## Consultant/Address/Telephone **Local Agency A&E** Jacobs Engineering Group, Inc. **Professional Services** 1100 112<sup>th</sup> Ave NE, Suite 500 Bellevue, WA 98004 Supplemental Agreement Contact Name / E-Mail Address Jeannette Delay / jeannette.delay@jacobs.com Supplement Number Telephone Supplement No. 8 425-233-3222 425-452-1212 Execution Date Completion Date Agreement Number 9/26/2018 12/31/2024 CCF02-18 **Project Title** New Maximum Amount Payable Ash Way: 164th Street SW to Gibson Road \$3,353,739.00

Description of Work

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Provide all design services necessary to prepare 60% plans and proposed specifications, for improvements to Ash Way: 164th St SW to Gibson Rd, west of Mill Creek city limits, in unincorporated Snohomish County. Provide an opinion of cost based on 60% design development, for the roadway and drainage improvements of Ash Way from 18th Avenue West to the intersection of Admiralty Way and Gibson Road (approximately 12,000 linear feet of roadway). Assist the County in identifying Right-of-Way needs in support of its work in preparation of the Right-of-Way plans.

The Local Agency of Snohomish County desires to supplement the Agreement entered into with **Jacobs Engineering Group, Inc.** and executed on September 26, 2018, as amended by Supplement No. 1 on December 2, 2019, as amended by Supplement No. 2 on March 5, 2020, as amended by Supplement No. 3 on December 11, 2020, as amended by Supplement No. 4 on February 26, 2021, as amended by Supplement No. 5 on June 24, 2021, as amended by Supplement No. 6 on October 14, 2021, as amended by Supplement No. 7 on May 13, 2022 and identified as Agreement No. **CCF02-18**. All provisions in the basic agreement remain in effect except as expressly modified by this supplement.

The changes to the Agreement are described as follows:

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**EXHIBIT D Prime Consultant Cost Computations – Fee Schedule**, attached hereto by this reference made part of the previously amended Agreement, has been further amended and hereby replaces the previously amended EXHIBIT D.

**EXHIBIT E Subconsultant Cost Computations – Fee Schedule**, attached hereto by this reference made part of the previously amended Agreement, has been further amended and hereby replaces the fee schedules for 1 Alliance Geomatics, LLC and CM Design Group, LLC included in the previously amended EXHIBIT E.

If you concur with this supplement and agree to the changes as stated above, please sign in the appropriate spaces below and return to this office for final action.

y: JACOBS ENGINEERING GROUP, INC.	By: <b>SNOHOMISH AGENCY</b>
Matte Rota	
Consultant Signature	Approving Authority Signature

## Fee Schedule

**Consultant: Jacobs Engineering Group** 

Position Classification	Direct	ICR	Profit	Max Rate
	Salary Rate	@ <u>109.43%</u>	@ <u>27.40%</u>	Per Hour
Project Manager, Sr. Manager, Kevin Kim	\$106.33	\$102.74	\$29.13	\$244.71
Project Manager, Sr. Manager, Jeannette				
DeLay	\$85.39	\$87.73	\$23.40	\$196.52
Project Manager 4	\$78.99	\$81.15	\$21.64	\$181.79
Project Manager 3	\$78.99	\$81.15	\$21.64	\$181.79
Project Manager 2	\$74.34	\$76.38	\$20.37	\$171.09
Project Manager 1	\$74.34	\$76.38	\$20.37	\$171.09
Civil Engineer 4	\$69.30	\$71.20	\$18.99	\$159.49
Civil Engineer 3	\$61.88	\$63.58	\$16.96	\$142.41
Civil Engineer 2	\$57.14	\$58.71	\$15.66	\$131.50
Civil Engineer 1	\$51.08	\$52.48	\$14.00	\$117.56
Structural Engineer 6	\$82.37	\$84.63	\$22.57	\$189.57
Structural Engineer 5	\$76.03	\$78.11	\$20.83	\$174.98
Structural Engineer 4	\$67.45	\$69.30	\$18.48	\$155.23
Structural Engineer 3	\$59.15	\$60.77	\$16.21	\$136.13
Structural Engineer 2	\$52.53	\$53.97	\$14.39	\$120.89
Structural Engineer 1	\$51.08	\$52.48	\$14.00	\$117.56
CADD Design 5	\$61.25	\$62.93	\$16.78	\$140.96
CADD Design 4	\$52.22	\$53.65	\$14.31	\$120.18
Contract Administration	\$49.42	\$50.77	\$13.54	\$113.74
Senior Project Administrative Assistant	\$46.20	\$47.47	\$12.66	\$106.32
Project Administrative Assistant	\$36.54	\$37.54	\$10.01	\$84.09
Intern - Engineering	\$36.54	\$37.54	\$10.01	\$84.09
Environmental Planner 4	\$67.98	\$69.84	\$18.63	\$156.45
Biologist 5	\$75.40	\$77.47	\$20.66	\$173.53
Estimating Manager	\$75.40	\$77.47	\$20.66	\$173.53
Estimating Professional	\$74.31	\$76.35	\$20.36	\$171.02
Senior Construction Manager	\$75.39	\$77.46	\$20.66	\$173.50
Construction Manager	\$65.00	\$66.78	\$17.81	\$149.59
Landscape Architect 4	\$69.30	\$71.20	\$18.99	\$159.49
Landscape Architect 3	\$61.88	\$63.58	\$16.96	\$142.41
Landscape Architect 2	\$57.14	\$58.71	\$15.66	\$131.50

