



Snohomish County Council

Administrative Session

Meeting Minutes

Council Chair Nate Nehring
Council Vice-Chair Megan Dunn
Councilmembers: Sam Low, Jared Mead, Strom Peterson

Tuesday, June 10, 2025

9:00 AM

**Jackson Board Room - 8th Floor
Robert J. Drewel Building
& Remote Meeting**

PRESENT:

Council Vice-Chair Dunn (*presiding*)
Council Chair Nehring (*remote*)
Councilmember Low (*remote*)
Councilmember Mead (*remote*)
Councilmember Peterson (*remote*)
Heidi Beazizo, Chief of Staff
Nicole Gorle, Council Staff
Debbie Eco, Clerk of the Council
Elena Lao, Deputy Clerk of the Council

A. Call to Order

Vice-Chair Dunn called the meeting to order at 9:00 a.m.

B. Roll Call

The clerk called the roll and stated that all five members were present.

C. Special Reports

D. Public Comment

There were no persons present wishing to provide public comment.

E. Introduction and Assignment of Legislation to Committees

All items assigned as listed below:

1. Community Safety and Justice

- a. Motion 25-278, approving contract with Clare Truitt Lyons to provide indigent services for the period from January 1, 2025, through December 31, 2026 [2025-1871](#)

2. Finance, Budget and Administration**3. Health and Community Services****4. Planning and Community Development**

- a. Ordinance 25-032 relating to Growth Management, adopting regulations for Food and Farming Centers (FFC); Amending Chapters 30.22, 30.28, and 30.91F of the Snohomish County Code [2025-1746](#)
- b. Motion 25-273, approval and authorization for the County Executive to execute the Intergovernmental Services Agreement between Snohomish County and Washington State University for a flood management governance and funding study [2025-1770](#)

5. Public Infrastructure and Conservation

- a. Motion 25-275, authorizing the County Executive to sign Professional Services Agreement CC01-25 with Hillis Clark Martin & Peterson P.S. to support Snohomish County's purchase, sale and redevelopment of real property [2025-1822](#)

6. Committee of the Whole

- a. Motion 25-265, approving and authorizing the County Executive to sign the Interlocal Agreement between Snohomish County and the City of Mountlake Terrace regarding Snohomish County Outreach Team [2025-1712](#)

Motion 25-265 was re-assigned from Health and Community Services Committee to Committee of the Whole and moved to General Legislative Session June 11th for consideration.

- b. Motion 25-264, approving the Snohomish County Urban County Consortium 2025-2029 Consolidated Plan and 2025 Annual Action Plan for HUD Housing and Community Development Programs [2025-1731](#)

Motion 25-264 was re-assigned from Health and Community Services Committee to Committee of the Whole and moved to General Legislative Session June 11th for consideration.

- c. Motion 25-267, authorizing the County Executive to sign Professional Services Agreement CC02-25 with Trowbridge, LLC to provide drift debris removal services [2025-1759](#)

Motion 25-267 was re-assigned from Public Infrastructure and Conservation Committee to Committee of the Whole and moved to General Legislative Session June 11th for consideration.

- d. Motion 25-271, authorizing the County Executive to sign the City of Granite Falls Agreement for Inspection and Maintenance of Privately Maintained Storm Drainage Facilities [2025-1797](#)

Motion 25-271 was assigned to Committee of the Whole and moved to General Legislative Session June 11th for consideration.

- e. Motion 25-272, approve and authorize the County Executive to execute Amendment 11 to the Software License Agreement for Permit Tracking Software System (AMANDA) [2025-1310](#)

Motion 25-272 was assigned to Committee of the Whole and moved to General Legislative Session June 11th for consideration.

- f. Motion 25-274, approving and authorizing the County Executive to execute an Interlocal Agreement with the City of Marysville ("Marysville") to provide technology services [2025-0288](#)

Motion 25-274 was assigned to Committee of the Whole and moved to General Legislative Session June 11th for consideration.

- g. Motion 25-277, authorizing the County Executive to sign Supplement No. 5 to Professional Services Agreement CCF03-21 with Otak, Inc. to provide design services for the Alderwood Mall Parkway Project [2025-1844](#)

Motion 25-277 was assigned to Committee of the Whole and moved to General Legislative Session June 25th for consideration.

