

	PIGGYBACK BID AWARD RECOMMENDATION	
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<u>To:</u> Council Chair <u>Through:</u> Dave Somers, County Executive	<u>Date:</u> 2/7/2024
<u>From:</u>	<u>Bidding Agency:</u> NASPO
<u>General Legislative Session:</u>	<u>Agency's RFP No:</u> 29720
<u>Product:</u> Computer Equipment	<u>Agency's RFP Term:</u> 2/11/2024 - 6/30/2025
<u>Requestor/User Department:</u> Information Technology	<u>Recommended Supplier:</u> HP
<u>Estimated Award Amount:</u> \$6,500,000.00	<u>Proposed Piggyback Term:</u> thru 6/30/2028

BRIEF DESCRIPTION:

Snohomish County Information Technology (IT) requests the use of a “piggyback” or “cooperative purchase” under SCC 3.04.220 utilizing a competitive RFP issued and awarded by NASPO. An interlocal (ILA) agreement between Snohomish County and NASPO authorizing cooperative purchases was approved by the County Council under Motion 18-247 and is currently in effect.

NASPO, a State of Minnesota local government unit, issued competitive solicitation number 29720 for Computer Equipment (Desktops, Laptops, Servers, and Storage including related Peripherals & Services on November 4, 2020. The RFP contained multiple categories, which were awarded to multiple proposers based on quality, selection of equipment and price. Issuing a county competition is not expected to result in a difference of supplier and is anticipated to result in significantly higher pricing.

The estimated award amount of \$6,500,000.00 is a total across four (4) awarded vendors, through the total potential piggyback term ending June 30, 2028. IT anticipates a total annual spend of \$1.3 million.

AWARD AUTHORITY:

This contract award recommendation is before the County Council for approval to award in accordance with Snohomish County Code section 3.04.120, “Formal sealed bidding,” and section 3.04.140(3), “Award, execution, by whom,” which establish the County Council as the award authority for contracts subject to bidding requirements greater than \$500,000.

AWARD RECOMMENDATION:

The Director of Information Technology endorses the award recommendation.

The Purchasing Manager has electronically reviewed and recommends this award on ECAF 2024-0206.

The County Executive has electronically reviewed and recommends this award on ECAF 2024-0206.

Jared Mead 2/21/2024
Council Chair Date