

PURCHASING AWARD RECOMMENDATION

To: Council Chair
Through: Dave Somers, County Executive
From: Purchasing Division

Date: June 12, 2023

Bid No: RFP-22-017TB

General Legislative Session: June 21, 2023

Department: Purchasing

Product/Service: On-Call Recruiting Services

Funding: Varies

BRIEF DESCRIPTION:

A competitive Request for Proposals was issued for On Call Interpreting and Translating Services. The County frequently uses interpreting and translating firms to provide over the phone, video recording and in person services. In the past, each service was competed individually. This RFP establishes master agreements with several firms to be used by the County on an as needed or "on call" basis. The agreements are written to end on May 31, 2025, with option to extend for an additional two-year term and a not to exceed amount of \$150,000 per contract. Total expenditure amount is not known as services will only be delivered as needed.

In accordance with RFP No. 22-017TB, proposals were ranked using the following evaluation criteria:

- Experience and Similar Projects
- References
- Services and Plan
- Price/Cost

PROPOSERS:

1. CVL Languages	12. Avantpage	23. Language Link
2. GLOBO	13. Barbara Hua Robinson	24. LanguageLine Solutions
3. Language Exchange	14. Cal Interpreting	25. Lingolet
4. Purple Communications	15. Complete Contract Consulting	26. LinguaLinx, Inc.
5. Universal Language Services	16. Effectiff LLC	27. Linguistica International, Inc
6. 911 Interpreters	17. Fox Translation	28. MIT Interpretations
7. A&A Language Services	18. Health Trans Plus	29. Translation Solutions Corp
8. ACSI Translations	19. Homeland Language Svcs	30. United Language Group
9. Acutrans	20. Idea Translations	31. Volatia
10. Andromeda Interpreting Services	21. Intrinz	32. World Language Services
11. Anglo Language	22. Language Connection Principles	33. World Wide Interpreters

33 firms responded to the RFP. **CVL Languages, GLOBO Language Solutions, Language Exchange, Purple Communications** and **Universal Language Services** were the highest ranked proposers and are recommended for award and master agreements.

AWARD AUTHORITY:

This purchasing award recommendation is before the County Council for approval to award in accordance with Snohomish County Code section 3.04.120, "Competitive bidding," and section 3.04.140(3) and (8), "Award, execution, by whom," which establish the County Council as the award authority for bids/contracts subject to bidding requirements greater than \$250,000. The County Council approves this purchasing award recommendation and authorizes the County Executive to execute Agreements and subsequent amendments for the products/services described above.

AWARD RECOMMENDATION:

The Purchasing Manager, or designee, has electronically recommended this bid award on ECAF xxxx-xxxx.

The County Executive, or designee, has electronically recommended this award on ECAF xxxx-xxxx.

APPROVED:

Jared Mead 6/21/2023
Council Chair Date