Nicole Gorle, Sr. Legislative Analyst, provided a staff report for items h and i.

- h. Motion 25-259, confirming the appointment of Saada Hilts to the Community Services Advisory Council [2025-1693](#)

Motion 25-259, was re-assigned from Community Safety and Justice Committee to Committee of the Whole for consideration.

Chair Nehring made a motion to approve Motion 25-259. Councilmember Mead seconded the motion and it carried unanimously.

APPROVED: 5-0

- i. Motion 25-263, confirming the appointment of Susan Bjorling to the Snohomish County Law and Justice Council as District 5 Representative [2025-1728](#)

Motion 25-263 was re-assigned from Community Safety and Justice Committee to Committee of the Whole for consideration.

Councilmember Low made a motion to approve Motion 25-263. Councilmember Mead seconded the motion and it carried unanimously.

APPROVED: 5-0

- j. Motion 25-252, approving and authorizing the Executive to sign the Snohomish County Tourism Promotion Area Agreement with Everett Pride [2025-1588](#)

Motion 25-252 was re-assigned from Finance, Budget, and Administration Committee to Committee of the Whole for consideration.

Nicole Gorle, Sr. Legislative Analyst, provided a staff report.

Councilmember Mead made a motion to approve Motion 25-252. Councilmember Peterson seconded the motion and it carried three to two with Councilmembers Nehring and Low voting against.

APPROVED: 3-2

F. Clerk's Report on Pending Legislation - No Report

G. Reports of Council Committees:**1. Community Safety and Justice**

(Next meeting is scheduled for Tuesday, June 24, 2025, at 1:00 p.m.)

2. Finance, Budget and Administration

(Next meeting is scheduled for Tuesday, June 24, 2025, at 10:00 a.m.)

3. Health and Community Services

(Next meeting is scheduled for Tuesday, June 24, 2025, at 11:00 a.m.)

4. Planning and Community Development

(Next meeting is scheduled for Tuesday, June 17, 2025, at 11:00 a.m.)

5. Public Infrastructure and Conservation

(Next meeting is scheduled for Tuesday, July 1, 2025, at 10:00 a.m.)

H. Reports of Outside Committees**I. Chairperson's Report****J. Chief of Staff's Report****WALK ON**

1. Council considers authorizing approval of a Waiver of Potential Conflict request from Keating, Bucklin & McCormack, Inc. P.S.

[2025-1910](#)

Chair Nehring made a motion to provide direction to the Council's Chief of Staff to sign the waiver of concurrent conflict of interest, dated June 2, 2025, and presented to the Chief of Staff for consideration from the Law Offices of Keating, Bucklin and McCormack, Inc., Councilmember Mead seconded the motion and it carried unanimously.

APPROVED: 5-0

[Clerk Note: the motion was inadvertently made for the waiver of conflict being dated June 2, 2025, the actual date is June 3, 2025]

K. Full Council Action on Items from Committee of the Whole

See above Introduction and Assignment of Legislation to Committees under Committee of the Whole for actions taken.

L. Other Business

1. Motion 25-276, approving Administrative Matters presented at [2025-1856](#)
General Legislative Session on June 11, 2025
(For review only)
 - a. Setting a public hearing on July 2, 2025, at the hour of 10:30 a.m. to consider the following:
 - 1) Ordinance 25-030, relating to Chapter 2.68 SCC; [2025-1529](#)
amending SCC 2.68.030, 2.68.037, and 2.68.060
 - 2) Ordinance 25-031, approving and authorizing the [2025-1744](#)
County Executive to sign an Interlocal Agreement with
Community Transit concerning the Administration of
Commute Trip Reduction (CTR) Plans and Programs
 - b. Approving the following Award Recommendation:
 - 1) Bid Award Recommendation ITB-25-0422RB [2025-1825](#)
Disposal Facilities for Excavated Materials in the
estimated annual amount of \$1,000,000.00 to nine (9)
successful Bidders

M. Executive Session(s):**N. Adjourn**

There being no further business, Vice-Chair Dunn adjourned the Council for the day at 9:07 a.m.

[Minutes taken by Debbie Eco, Clerk of the Council]