



Snohomish County Council

Administrative Session

Meeting Minutes

Council Chair Jared Mead
Council Vice-Chair Nate Nehring
Councilmembers: Sam Low, Megan Dunn, Strom Peterson

Tuesday, June 25, 2024

6:00 PM

**District 3 - Alderwood Water
& Wastewater District
3626 156th St SW
Lynnwood, WA 98087
& Remote Meeting**

PRESENT:

Acting Chair Peterson
Council Vice-Chair Nehring (remote)
Councilmember Mead (not present)
Councilmember Low (remote)
Councilmember Dunn (remote)
Heidi Beazizo, Council Chief of Staff
Elena Lao, Deputy Clerk of the Council
Lisa Hickey, Assistant Clerk of the Council

A. Call to Order

Acting Chair Peterson called the meeting to order at 6:00 p.m.

B. Roll Call

The clerk called the roll and stated that four members were present.

C. Special Reports

D. Public Comment

There were no persons present wishing to provide public comment.

E. Introduction and Assignment of Legislation to Committees

All items assigned as listed below:

1. **Community Safety and Justice**
2. **Finance, Budget and Administration**
3. **Health and Community Services**
 - a. Ordinance 24-054, approving and authorizing the County Executive to sign an Interlocal Agreement between Snohomish County and the city of Lynnwood for behavioral health facility [2024-1303](#)
 - b. Motion 24-260, approve and authorize the County Executive to Execute the State Home Energy Assistance Program (SHEAP) contract s24-32608-081 with the Washington State Department of Commerce [2024-1278](#)
 - c. Motion 24-261, approving Amendment #5 to the Puget Sound Taxpayer Accountability Act (PSTAA) Interlocal Agreement with Everett Community College [2024-1304](#)
4. **Planning and Community Development**
5. **Public Infrastructure and Conservation**
 - a. Ordinance 24-053, granting a non-exclusive franchise authorizing limited use of the Public Road Rights-Of-Way in portions of Snohomish County, Washington to the city of Gold Bar [2024-1279](#)
6. **Committee of the Whole**
 - a. Ordinance 24-052, relating to the 2024 Budget; making a supplemental appropriation in Parks Construction Fund 309 to provide expenditure authority for improvements at Kayak Point Park [2024-1222](#)
(For re-assignment from Planning and Community Development Committee to Committee of the Whole. Move to General Legislative Session June 26th to set time and date for a public hearing)
 - b. Motion 24-236, authorizing the Snohomish County Executive to execute a contract for the award of RFQ 24-006BC with Jacobs Engineering Group Inc. at the Snohomish County Airport [2024-1116](#)
(For re-assignment from Planning and Community Development Committee to Committee of the Whole. Move to General Legislative Session June 26th for consideration)

- c. Motion 24-237, authorizing the Snohomish County Executive to execute Change Order 2 to Contract PW23-004SB with Stacy and Witbeck, Inc. at the Snohomish County Airport [2024-1117](#)
- (For re-assignment from Planning and Community Development Committee to Committee of the Whole. Move to General Legislative Session June 26th for consideration)***
- d. Motion 24-238, authorizing the Snohomish County Executive to sign Contract Amendment 6 with Hillis Clark Martin & Peterson, P.S. for environmental legal services for the Snohomish County Airport [2024-1122](#)
- (For re-assignment from Planning and Community Development Committee to Committee of the Whole. Move to General Legislative Session June 26th for consideration)***
- e. Motion 24-254, authorizing the Snohomish County Executive to sign a contract with CBRE, Inc. in an amount not to exceed \$275,000 for airport real estate appraisal services [2024-1148](#)
- (For re-assignment from Planning and Community Development Committee to Committee of the Whole. Move to General Legislative Session June 26th for consideration)***
- f. Motion 24-248, approving and authorizing the County Executive to sign Haul Route Agreement with City of Edmonds for the Meadowdale Beach Park Estuary Restoration Project [2024-1185](#)
- (For re-assignment from Planning and Community Development Committee to Committee of the Whole. Move to General Legislative Session June 26th for consideration)***
- g. Motion 24-253, authorizing the Executive to execute an option to lease land to Sierra Services, Inc. at the Snohomish County Airport [2024-1214](#)
- (For re-assignment from Planning and Community Development Committee to Committee of the Whole. Move to General Legislative Session June 26th for consideration)***

- h. Motion 24-263, authorizing the Prosecuting Attorney to commence condemnation proceedings for Jordan Creek Bridge (Jordan Creek Bridge #214) - RC 1369 / UPI# 15-0083 - Parcel 001 (Ramirez)

[2024-1325](#)

(For assignment only. Move to General Legislative Session June 26th to set time and date for a public hearing.)

