



# Snohomish County Council

## Administrative Session

### Meeting Minutes

Council Chair Jared Mead  
Council Vice-Chair Nate Nehring  
Councilmembers: Sam Low, Megan Dunn, Strom Peterson

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Tuesday, May 14, 2024

9:00 AM

Jackson Board Room - 8th Floor  
Robert J. Drewel Building  
& Remote Meeting

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#### PRESENT:

Council Chair Mead  
Council Vice-Chair Nehring  
Councilmember Low (*remote*)  
Councilmember Dunn  
Councilmember Peterson  
Heidi Beazizo, Chief of Staff  
Cynthia Foley, Council Staff  
Nicole Gorle, Council Staff  
Deb Bell, Council Staff  
Ryan Countryman, Council Staff  
Debbie Eco, Clerk of the Council

#### A. Call to Order

Chair Mead called the meeting to order at 9:00 a.m.

#### B. Roll Call

The clerk called the roll and stated that all five members were present.

#### C. Special Reports

1. Resolution 24-027, recognizing May 31, 2024, as Washington State Association of Counties Executive Director Eric Brian Johnson Day in Snohomish County

[2024-0951](#)

Councilmember Dunn provided supportive comments for the resolution.

**ACTION:** Councilmember Dunn made a motion to approve Resolution 24-027. Vice-Chair Nehring seconded the motion and it carried unanimously.

**D. Public Comment**

There were no persons present wishing to provide public comment.

**E. Introduction and Assignment of Legislation to Committees**

*All items assigned as listed below:*

**1. Community Safety and Justice**

- a. Motion, 24-200, approving Amendment 1 to contract between North Sound Behavioral Health-ASO and Snohomish County for the continued implementation of the Recovery Navigator Program [2024-0831](#)

**2. Finance, Budget and Administration**

- a. Ordinance 24-040, relating to construction projects - - Apprenticeship and Priority Hire Program; amending Chapter 3.05 SCC [2024-0946](#)
- b. Motion 24-211, approving the apportionment of 2023 Public Utility District Privilege Taxes [2024-0886](#)

**3. Health and Community Services**

- a. Ordinance 24-041, setting Emergency Management service rates and approving form Interlocal Agreement for Emergency Management services between Snohomish County and Local Jurisdictions within Snohomish County [2024-0893](#)
- b. Motion, 24-201, appointing Herbert Duber, MD, MPH, FACEP, to serve as Acting Health Officer when Snohomish County Health Officer may be absent [2024-0818](#)
- c. Motion, 24-202, authorizing the Executive to sign an Amendment No. 2 with North Counties Family Services to provide Advancing Health Literacy to Enhance Equitable Community Responses to Covid-19 grant funding [2024-0821](#)
- d. Motion 24-209, authorizing the Executive to sign the Agreement for a Communications Campaign with Quinn Thomas, LLC [2024-0867](#)
- e. Motion 24-217, authorizing the Executive to sign the agreement to conduct an inventory of onsite sewage disposal systems throughout Snohomish County with Amalgam, LLC [2024-0939](#)

**4. Planning and Community Development**

- a. Motion 24-214, confirming the re-appointment of Kathie Davis to the Developmental Disabilities Citizen Advisory Board [2024-0918](#)

**5. Public Infrastructure and Conservation**

- a. Motion 24-198, approving and authorizing the execution of Amendment 1 to the Professional Services Agreement with Aalta LLC to provide database administration services [2024-0557](#)
- b. Motion, 24-199, approval of Amendment No. 1 to the Interlocal Agreement between Snohomish County and the Alderwood Water & Wastewater District concerning utility construction associated with the 36th/35th Ave West: 164th Street SW - SR 99 Road Project [2024-0828](#)
- c. Motion 24-204, approve and authorize the County Executive to execute the Professional Services Agreement with CMX Medical Imaging for Medical Imaging Software [2023-1418](#)
- d. Motion 24-205, approving Property Officer of the Department of Facilities and Fleet to sign Temporary Easement on behalf of Snohomish County Surface Water Management Department in favor of Snohomish County for access and restoration activities affecting portions of Tax Account Numbers 32081100201000, 32081100200300, 32081100200400 and 32081100500900; also known as the Chatam Acres River Restoration Project [2024-0837](#)
- e. Motion 24-212, approve and authorize the County Executive to execute Amendment 4 to the Agreement for Technical Services between Looking Glass Analytics, Inc. and Snohomish County [2024-0866](#)
- f. Motion 24-216, authorizing the County Executive to sign an agreement between Snohomish County and the Mukilteo Water and Wastewater District [2024-0900](#)

**6. Committee of the Whole**

- a. Motion 24-181, approving the Snohomish County Urban County Consortium 2024 Annual Action Plan for HUD Housing and Community Development Programs [2024-0702](#)

Cynthia Foley, Legislative Analyst, provided a staff report.

**ACTION:** Vice-Chair Nehring made a motion to approve Motion 24-181. Councilmember Dunn seconded the motion and it carried unanimously.

