



**Snohomish County**

**Planning and Development  
Services**

3000 Rockefeller Ave., M/S 604  
Everett, WA 98201-4046  
(425) 388-3311  
www.snoco.org

**MEMORANDUM**

TO:

Councilmember, Stephanie Wright, Council Chair  
Councilmember, Megan Dunn, Council Vice-Chair  
Councilmember, Nate Nehring, District 1  
Councilmember, Jared Mead, District 4  
Councilmember, Sam Low, District 5

**Dave Somers**  
County Executive

VIA:

Michael McCrary, Director  
Planning and Development Services

FROM:

Eileen Canola, Senior Planner  
Planning and Development Services

SUBJECT: Motion Adopting and Recognizing Revised Legal Descriptions and Maps for the Proposed City of Lake Stevens Southeast Interlocal Annexation

DATE: July 2, 2021

**PURPOSE**

The attached motion recognizes that the City of Lake Stevens (city) has revised the legal descriptions and included surveyor maps for its proposed Southeast Interlocal Annexation since the city, Snohomish County, and the Lake Stevens Sewer District entered into an interlocal agreement (ILA), effective May 12, 2021 titled, *Interlocal Agreement Between the City of Lake Stevens, Snohomish County, and the Lake Stevens Sewer District Concerning the Southeast Interlocal Annexation and the Orderly Transition of Services Pursuant to RCW 35A.14.296*. The revised legal descriptions with surveyor maps were part of the city's Notices of Intention submittal package to the Snohomish County Boundary Review Board (BRB). The BRB filed the two Notices of Intentions (File Nos. BRB 03-2021 and 04-2021) and commenced its 45-day review which expires on August 9, 2021.

Further, the attached motion directs the County Clerk to replace the legal descriptions in the ILA with the legal descriptions and surveyor maps in File Nos. BRB 03-2021 and 04-2021 all of which are included in Attachment B to the motion.

**BACKGROUND**

The city adopted Resolution 2020-17, declaring its intent to initiate negotiations for annexation of the subject area via interlocal agreement. The Lake Stevens Sewer District subsequently notified the city of its intent to be party to the agreement. The city, the county, and the sewer district have since negotiated a proposed ILA with public hearings, which builds on and modifies the 2005 master

annexation interlocal agreement between the city and the county. The ILA addresses an orderly transition of public services and facilities from the county to the city, addresses processing and transition of any active permit applications, identifies areas that the sewer district intends to annex in the future, and addresses the specific requirements of RCW 35A.14.296.

The proposed annexation is currently within the BRB's 45-day review period which expires on August 9, 2021. PDS will be transmitting a separate motion and staff report for Council's consideration and action, within the BRB's 45-day review, as required by chapter 2.77 of the Snohomish County Code.

**RECOMMENDATION**

PDS recommends approval of the attached motion.

cc: Ken Klein, Executive Director  
Mike McCrary, Director, PDS  
Kelly Snyder, Director, DPW  
Doug McCormick, Deputy Director / County Engineer, DPW  
Tom Teigen, Director, Department of Conservation and Natural Resources  
Ryan Countryman, Council Legislative Analyst