



Monthly Program Update

Snohomish County Early Head Start

DATE: October 1, 2025

TO: Snohomish County Council

FROM: Karen Matson, Human Services Department Division Manager

TOPIC: Early Head Start Governance: August 22 – September 30, 2025

REPORT PURPOSE:

- | | |
|---|---|
| <input checked="" type="checkbox"/> A. Early Head Start Personnel Actions | <input checked="" type="checkbox"/> D. Governing Bodies Communication |
| <input checked="" type="checkbox"/> B. Early Head Start Program Reports | <input checked="" type="checkbox"/> E. Correspondence |
| <input checked="" type="checkbox"/> C. Early Head Start Governance | |

A. EARLY HEAD START PERSONNEL ACTIONS

Governing body approval required for all personnel actions, to ensure participation of parents in hiring and agency personnel policies are followed.

Infant Toddler Specialist resigned position effective September 22, 2025. Vacant position has been posted.

B. EARLY HEAD START PROGRAM REPORTS AND UPDATES

Governing body must review financial statements and other program reports as part of program and fiscal oversight.

Monthly Fiscal Management Report

Current fiscal report attached

Monthly Credit Card Usage Report

May and June 2025 attached

Program Enrollment and Attendance – Annual Program Information as submitted to office of Head Start

PROGRAM INFORMATION REPORT-Program Year Final Data – September 2024 thru August 2025

Early Head Start program enrollment as of August 31, 2025

- Total Cumulative Enrollment: 134
- Total Current Enrollment: 82
- Under 100% FPL: 25
- Public Assistance: 64
- Foster Care: 7
- Homeless Families: 24
- % of Over-Income Families (100-130% FPL): 7
- % of Over-Income Families (> 130% FPL): 7
- % of Children with an IFSP: 27%
- Current Waiting List: 7

- % of Completed Home Visits 77%
- Vacancies over 30 Days: 0

Demographics and Health Data

- Pregnant People: 17
- Children Under 1 Year: 25
- Children 1 – 2 Years: 38
- Children 2 – 3 Years: 54
- Children with a medical home: 100%
- Children with a dental home: 98%
- Well-Child Exams Completed: 93%
- Dental Screenings: 78%
- Immunizations Up to Date: 87%

Other Reports

None

C. EARLY HEAD START GOVERNANCE

The Governing Body is required to review and approve periodic programmatic reports, processes, and outcomes, including but not limited to Self-Assessment, Eligibility Recruitment Selection Enrollment Attendance (ERSEA), monitoring reports and funding applications, etc., as part of program and fiscal oversight.

- Early Head Start Continuation Grant – year two of five-year grant
- Supplemental Nutrition and Healthy Eating Grant

Recommendation from Head Start Advisory Committee:

Early Head Start Policy Council and Advisory Committee recommends approval of these grants by the County Council, governing body, with no questions or concerns. County Council approved both grant applications via motion.

D. POLICY COUNCIL & EARLY LEARNING PROGRAM COMMUNICATION and LINKAGES

Sharing of information strengthens the partnerships of the governing bodies.

Policy Council Information:

Policy Council representatives work in tandem with the Early Head Start Advisory Committee and with program administration to oversee the Early Head Start program. The Policy Council monthly meeting agenda and minutes are attached.

E. CORRESPONDENCE

Correspondence shared by the Office of Head Start, Department of Children, Youth and Families.

On September 22, 2025, Snohomish County Early Head Start received a letter from HSES Announcements, via email, notifying the program that it was not awarded funds for the One-time Supplemental Funds for Nutrition and Healthy Eating. The program's application will remain on file to be considered if additional funds become available.

Monthly Program Update Snohomish County Early Head Start is submitted for approval or disapproval during the Administrative Session of the Snohomish County Council, the governing body of Snohomish County Early Head Start.