



POLICY COUNCIL MEETING MINUTES SNOHOMISH COUNTY EARLY HEAD START

Zoom Meeting Link

<https://us02web.zoom.us/j/84520100557?pwd=K2VzKzQ2eXpQa25Va2ozR0h5MXhIZz09>

Passcode: 381234

August 26, 2024
2:15 – 3:15 PM

Attending

- **Staff:** Kristina Saunsaucie, Karen Matson
- **Policy Council Members:** Janelle Sawyer, Sasha Heller, Feliciano Santos
- **Interpreter:** Bertha Munoz

Called to Order

- Feliciano Santos, Policy Chair, called the meeting to order at 1:18 PM
- There was a quorum.

Approval of Minutes

- Approval of May, June, July 2024 meeting minutes
 - Action: Motion to approve May, June, and July minutes: Janelle Sawyer; Second: Sasha Heller; Unanimous Approval.

Program Financials

- Purchase Card – May 2024
- Purchase Card – June 2024
- Purchase Card – July 2024
 - Action: Motion to approve receipt, without concern, May, June, and July credit card reports: Sasha Heller; Second: Janelle Sawyer; Unanimous Approval.
- May – July 2024 Financials
 - Action: Motion to approve receipt, without concern, May, June and July financial reports: Sasha Heller; Second: Janelle Sawyer; Unanimous Approval.
- Snohomish County 2022 Audit: *The Snohomish County 2022 Audit identified no concerns or findings related to the Snohomish County Early Head Start Program*
<https://www.snohomishcountywa.gov/ArchiveCenter/ViewFile/Item/7079>
 - Action: Motion to approve receipt of the 2023 Audit, without concern, May, June and July credit card reports: Sasha Heller; Second: Janelle Sawyer; Unanimous Approval.

Five-Year Grant Application

- Application reviewed by Kristina Saunsaucie and Karen Matson including,
 - School Readiness and other Goals
 - Program Narrative
 - Budget
 - Review, questions
- Action: Motion to recommend approval of EHS Application by the County Council (Governing Body): Sasha Heller; Seconded: Janelle Sawyer; Unanimous Approval.

Policy Council Terms/New Elections

- All terms end in August – Kristina thanked them for their thoughtful participation.
- Recruitment is happening for the next Policy Council for September Policy Council meeting.
- New elections for Chair/Vice-Chair in October
- Chair to serve on Advisory Committee

Parent Committee Meetings Updates

- None

Meeting Adjourned

- Meeting adjourned at 2:15 PM

DRAFT