Snohomish County Human Services
MEETING MINUTES

SNOHOMISH COUNTY
EARLY HEAD START POLICY COUNCIL
Zoom Meeting Link
https://us02web.zoom.us/j/84858665081?pwd=LFoarVIsxgBsCelpOIKrGA1dmtKEaf.1
Passcode: 936410

Tuesday, December 16, 2025
1:30 – 2:30 PM

Attending
- County Staff Present: Kristina Saunsaucie, Mellissa Hiatt, Monica Avendano (providing interpretive services)
- Policy Council Members Present: Maria Esther Lozano, Yuri Ochoa

Called to Order
Kristina Saunsaucie called the meeting to order at 1:36 PM.
☐ Quorum met ☒ Quorum not met

Approval of Minutes
- October 2025
  - ➢ Action: Approval of October minutes moved to the next meeting as there was not a quorum.
- November 2025
  - ➢ Action: Approval of November minutes moved to the next meeting as there was not a quorum.

Program Financials
Snohomish County Human Services Admin/Finance Division ensures all EHS expenditures are consistent with and allowable under EHS Grant and EHS Performance Standards

Program financials and credit card reports were not shared as there was not a quorum.
- September and October 2025 Program Financials
- September and October 2025 Credit Card Reports
  - ➢ Action: Approval of receipt of the September and October 2025 financials and the September and October 2025 Credit Card Reports moved to the next meeting as there was not a quorum

Management Report
Kristina presented the Management report.
- Enrollment Update

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    - Program is fully enrolled at 82.
    - Three children will exit this month.
    - There were no vacancies over 30 days.
- Staffing updates
    - There is currently one vacant ITS full-time position.
    - Applications have been received from applicants.
    - EHS plans to go ahead with interviews in January to fill the vacant position.
- Program Information Data (see below)
  This Report shows data about families enrolled for the full 2024-25 Program Year. If there are questions, contact Kristina.
- Full Enrollment Initiative Update
    - The EHS program has been fully enrolled every month during the Full Enrollment Initiative.
    - EHS received notice of completion of the Full Enrollment Initiative
        - PC Member inquired if the completion meant that the program would be good for the rest of the 5-year grant?
            - Kristina shared that the program would have to be under enrolled for an entire year to trigger the Full Enrollment Initiative to start over again.
    - The Full Enrollment Initiative was completed without being required to reduce capacity.

Update – Office of Head Start
Kristina shared information about the current federal shutdown.

- Federal Shutdown
    - The shutdown caused processing delays,
    - The application is now with the Federal Office.
    - If notice of funding is not received by end of December, services may need to be paused in January. This does not mean the program is "closed" for services.

Continuation Grant Application Process-Year 2
5-year grant award with annual continuation application with budget (2025-2029)
Kristina shared information about the status of the Year 2 Continuation Grant Application with budget.

- 2025 Application: Program Budget
    - Application still pending with Office of Head Start
    - The shutdown caused processing delays,
    - The application is now with the Federal Office.
- Timeline
    - If notice of funding is not received by end of December, services may need to be paused in January. This does not mean the program is "closed" for services.
- Staffing Plan
    - Staff will be placed on furlough if notice of funds awarded is not received.

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PC member comment-
"Is very sad."

Family Nutrition Activities
Nutrition and Healthy Eating for HeadStart Children and Families
Kristina shared information on Sound Dietician family learning sessions.

- Session Topics
  - Session one: Picky Eaters
  - Session two: Cooking with Toddlers: December 3rd, 2025, from 12:00 p.m. to 1:00 p.m.
    - EHS provided menu items.
  - Session three: Introducing Solid Foods: December 10th, 2025, from 5:00 p.m. to 6:00 p.m.
    - EHS provided menu items.
  - Session four: MyPlate: December 17th, 2025, from 5:00 p.m. to 6:00 p.m.
    - This class will be education only with no menu items supplied.
  - There will be further discussion about how to continue this programming.

- Harvest of the Month
  - EHS will continue doing the harvest of the month.

January Meeting
Kristina shared January meeting details

- Meetings will continue same day and time until further notice.

Parent/Caregiver Sharing
Purpose to share information from Parent Committee.

- PC Member Comments
  - No comments to note.

Announcements

- January 26, 2026, is next meeting date.

Meeting Adjourned
Kristina Saunsuacie adjourned meeting at 1:47 PM.

Note: If you have questions, please contact Kristina Saunsaucie at 425-388-6439 or Kristina.Saunsaucie@snoco.org

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PROGRAM INFORMATION REPORT

Program Year 2025-2026 –Data as of November 30, 2025

Program Enrollment and Attendance

Early Head Start program enrollment as of November 30, 2025

Total Cumulative Enrollment:	93
Total Current Enrollment:	83
• Under 100% FPL:	20
• Public Assistance:	48
• Foster Care:	5
• Homeless Families:	22
• % of Over-Income Families (100-130% FPL):	6%
• % of Over-Income Families (> 130% FPL):	1%
• % of Children with an IFSP:	27%
• Current Waiting List:	8
• % of Completed Home Visits	79%
• Vacancies over 30 Days:	0

Demographics and Health Data

• Pregnant People:	7
• Children Under 1 Year:	20
• Children 1 – 2 Years:	25
• Children 2 – 3 Years:	31
• Families with home language other than English:	59%
• Children with a medical home:	100%
• Children with a dental home:	98%
• Well-Child Exams Completed:	91%
• Dental Screenings:	74%
• Immunizations Up to Date:	82%

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