



**ADVISORY COMMITTEE MEETING MINUTES
SNOHOMISH COUNTY EARLY HEAD START**

**3000 Rockefeller Ave. Everett, WA 98201
Zoom Virtual Meeting**

November 20, 2025

2:30PM – 3:30PM

Attendees

- *Voting members:* Heidi Beazizo (Snohomish County Council Chief of Staff) for Cynthia Foley – Chair (Snohomish County Council Legislative Analyst) (on leave), Karla Beers (Budget Analyst, Sr.), Council Member Mead
- *Absent:* Policy Council Chair Yuri Ochoa
- *Staff:* Kristina Saunsaucie, Karen Matson
- *Interpreter:* not needed

Call to Order

- The meeting was called to order by Karla Beers, Vice-chair at 2:31PM

Approval of Minutes

- Approval of August 2025 meeting minutes
- *Action: Approve minutes August 2025*
 - Motion Heidi Beazizo; Second Council Member Mead; Motion passed

Program Financials:

- Reviewed May, June, July, August, September 2025 Financials
- Reviewed May, June, July, August, September 2025 Credit Card Reports
 - *Snohomish County Human Services Admin/Finance Division ensures all EHS expenditures are consistent with and allowable under EHS Grant and EHS Performance Standards*
- Requires approval of receipt of financials and credit card reports
- *Action: Approve receipt of Purchase Card without concerns*
 - Motion Heidi Beazizo; Second Council Member Mead; Motion passed
- *Action: Approve receipt of 2024 Financials without concerns*
 - Motion Heidi Beazizo; Second Council Member Mead; Motion passed
- Snohomish County Audits
 - 2024 Snohomish County Audit
<https://snohomishcountywa.gov/Archive.aspx?ADID=7312>
 - *The Snohomish County 2024 Audits identified no concerns or findings related to the Snohomish County Early Head Start Program*

Management Report presented by Kristina Saunsaucie, EHS Supervisor/Director

- Enrollment Update at the end of October
 - Enrolled at 85
 - There are currently no vacancies and no vacancies over 30 days
 - There are ten (10) eligible children and pregnant people on the waitlist
 - Program will continue to over-enroll, as possible, to ensure full enrollment as children exit
- Enrollment Initiative Update
 - Program has met full enrollment criteria for February through October
 - Summer months are not used to capture full enrollment data; November is the end of our six-month (plus) maintenance/ongoing monitoring period
- Staffing updates
 - Two staff resignations (family circumstances)
 - Hired Alejandra Wood November 1, 2025 (previously temp employee) to fill one vacancy; position hired consistent with County policies and procedures
 - Position is process of being hired pending notice of EHS 2026 grant award
- Program Information Data Program Year 2024-2025
 - See below
- Policy Council Update
 - Policy Council met June, August, September and October
- Program Updates Governing Board
 - EHS monthly reports for April - September 2025 have been submitted to and accepted by County Council.

Updates Office of Head Start

- Federal Shutdown update

Continuation Grant Application Process

- 5-year Application currently pending with Office of Head Start

Supplemental Application

Nutrition and Healthy Eating for HeadStart Children and Families

- Received notice that EHS was not awarded funds
- Office of Head Start holding applications to review as funds become available

Family Nutrition Activities

- Sound Dietician to provide four family sessions
 - Policy Council determined topics: Picky Eaters, Introduces Solids, Cooking with Toddlers, and MyPlate
- Harvest of the Month

Draft 2026 Meeting Calendar

- Set draft EHS Advisory Committee meeting dates for 2026
 - Tentatively scheduling meetings for the third Thursday of the month (2:30 – 3:30 PM)
 - Next meeting: February 19, 2026

- 2026: May 21, August 20, November 19; 2027: February 18
- Calendar will be finalized at February 2026 meeting per bylaws

Announcements

- No announcements

Adjournment

- Committee Vice-chair, Karla Beers, adjourned meeting at 2:50 PM

PROGRAM INFORMATION REPORT-Program Year 2025-26

Program Enrollment and Attendance

Early Head Start program enrollment as of October 31, 2025

- Total Cumulative Enrollment: 95
- Total Current Enrollment: 86
- Under 100% FPL: 20
- Public Assistance: 48
- Foster Care: 5
- Homeless Families: 22
- % of Over-Income Families (100-130% FPL): 6
- % of Over-Income Families (> 130% FPL): 1
- % of Children with an IFSP: 27%
- Current Waiting List: 10
- % of Completed Home Visits 79%
- Vacancies over 30 Days: 0

Demographics and Health Data

- Pregnant People: 7
- Children Under 1 Year: 23
- Children 1 – 2 Years: 25
- Children 2 – 3 Years: 31
- Families with home language other than English: 59%
- Children with a medical home: 100%
- Children with a dental home: 98%
- Well-Child Exams Completed: 91%
- Dental Screenings: 74%
- Immunizations Up to Date: 82%