



Planning and Community Development

Ryan Hembree

Council Initiated:

☐ Yes

☒ No

ECAF: 2025-3310

Motion: 25-485

Type:

☒ **Contract**

☐ Board Appt.

☐ Code Amendment

☐ Budget Action

☐ Other

Requested Handling:

☒ **Normal**

☐ Expedite

☐ Urgent

Fund Source:

☐ General Fund

☐ Other

☒ **N/A**

Executive Rec:

☒ **Approve**

☐ Do Not Approve

☐ N/A

Approved as to

Form:

☒ **Yes**

☐ No

☐ N/A

Subject: RFQ #24-0359SB agreement with Otak, Inc

Scope: A Professional Services Agreement with Otak, Inc., for the Paradise Valley Conservation Area site improvements project.

Duration: 12/31/2030

Fiscal Impact: ☐ Current Year ☒ **Multi-Year** ☐ N/A

Expenditures	2025	Years 1-6 Total
309-51094552526599	\$188,921.56	\$188,921.56
Total	\$188,921.56	\$188,921.56

Revenue	2025 - 2027	Years 1-6 Total
309-30985459902	\$188,921.56	\$188,921.56
Total	\$188,921.56	\$188,921.56

Authority Granted:

Motion 25-485 authorizes the approval of Agreement for Professional Services with Otak Inc. for the Paradise Valley Conservation Area site improvements.

Background:

Located south of SR-522 on Paradise Lake Rd (23210 Paradise Lake Rd, Woodinville, WA 98077-8068), the 793-acre Paradise Valley Conservation Area (PVCA) offers a rich environment with abundant forest areas, wetlands, streams, and more than 13 miles of designated multi-use trails for hikers, bikers, and equestrian riders. A majority of the park is wooded with several large wetland areas. The PVCA property was purchased in 2000 from the Lloyd family, who originally homesteaded the property in 1887. Restrictions, covenants, and conditions were negotiated "to ensure that the Lloyd Family Farmstead property is retained forever in its open space and historical condition and to prevent any use of the property that will significantly impair or interfere with the open space, wildlife habitat, and historical values of the property."

Planning for the facility was completed in 2008, and the park was officially opened in 2009. The current parking facilities are small, and horse trailer parking at the main trailhead is limited to two 10' x 40' stalls. The parking lot frequently reaches capacity on busy weekends, and maneuvering space for larger trailers becomes limited.

RFQ #24-0359SB was issued to solicit consultants to provide design, permitting, bid support and construction support for site improvements at Paradise Valley Conservation Area. Otak, Inc., was selected through a competitive review process as the best qualified firm to complete the identified work. Project scope and budget for Phase I have been negotiated with Otak, Inc., for an amount not to exceed \$188,921.56.

Request: To move Motion 25-485 to GLS for consideration.