The indirect cost rate (ICR), profit, and max rate per hour listed above are the maximum rates payable under this AGREEMENT. Rates invoiced shall be based on the direct salary of the individual employee plus ICR plus profit and shall not exceed the Max Rate Per Hour for each classification listed in this Exhibit D without prior written consent of the COUNTY.

Subconsultant Services and Other Direct Costs (ODC) will be reimbursed at the Actual Cost to the Consultant with no markup. ODCs are limited to the following items:

Reimbursable Classifications	Rates
Mileage	Current IRS Rate
Outside Vendor Costs	At Cost

Any ODC not included in the above list shall not be eligible for payment without prior written consent of the County. All reimbursable charges must be necessary for the services provided under this AGREEMENT.



**Development Division** 

Contract Services Office PO Box 47408 Olympia, WA 98504-7408 7345 Linderson Way SW Turnwater, WA 98501-6504

TTY: 1-800-833-6388 www.wsdot.wa.gov

March 31, 2022

Jacobs Engineering Group, BIA 1999 Bryan Street, Suite 1200 Dallas, TX 75201

Subject: Acceptance FYE 2021 ICR - CPA Report

Dear Kathy Blackmon:

We have accepted your firms FYE 2021 Indirect Cost Rate (ICR) based on the "Independent CPA Report," prepared by Cleary Government Services, LLC as follows:

Office: 102.74% of direct labor
Field: 91.49% of direct labor

This rate will be applicable for WSDOT Agreements and Local Agency Contracts in Washington only. This rate may be subject to additional review if considered necessary by WSDOT. Your ICR must be updated on an annual basis.

Costs billed to agreements/contracts will still be subject to audit of actual costs, based on the terms and conditions of the respective agreement/contract.

This was not a cognizant review. Any other entity contracting with the firm is responsible for determining the acceptability of the ICR.

If you have any questions, feel free to contact our office at (360) 705-7019 or via email consultantrates@wsdot.wa.gov.

Regards:

ERIK K. JONSON

Contract Services Manager

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## Fee Schedule

Subconsultant: 1 Alliance Geomatics, LLC

Position Classification	Direct Salary Rate	ICR @ <u>149.56%</u>	<b>Profit</b> @ <u>27.40%</u>	Max Rate Per Hour
Administrative Assistant 3	\$36.50	\$54.59	\$10.00	\$101.09
Administrative Assistant 5	\$42.97	\$64.26	\$11.77	\$119.00
Director	\$71.49	\$106.92	\$19.59	\$198.00
Engineering Aide 2	\$39.25	\$58.70	\$10.75	\$108.71
Engineering Aide 4	\$46.22	\$69.12	\$12.66	\$128.00
Land Survey 2	\$55.00	\$82.26	\$15.07	\$152.33
Land Survey 3/Survey Manager	\$64.27	\$96.12	\$17.61	\$178.00

The indirect cost rate (ICR), profit, and max rate per hour listed above are the maximum rates payable under this AGREEMENT. Rates invoiced shall be based on the direct salary of the individual employee plus ICR plus profit and shall not exceed the Max Rate Per Hour for each classification listed in this Exhibit E without prior written consent of the COUNTY.

Other Direct Costs (ODC) will be reimbursed at the Actual Cost to the subconsultant with no markup. ODCs are limited to the following items:

Reimbursable Classifications	Rates
Mileage	Current IRS Rate
Outside Vendor Costs	At Cost

Any ODC not included in the above list shall not be eligible for payment without prior written consent of the County. All reimbursable charges must be necessary for the services provided under this AGREEMENT.



Development Division

Contract Services Office PO Box 47408 Olympia, WA 98504-7408 7345 Linderson Way SW Tumwater, WA 98501-6504

TTY: 1-800-833-6388 www.wsdot.wa.gov

July 22, 2022

1 Alliance Geomatics, LLC 1261 A 120<sup>th</sup> Avenue NE Bellevue, WA 98005

Subject: Acceptance FYE 2021 ICR - CPA Report

Dear Michael Paradis:

We have accepted your firms FYE 2021 Indirect Cost Rate (ICR) of 149.56% of direct labor (rate includes 0.36% Facilities Capital Cost of Money) based on the "Independent CPA Report," prepared by Clifton Larson Allen, LLP. This rate will be applicable for WSDOT Agreements and Local Agency Contracts in Washington only. This rate may be subject to additional review if considered necessary by WSDOT. Your ICR must be updated on an annual basis.

