled for Tuesday, April 4, 2023, at 10:00 a.m.)

H. Reports of Outside Committees

Councilmember Dunn provided a report on the WSAC Bylaws Committee.

Chair Mead reported on the passage of SB 5003, the addition of a District Court Judge.

I. Chairperson's Report

1. Upcoming Planning Commission Meeting Topics Feb. 23, 2023 [2023-0271](#)

J. Chief of Staff's Report

Heidi Beazizo, Chief of Staff, provided a report on the following items:

1. District Court Judge recruitment. More information to come once there is an updated job description
2. Small Capital Partnership Project grant application is now live on the county webpage under quick links. The current deadline for application is May 31, 2023, before 5:00 p.m.

K. Full Council Action on Items from Committee of the Whole

See above Introduction and assignment of legislation to committees under Committee of the Whole for actions taken.

L. Other Business

1. Review of Motion 23-134, approving Administrative Matters presented at General Legislative Session on April 5, 2023
 - a. Approval of Council's Official Proceedings for February 2023 [2023-0339](#)
 - b. Setting a public hearing date on April 26, 2023, at the hour of 10:30 a.m. to consider the following:
 - 1) Ordinance 23-022, approving agreement with Washington State Department of Social and Health Services to assist recipients of temporary assistance for needy families through the WorkFirst Program [2023-0272](#)
 - 2) Ordinance 23-023, approving agreement with Edmonds College to provide advancing health literacy to enhance equitable community responses to Covid-19 grant funding [2023-0280](#)

M. Executive Session(s):

Pending Litigation

Pursuant to RCW 42.30.110(1)(i)

DPA: Outside Counsel: E. Bariault and T. Buck

At 9:15 a.m., Heidi Beazizo, Chief of Staff, stated that Council has a need for an Executive Session for Pending Litigation, pursuant to RCW 42.30.110(1)(i), for approximately 10 minutes.

PRESENT:

Council Chair Mead

Council Vice-Chair Nehring

Councilmember Low

Councilmember Dunn

Councilmember Peterson (*remote*)

Heidi Beazizo, Chief of Staff

Jim Martin, Council Staff

Nicole Gorle, Council Staff

Deb Bell, Council Staff (*remote*)

Ryan Countryman, Council Staff

Alessandra Durham, Executive's Office (*remote*)

Sheila Barker, Risk Management (*remote*)

Bridget Casey, Prosecutor's Office

Shannon Ragonesi, Outside Counsel (*remote*)

Ted Buck, Outside Counsel (*remote*)

Evan Bariault, Outside Counsel

Jill Ford, Council Staff (*remote*)

The Executive Session began at 9:15 a.m. for an initial 10 minutes to 9:25 a.m.
At 9:25 a.m., the Executive Session was extended for five minutes to 9:30 a.m.
At 9:30 a.m., the Executive Session was extended for five minutes to 9:35 a.m.
At 9:35 a.m., the Executive Session was extended for five minutes to 9:40 a.m.

The Executive Session ended at 9:40 a.m.

N. Adjourn

At 9:41 a.m. Chair Mead called the Administrative Session back to order and immediately recessed the Council until the 10:00 a.m. Public Infrastructure and Conservation Committee Meeting.