



Snohomish County Council

Administrative Session

Meeting Minutes

Stephanie Wright, Council Chair
Megan Dunn, Council Vice-Chair
Councilmembers: Sam Low, Nate Nehring, Jared Mead

Monday, August 30, 2021

10:30 AM

Remote Meeting via Zoom

PRESENT:

Council Chair Wright
Council Vice-Chair Dunn
Councilmember Low
Councilmember Nehring
Councilmember Mead
Heidi Beazizo, Council Staff
Jim Martin, Council Staff
Debbie Eco, Clerk of the Council

A. Call to Order

Council Chair Wright called the meeting to order at 10:30 a.m. and provided instructions for those wishing to provide public comment remotely via Zoom.

B. Roll Call

The clerk called the roll and stated that all five members were present.

C. Special Reports

There were no special reports presented.

D. Public Comment

There were no persons present wishing to provide public comment.

E. Introduction and assignment of legislation to Committee

All items assigned as listed below:

1. Finance and Economic Development

- a. Motion 21-287, authorize the County Executive to execute the Purchase and Sale Agreement for \$6,630,000 with Bomarc Holdings, LLC for an office and warehouse building at Snohomish County Airport [2021-0628](#)

2. Law and Justice/Human Services

- a. Motion 21-292, confirming the appointment of Michele Meaker to the North Sound Behavioral Health Administrative Services Organization Advisory Board [2021-0648](#)
- b. Motion 21-298, approving Agreement IAA22118 between Washington State Administrative Office of the Courts (AOC) and Snohomish County for the CASA Program [2021-0653](#)

3. Operations

- a. Motion 21-293, approval of Amendment No. 7 to the contract for consultant services with Bruce Dees and Associates, L.L.C. [2021-0618](#)
- b. Motion 21-299, approving an Interlocal Agreement between the City of Sultan and Snohomish County for disbursement of funds for improvements to a play structure at Osprey Park. [2021-0520](#)

4. Planning and Community Development

- a. Ordinance 21-053, relating to the Growth Management Act, adopting Future Land Use Map Amendments to the Snohomish County Growth Management Act Comprehensive Plan and amending the Zoning Map to implement changes to the Future Land Use Map (SW5 - Edward Tokarz) [2021-0626](#)
- b. Ordinance 21-054, relating to the Growth Management Act, adopting Technical Amendments to the Snohomish County Growth Management Act Comprehensive Plan (GPP21-3 -Technical Corrections) [2021-0624](#)
- c. Ordinance 21-055, relating to the Growth Management Act, adopting Future Land Use Map Amendments to the Snohomish County Growth Management Act Comprehensive Plan and amending the Zoning Map to implement changes to the Future Land Use Map (SW7-Marv Thomas) [2021-0625](#)

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- d. Ordinance 21-056, relating to the Growth Management Act, amending the Snohomish County Growth Management Act Comprehensive Plan (GMACP) Capital Facilities Plan to update sewer inventory information related to Olympic View Water and Sewer District (CFP1-Olympic View Water and Sewer District) [2021-0632](#)
 - e. Ordinance 21-057, relating to Growth Management; updating the Countywide Planning Policies (CPPS) for Snohomish County (Snohomish County Tomorrow Recommended) [2021-0647](#)
 - f. Ordinance 21-058, relating to the Growth Management Act, adopting Future Land Use Map Amendments to the Snohomish County Growth Management Act Comprehensive Plan (SW6 - Tom Winde) [2021-0627](#)
 - g. Ordinance 21-059, relating to Growth Management; updating the Countywide Planning Policies (CPPS)for Snohomish County (Executive Recommended) [2021-0661](#)
 - h. Motion 21-289, concerning approval of the 2007 Olympic View Water and Sewer District Comprehensive Sewer Plan Amendment No. 2, August 2019 [2021-0633](#)
 - i. Motion 21-296, reappointing Keri Moore to the Snohomish County Planning Commission [2021-0656](#)
 - j. Motion 21-297, referring proposed code revisions relating to detached accessory dwelling units in rural and resource areas to the Department of Planning and Development Services and Snohomish County Planning Commission [2021-0663](#)
- 5. Public Works**
- a. Motion 21-290, authorizing the County Executive to sign Supplement No.7 to Professional Services Agreement CCF01-17 with Perteet Inc. to provide consulting services for the 35th Ave SE Phase 2 Roadway Improvement Project [2021-0641](#)
 - b. Motion 21-291, authorizing the County Executive to sign Supplement No.12 to Professional Services Agreement CCF08-13 with Otak, Inc. to provide design services for the North Creek Trail project [2021-0643](#)
 - c. Motion 21-294, authorize the County Executive to execute Amendment 4 to the Human Resources Recruitment and Selection Agreement to extend the Master Agreement [2021-0598](#)
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6. Committee of the Whole

- a. Motion 21-288, extending the deadline for applications for Small Capital Project Partnership (SCPP) Grants in 2021 [2021-0649](#)

Jim Martin, Sr. Legislative Analyst, provided a staff report.

ACTION: Vice-Chair Dunn made a motion to approve Motion 21-288. Councilmember Mead seconded the motion and it carried unanimously.

- b. Motion 21-295, establishing reimbursement allocations for Council Office travel expenses in the 2021 budget pursuant to SCC 3.36.010 [2021-0658](#)

Jim Martin, Sr. Legislative Analyst, provided a staff report. He responded to questions from Councilmember Low.

ACTION: Vice-Chair Dunn made a motion to approve Motion 21-295. Councilmember Mead seconded the motion and it carried unanimously.

F. Clerk's Report on Pending Legislation - No Report**G. Reports of Council committees:**

Committee Chairs announced upcoming committee meetings, as listed on the agenda below.

1. Finance and Economic Development

(Next meeting is scheduled for Tuesday, September 14, 2021, at 10:30 a.m.)

2. Law and Justice/Human Services

(Next meeting is scheduled for Monday, September 13, 2021, at 1:30 p.m.)

3. Operations

(Next meeting is scheduled for Tuesday, September 14, 2021, at 9:00 a.m.)

4. Planning and Community Development

(Next meeting is a Special Meeting scheduled for Tuesday, August 31, 2021, at 10:30 a.m.)

5. Public Works

(Next meeting is scheduled for Tuesday, September 7, 2021, at 9:00 a.m.)

H. Reports of outside committees

There were no reports of outside committees.

I. Chairperson's Report

1. Planning Commission Pending Issues (8/12/21) [2021-0610](#)

J. Chief of Staff's Report

There was no Chief of Staff's report.

K. Full Council Action on Items from COMMITTEE OF THE WHOLE

See above Introduction and assignment of legislation to committees under Committee of the Whole for actions taken.

L. Other Business

1. Motion 21-300, approving Administrative Matters presented at Council General Legislative Session on September 1, 2021 [2021-0665](#)
- a. Receiving the Annual Reconciliation of the 2020 Evergreen State Fair Park operating revenues and expenditures [2021-0645](#)

M. Executive Session(s):

No Executive Sessions scheduled.

N. Adjourn

There being no further business, Chair Wright adjourned the Council for the day at 10:37 a.m.