



## Snohomish County Council

**Committee:** Public Works and Infrastructure

**Analyst:** Deb Evison Bell

**ECAF:** 2022-0182

**Proposal:** Motion 22-088

**Date:** March 1, 2022

### **Consideration:**

The proposed motion would authorize the County Executive to sign professional services agreement CC08-21 with Hill International, Inc. to provide project management for progressive design-build design and construction services, for the amount of \$1,012,505.00 and further authorizes the Director of Public Works or designee to approve administrative amendments and amendments up to \$100,000.00 provided that sufficient appropriation authority exists, for a total amount not to exceed \$1,112,505.00. pursuant to SCC 3.04.190.

### **Background:**

Snohomish County acquired the Arlington Shop site, located at 19620 67<sup>th</sup> Ave NE in Arlington in 1944, which then contained an existing gravel pit and no structures. Over the years the County has erected 'kit style' buildings, and placed used modulares, most being donated from other local facilities such as Paine Field, to house the Road Maintenance crew, the Bridge crew, support staff and Fleet services. Public Works is working with Facilities & Fleet to plan the redevelopment of the site, which includes the current Road/Bridge/Fleet Maintenance facility.

The scope of this Phase is to replace the road crew/administration building, provide stormwater and utility improvements and mitigate the site's soil contamination. It has been determined that a Progressive Design-Build will provide the best contracting method for the goals and needs of this project. This will be the first Progressive Design-Build project undertaken by the County and therefore it will be necessary to have assistance to gain project approval through the State's Capital Project Advisory Review Board, thus Project Management Services are included in the contract, which includes project expertise and training, including an Owner's representative to assist with the project.

Through a Request for Proposal (RFP), Public Works solicited the services of a consultant to assist the County with this project. Hill International, Inc. was one of four firms responding to RFP-018-21DW and was selected through established Federal, State and County policies and practices. A Professional Services Agreement between Snohomish County and Hill International, Inc. was negotiated.

### **Current Proposal:**

*Scope:* Approval by motion is sought from Council to authorize the County Executive to sign the proposed agreement and further authorize the Director of Public Works or designee to approve amendments with Hill International, Inc.

*Duration:* The term of this contract shall be from execution through December 31, 2025.

*Fiscal Implications:* The total budget for this Professional Services Agreement is \$1,112,505.00 which includes the agreement amount of \$1,012,505.00 and an additional contingency amount of \$100,000.00 for allowable unforeseen costs. The rates listed in the fee schedules are applicable for the first twelve (12) month period and can be negotiated there after by either the County or Consultant, within ninety (90) days of the second or subsequent twelve (12) month period. If no overture is made within the ninety (90) day window, then the existing rates shall remain.

CC08-21	Start: Execution	End: 12/31/2025	YR1: \$250,000	YR2: \$312,000	Total: \$1,012,505.00
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**2022 Budget:** The 2022 Budget includes appropriation authority for the proposed contract.

**Future Budget Impacts:** Funding for the consultant and professional services is included in the Public Works approved 2022 budget.

**Handling:** NORMAL

**Approved-as-to-form:** YES

**Risk Management:** APPROVE

**Executive Recommendation:** APPROVE

**Requests:** Move to GLS on March 9, 2022, for consideration.