Costs billed to agreements/contracts will still be subject to audit of actual costs, based on the terms and conditions of the respective agreement/contract.

This was not a cognizant review. Any other entity contracting with the firm is responsible for determining the acceptability of the ICR.

If you have any questions, feel free to contact our office at (360) 705-7019 or via email consultantrates@wsdot.wa.gov.

Regards;

ERIK K. JONSON

Contract Services Manager

EKJ:ah

## Fee Schedule

Subconsultant: CM Design Group, LLC

Position Classification	Direct Salary Rate	ICR @ <u>110.00%</u>	<b>Profit</b> @27.40%	Max Rate Per Hour
Principal	\$81.38	\$89.52	\$22.30	\$193.20
Sr Project Manager	\$78.00	\$85.80	\$21.37	\$185.17
Project Manager	\$68.00	\$74.80	\$18.63	\$161.43
Engineer 4	\$58.00	\$63.80	\$15.89	\$137.69
Engineer 3	\$46.00	\$50.60	\$12.60	\$109.20
Engineer 2	\$39.00	\$42.90	\$10.69	\$92.59
Engineer 1	\$34.50	\$37.95	\$9.45	\$81.90
Sr CAD Drafter	\$28.00	\$30.80	\$7.67	\$66.47
CAD Drafter	\$25.00	\$27.50	\$6.85	\$59.35
Accounting Support	\$30.00	\$33.00	\$8.22	\$71.22
Administrative Support	\$26.00	\$28.60	\$7.12	\$61.72

The indirect cost rate (ICR), profit, and max rate per hour listed above are the maximum rates payable under this AGREEMENT. Rates invoiced shall be based on the direct salary of the individual employee plus ICR plus profit and shall not exceed the Max Rate Per Hour for each classification listed in this Exhibit E without prior written consent of the COUNTY.

Other Direct Costs (ODC) will be reimbursed at the Actual Cost to the subconsultant with no markup. ODCs are limited to the following items:

Reimbursable Classifications	Rates
Mileage	Current IRS Rate
Outside Vendor Costs	At Cost

Any ODC not included in the above list shall not be eligible for payment without prior written consent of the County. All reimbursable charges must be necessary for the services provided under this AGREEMENT.



Transportation Building 310 Maple Park Avenue S.E. P.O. Box 47300 Olympia, WA 98504-7300 360-705-7000 TTY: 1-800-833-6388 www.wsdot.wa.gov

September 1, 2021

Catherine Mirkin, Principal CM Design Group, LLC 1318 East Pike St. Seattle, WA 98122-4020

Re: CM Design Group, LLC

Safe Harbor Indirect Cost Rate Extension

Dear Ms. Mirkin:

Washington State has received approval from our local Federal Highway Administration (FHWA) Division to continue administering the "safe harbor" indirect cost rate program on engineering and design related service contracts, as well as for Local Public Agency projects.

We completed our risk assessment for CM Design Group, LLC in October 2014. Our assessment was conducted based on the documentation provided by the firm. The reviewed data included, but was not limited to, a description of the company, basis of accounting, accounting system and the basis of indirect costs. Based on our review, we found the firm eligible to use the Safe Harbor rate. CM Design Group opted to use the Safe Harbor rate, rather than provide a FAR-compliant rate.

Based on further review and discussion with the firm, we are issuing an extension of the Safe Harbor Indirect Cost Rate of 110% of direct labor with a field rate, where applicable, of 80% of direct labor for CM Design Group.

CM Design Group agreed to improve Internal Controls and timekeeping processes to be able to develop an Indirect Cost Rate Schedule in the future in accordance with the Federal Acquisition Regulations (FAR), Subpart 31. The WSDOT Internal Audit Office has provided guidance and information related to FARs and the AASHTO Audit Guide. You may use the Safe Harbor Rate of 110%, or 80% for field office situations, for agreements entered prior to June 30, 2022. For agreements entered after this date, please contact the WSDOT Consultant Services Office (CSO) or our office for guidance.

The Safe Harbor Rate will <u>not</u> be subject to audit. Please coordinate with CSO or your Local Programs contact if you have questions about when to apply the Safe Harbor rate to your agreement.

If you have any questions, please contact Steve McKerney or me at (360)705-7003.

Sincerely,

Agreement Compliance Audit Manager

cc: Steve McKerney, Director of Internal Audit

Larry Schofield, MS 47323

File

Schatzie Harvey Schatzie Harvey, CPA