F. Clerk's Report on Pending Legislation - No Report

G. Reports of Council Committees:

1. Community Safety and Justice

(Next meeting is scheduled for Tuesday, July 9, 2024, at 1:00 p.m.)

2. Finance, Budget and Administration

(Next meeting is scheduled for Tuesday, July 9, 2024, at 10:00 a.m.)

3. Health and Community Services

(Next meeting is scheduled for Tuesday, July 9, 2024, at 11:00 a.m.)

4. Planning and Community Development

(Next meeting is scheduled for Tuesday, July 2, 2024, at 11:00 a.m.)

5. Public Infrastructure and Conservation

(Next meeting is scheduled for Tuesday, July 2, 2024, at 10:00 a.m.)

H. Reports of Outside Committees

Councilmember Dunn provided a report.

I. Chairperson's Report

1. Upcoming Planning Commission Meeting Topics - May 15, 2024

[2024-1141](#)

J. Chief of Staff's Report

Heidi Beazizo, Chief of Staff, provided a report and spoke briefly to the letter linked below (ECAAF 2024-1432).

Letter re: Snohomish County Sustainable Forest Management

[2024-1432](#)

K. Full Council Action on Items from Committee of the Whole**L. Other Business**

1. Motion 24-262, approving Administrative Matters presented at General Legislative Session on June 26, 2024 (for review only) [2024-1322](#)
 - a. Receiving the following reports:
 - 1) Notice of Proposed Rulemaking Action - Rule 24-01: Use of Registered Basic Plans [2024-1264](#)
 - 2) Surface Water Utility Service Charge Updates [2024-1274](#)
 - b. Approving the following Award Recommendations:
 - 1) Piggyback Award Recommendation for the use of a “piggyback” competitive solicitation number 03920 for Cab and Chassis and Parts issued and awarded by the Office of Washington State Department of Enterprise Services (DES) for a total of \$800,000 over two (2) years for the additional purchase of vehicles and associated parts [2024-1217](#)
 - 2) Piggyback Award Recommendation for the use of a “piggyback” competitive solicitation number GS-35F-011BA for Emergency Notification System issued and awarded by the U.S. General Services Administration, a Federal Government entity. Snohomish County Piggyback PB-22-009RB is being resubmitted for an additional \$350,000.00 for service and support under the existing piggyback, which has an ultimate contract end date of 10/14/2033 [2024-1256](#)
 - 3) Bid Award Recommendation PW-24-020SB for Chatham Acres Restoration to Trowbridge, LLC in the amount of \$560,599.97, plus applicable Washington State sales tax [2024-1266](#)
 - 4) Bid Award Recommendation 24-017RB for Forestry Aerial Trucks to Altec Industries, Inc. in the amount of \$977,718.00, plus applicable Washington State sales tax [2024-1284](#)
 - 5) Bid Award Recommendation 23-062RB for Terminal Tractors Yard Trucks, Electric to Orange EV in the amount of \$806,070.00, plus applicable Washington State sales tax [2024-1285](#)
 - 6) Purchasing Award Recommendation RFP-24-032JM-C for Subscriptions & Support, Multi-Factor Authentication to ID Auto Net for an [2024-1290](#)

anticipated total amount of approximately \$140,000.00, plus applicable Washington State sales tax, for the initial five-year term

- 7) Bid Award Recommendation PW-24-017SB for East Apron & Taxiway F Rehabilitation to KLB Construction in the amount of \$4,544,108.00, plus applicable Washington State sales tax [2024-1323](#)
- c. Receiving and referring the following Open Space applications to Planning and Development Services for recommendation:
 - 1) Open Space General Application #3290 Cody Schwindt [2024-1221](#)
 - 2) Open Space General Application #3294 Janelle MacDicken [2024-1224](#)
 - 3) Open Space Farm and Agriculture Conservation Application #3295 - Keith Iosso and Margaret Strazzo [2024-1226](#)
- d. Setting a public hearing date on July 17, 2024, at the hour of 10:30 a.m. to consider the following:
 - 1) Ordinance 24-046, granting a non-exclusive franchise authorizing limited use of the public road rights-of-way in portions of Snohomish County, Washington to the City of Arlington [2024-1121](#)
2. Ordinance 24-047, providing for submission to the qualified voters of the County a proposition authorizing a local sales and use tax of two tenths of one percent for public safety, health, and criminal justice purposes focused on reducing violent crime and the impacts of the drug epidemic and adopting a new Chapter 4.140 SCC [2024-1157](#)

Acting Chair Peterson noted that Ordinance 24-047 is a standing item on the agenda for discussion. No new information was discussed at the meeting.

(For discussion only. Public Hearing has been set for July 10, 2024, at the hour of 10:30 a.m.)

M. Executive Session(s):

N. Adjourn

Acting Chair Peterson adjourned the Council for the day at 6:04 p.m.