- b. Motion 24-203, approving agreement with Aqua Hills HOA [2024-0812](#)

Nicole Gorle, Sr. Legislative Analyst, provided a staff report.

**ACTION:** Vice-Chair Nehring made a motion to approve Motion 24-203. Councilmember Peterson seconded the motion and it carried unanimously.

Deb Bell, Sr. Legislative Analyst, provided a staff report for the following Committee of the Whole items, Motions 24-206 and 24-210.

- c. Motion 24-206, authorizing the County Executive to sign Change Order Number CO-08 to Bid PW-23-013SB with Bayley Construction, LP for the Third Floor Elections Ballot Facility Remodel [2024-0855](#)

**ACTION:** Vice-Chair Nehring made a motion to approve Motion 24-206. Councilmember Dunn seconded the motion and it carried unanimously.

- d. Motion 24-210, approve and authorize execution of the Software as a Service (SaaS) Agreement with Cerium Networks, Inc. for a call center software system [2024-0631](#)

**ACTION:** Vice-Chair Nehring made a motion to approve Motion 24-210. Councilmember Peterson seconded the motion and it carried unanimously.

Ryan Countryman, Sr. Legislative Analyst, provided a staff report for the following Committee of the Whole items, Motions 24-207, 24-208, and 24-213.

- e. Motion 24-207, appointing Keith Bruce of Mill Creek to the Board of Equalization [2024-0864](#)

**ACTION:** Vice-Chair Nehring made a motion to approve Motion 24-207. Councilmember Dunn seconded the motion and it carried unanimously.

- f. Motion 24-208, appointing Susan Spencer of Mill Creek to the Board of Equalization [2024-0865](#)

**ACTION:** Vice-Chair Nehring made a motion to approve Motion 24-208. Councilmember Dunn seconded the motion and it carried unanimously.

- g. Motion 24-213, appointing Savannah Fabroa to the Snohomish County Tourism Promotion Area (TPA) Advisory Board

[2024-0895](#)

**ACTION:** Vice-Chair Nehring made a motion to approve Motion 24-213. Councilmember Dunn seconded the motion and it carried unanimously.

**F. Clerk's Report on Pending Legislation - No Report**

**G. Reports of Council Committees:**

**1. Community Safety and Justice**

*(Next meeting is scheduled for Tuesday, May 28, 2024, at 1:00 p.m.)*

**2. Finance, Budget and Administration**

*(Next meeting is scheduled for Tuesday, May 14, 2024, at 10:00 a.m.)*

**3. Health and Community Services**

*(Next meeting is scheduled for Tuesday, May 14, 2024, at 11:00 a.m.)*

**4. Planning and Community Development**

*(Next meeting is scheduled for Tuesday, May 21, 2024, at 11:00 a.m.)*

**5. Public Infrastructure and Conservation**

*(Next meeting is scheduled for Tuesday, May 21, 2024, at 10:00 a.m.)*

**H. Reports of Outside Committees**

Councilmember Peterson provided a report.

**I. Chairperson's Report**

1. Upcoming Planning Commission Meeting Topics - April 3, 2024

[2024-0513](#)

**J. Chief of Staff's Report**

Heidi Beazizo, Chief of Staff, provided a report.

**K. Full Council Action on Items from Committee of the Whole**

*See above Introduction and assignment of legislation to committees under Committee of the Whole for actions taken.*

**L. Other Business**

1. Motion 24-215, approving Administrative Matters presented at General Legislative Session on May 15, 2024 (For review only) [2024-0945](#)
- a. Approval of Council's Official Proceedings for April 2024 [2024-0930](#)
- b. Receiving the following reports:
  - 1) Human Services 2023 Affordable Dependency and Behavioral Health Sales Taxes [2024-0759](#)
  - 2) Response to Budget Note relating to Fair Park Arena Improvements [2024-0843](#)
  - 3) 2025-2026 Salary Schedule for elected officials as adopted by the 2024 Citizens' Commission on Salaries of Elected Officials [2024-0868](#)
  - 4) 2024 Unexpected Fatality Review Report [2024-0947](#)
- c. Approving the following Piggyback and Bid Award Recommendations:
  - 1) Piggyback Award Recommendation for the use of a "piggyback" competitive solicitation KC000252 issued and awarded by King County to Marios Inc, dba Keeney's Office Supply for Office Supplies, effective December 1, 2021, in the amount of 350,000.00 [2024-0834](#)
  - 2) Bid Award Recommendation 24-020LY for Legal Notice Publications to Sound Publishing Inc., dba The Daily Herald for a period of one year beginning July 1, 2024 [2024-0839](#)
  - 3) Bid Award Recommendation PW-24-014SB for the Goodrich Landing Gear B-3 Building Roof Recover project to Wayne's Roofing in the amount of \$1,299,000.00 plus applicable Washington State sales tax [2024-0943](#)
- d. Receiving and referring the following Open Space application to Planning and Development Services for recommendation:
  - 1) Open Space Farm and Agriculture Conservation Application #3291 - M. Alex Toth [2024-0848](#)
- e. Setting a public hearing date on June 5, 2024, at the hour of 10:30 a.m. to consider the following:
  - 1) Ordinance 24-034, granting a non-exclusive cable franchise authorizing limited use of the public road rights-of-way in Snohomish County, Washington to Ziplly Fiber Northwest, LLC D/B/A Ziplly Fiber [2024-0395](#)

