

State Purchasing Checklist-Goods PB-23-007 2024 UPDATE

Agency	State DES	Item	Class 6, 7 & 8 cab & chassis truck AND parts (Category A-D in two Contracts for each vendor)		
Bid #	03920	Amount	\$500,000		
Bid Title	Cab and Chassis	Dept	Fleet		
Suppliers	Pape (Kenworth), Gordon (Freightliner) Western Peterbilt, RWC Group (Intl.)	Requestor	Mark Sharp		
DOES THE BID MEET THE RCW REQUIREMENTS?			YES	NO	Copies/ Comments
1	Do we have the authority to bid/contract for the item?		x		
2	Did the State process the bid consistent with the RCW?		x		
3	Was the bid advertised in compliance with the state's requirements? Where:		x		
4	Firms located in Snohomish County submitted bids. If there are no qualified firms located in Snohomish County, enter N/A.		N/A		
5	Is the bid/contract current and does its current life equal or exceed the time being requested? Term: 3/1/22-2/28/25		x		
6	Does the bid and/or contract contain the language to piggyback? Where:		x		Section 2.3 MCUA p.4
7	Requested items are listed in the bid/contract		x		Category A & D
8	Was the award consistent to the Bid/RCW? Review the bid tabs or evaluation summary and award recommendations.		x		
9	Awarded made to the lowest, responsible bidder? If multiple awards, the requested supplier/item is the lowest, resp. bidder		x		
10	There are no terms and conditions in the bid or contract that conflict with County code.		x		
11	Risk Management approves the insurance. Or the supplier has agreed to insurance requested by RM.		x		Pre-approved by Risk
12	The requestor understands and agrees to the bid/contract terms and conditions of the state.		x		
13	Check the State and Federal debarment list. The supplier is not listed		x		All four suppliers
14	If services are included-An internet search of the awarded supplier was conducted and there were no human rights violations found. Indicate N/A if no services		N/A		
15	If services are included, confirm existing paperwork is sufficient.		N/A		

I have reviewed the items on the above checklist for this solicitation and it:

meets the requirements partially meets does not meet the requirements

Buyer Name Lynne Yara Date 6/4/2024

Per SCC 3.04.140(3) and Executive Order 23-02(2.D.4), the following approval authorizes purchases and services not to exceed \$500,000 under the above referenced bid for the life of the bid/contract, any purchases exceeding \$500,000 shall also require county council approval.

Piggyback Approved _____ Date _____