- 2) Ordinance 24-036, approving and authorizing the Snohomish County Executive to sign the Interlocal Agreement between the city of Monroe and Snohomish County for joint operation of the Winter Dog Park [2024-0682](#)
- 3) Ordinance 24-037, granting a non-exclusive franchise authorizing limited use of the public road rights-of-way in portions of unincorporated Snohomish County, Washington to Sam Lake Improvement Association [2024-0683](#)

### M. Executive Session(s):

At 9:15 a.m. Heidi Beazizo, Chief of Staff, stated there is a need for three Executive Sessions, two for Pending Litigation, pursuant to RCW 42.30.110(1)(i) and one for Labor Negotiations, pursuant to RCW 42.30.140(4)(b), total anticipated duration is for 20 minutes, with no anticipated action to follow.

1. Pending Litigation  
Pursuant to RCW 42.30.110(1)(i)  
Special DPA: Kris Bundy

#### PRESENT:

Council Chair Mead  
Council Vice-Chair Nehring  
Councilmember Low (*remote*)  
Councilmember Dunn  
Councilmember Peterson  
Heidi Beazizo, Chief of Staff  
Jim Martin, Council Staff  
Nicole Gorle, Council Staff  
Ryan Countryman, Council Staff  
Deb Bell, Council Staff  
Cynthia Foley, Council Staff  
Ken Klein, Executive's Office  
Lacey Harper, Executive's Office  
Bridget Casey, Prosecutor's Office  
Kris Bundy, Outside Counsel  
Andrew Somers, Superior Court  
Sheila Barker, Risk Management (*remote*)  
Brian Haseleu, Finance (*remote*)  
Doug McCormick, Public Works Deputy Director (*remote*)  
Rhea Reynolds, Human Resources Director (*remote*)  
Jill Ford, Council Staff (*remote*)

Executive Session #1 began at 9:18 a.m.

Executive Session #1 ended at 9:23 a.m.

*[Councilmember Low left the Executive Sessions at 9:32 a.m., at the end of Executive Session #1]*

2. Pending Litigation  
Pursuant to RCW 42.30.110(1)(i)  
DPAs: Margaret Duncan & Scott Marlow

**PRESENT:**

Council Chair Mead  
Council Vice-Chair Nehring  
Councilmember Low (*not present*)  
Councilmember Dunn  
Councilmember Peterson  
Heidi Beazizo, Chief of Staff  
Jim Martin, Council Staff  
Nicole Gorle, Council Staff  
Ryan Countryman, Council Staff  
Deb Bell, Council Staff  
Cynthia Foley, Council Staff  
Ken Klein, Executive's Office  
Lacey Harper, Executive's Office  
Bridget Casey, Prosecutor's Office  
Margaret Duncan, Prosecutor's Office  
Scott Marlow, Prosecutor's Office  
Sheila Barker, Risk Management (*remote*)  
Brian Haseleu, Finance (*remote*)  
Kelly Snyder, Public Works Director  
Doug McCormick, Public Works Deputy Director (*remote*)  
Rhea Reynolds, Human Resources Director (*remote*)  
Jill Ford, Council Staff (*remote*)

Executive Session #2 began at 9:23 a.m.

Executive Session #2 ended at 9:33 a.m.

3. Labor Negotiations  
Pursuant to RCW 42.30.140(4)(b)  
DPA: Steve Bladek

**PRESENT:**

Council Chair Mead  
Council Vice-Chair Nehring  
Councilmember Low (*not present*)  
Councilmember Dunn  
Councilmember Peterson  
Heidi Beazizo, Chief of Staff  
Jim Martin, Council Staff  
Nicole Gorle, Council Staff  
Ryan Countryman, Council Staff  
Deb Bell, Council Staff  
Cynthia Foley, Council Staff



Ken Klein, Executive's Office  
Lacey Harper, Executive's Office  
Bridget Casey, Prosecutor's Office  
Steven Bladec, Prosecutor's Office  
Sheila Barker, Risk Management (*remote*)  
Nathan Kennedy, Finance Director  
Brian Haseleu, Finance (*remote*)  
Doug McCormick, Public Works Deputy Director (*remote*)  
Rhea Reynolds, Human Resources Director (*remote*)  
Rob Sprague, Human Resources  
Carla Freeman, Human Resources  
Jill Ford, Council Staff (*remote*)

Executive Session #3 began at 9:34 a.m.

At 9:38 a.m., the Chair extended the Executive Session five minutes to 9:43 a.m.

At 9:43 a.m., the Chair extended the Executive Session three minutes to 9:46 a.m.

Executive Session #3 ended at 9:46 a.m.

## **N. Adjourn**

At 9:46 a.m., Chair Mead called the meeting back to order and immediately recessed the Council until the 10:00 a.m. Finance, Budget and Administration Committee meeting.